

**Central Coventry Fire District
Board of Directors Monthly Meeting
May 15, 2012 – 7:00 pm
240 Arnold Road**

Minutes

1. Call to Order – 7:06 p.m.

2. Roll Call

President: Girard Bouchard Jr.

Vice President: Joe Bonn

**Directors: – Bob Crowe – Linda Giguere – Ronald Gizzarelli -Anna
Mae Lapinski, Armond Niquette**

Treasurer: Tom Lacolle

Tax Collector: Loraine Houle

Clerk: Christine Moniz

Chief : Robert W. Seltzer

Union President Dave Gorman

Also in attendance - members of the public

Not Present: Loraine Houle

4. Approval of Minutes of the previous Board of Directors Meeting – 04/17/2012

**Motion to accept the minutes with the changes – Director Lapinski
Seconded by Director Giguere
All Vote Aye**

5. Communications – from the members of Troop One thanking the Fire Department for an informative visit to the Town Hall Annex and the EOC.

Also a note from Gene Pederson thanking the guys from Station 7 and Rescue 7 for saving his life and getting him to RIH in time. If it was not for the Engine and Rescue crew he would have not made it.

6. Old Business – Proposals for the Audit. Approval for the Audit and vote. Representatives from Baxter and Dansereau & Asso were at the meeting in case any Board member had a question. Mr. Dansereau explained to the Board what a single audit entails. The District Board wants to make sure we are compliant with the grants. Director Crowe asked Mr. Dansereau to explain how the process works and what is the first step of the Audit. He also inquired if there were any additional costs. The company explained the risk assessment and how it works. They look at our process to approve payments, payroll, and how the collections are made, then make a suggestion on how we can improve on them. Tom LaColle also

explained how the process would work and why the District needs the audits done. Director Lapinski thanked Mr. LaColle for asking questions that they would not have, and allowing them to make an informative decision to hire this firm for the audit. The Board was satisfied with the answers and VP Bonn made a motion to accept the proposal and it was seconded by Director Gizzarelli.

All voted Aye to approve the audit company of Baxter, Dansereau and Assoc.

7. Presidents Report – Met the personnel at station 4 couple time and the Chief. Went to the tax office and it is working well. The Chief and the President attended the hearing for our changes in the charter. It has been tabled and it was taken back to ledge council and going back to hearing very shortly. We had three in support of our changes and no one against it.

Motion to Accept the Presidents report – motion made by Director Lapinski

Seconded by Giguere

All Vote Aye

8. Chiefs report – Out on OJI is Lt. Stevens and Capt Hall. They are doing well.

Director Gizzarelli has requested business cards for the Board members which I am bringing to the Boards attention as an action

item. I would also like to have as an action item producing a weekly report to the Board of Directors on any significant events that may have happen. This report would be at the pleasure of the Board.

We have purchased a heavy rescue with money that I was able to secure from Homeland Security. We are in line with local communities in having heavy rescue capacity.

The department has received a grant from the New York State Department of Homeland Security for a K9 arson dog to supplement our Arson Investigation Team. Lt. Dauplaise has been working on this project and will be the dog handler. We will meet with the State Fire Marshal in the next couple of weeks about sharing the K9 resource. We have also acquired a corporate sponsor to help with the cost of food and vet appointments. This proves to be a great asset to the Department.

Discussion on Action Item one – Director Lapinski does not feel that the Board members need business cards. The only one on the Board that should get them would be the President. The Board feels that a picture ID would be best and agreed to vote on business cards for the President and picture ID's for the rest of the Board members. Motion made on Action Item by Director Niquette and seconded by Director Giguere. All Vote Aye.

Action Item two – no vote was taken on this action the Board just

agreed on the idea and directed the Chief to proceed with his weekly update.

Motion to Accept the Chiefs report – motion made by Director Lapinski Seconded by Director Crowe

All Vote Aye

9. Treasurer's Report - We are 8 and ½ months into the year and on the expense side we are still doing well. The Chief will get a list of the bills and approve what Tom should pay.

Motion to Accept the Treasurers Report – motion made by Director Giguere Seconded by Director Crowe

All Vote Aye

10. Tax Collector's Report – The Chief went over the report provided by the Tax Collector and noted that the Cambio Property back taxes are about \$500,000.00 The Town is in possession of the property and therefore they are responsible for the payment. The Board will have the Tax Office look into working on collecting this amount.

**Motion to Accept the Tax Collectors Report – motion made by
Director Giguere Seconded by Director Lapinski**

All Vote Aye

11. New Business –

12. Introduction of new business-

13. Good and Welfare – The web site is back up and running.

**14. Motion made to convene into executive session 7:55 p.m. The
President made a motion to go into session by voice vote seconded
by Director Lapinski. A roll call vote was taken and Directors Crowe,
Lapinski, Giguere, Gizzarelli, Niquette and President Bouchard voted
aye to move into executive session at 7:55 p.m.**

**15. Motion made to return to open session and seal the minutes of the
Executive session at 8:40 p.m.**

**16. Motion made to adjourn at 8:42 by Director Lapinski and
Seconded by Director Crowe**

All Vote Aye