

**Central Coventry Fire District
Board of Directors Monthly Meeting
August 16, 2011 – 7:00 pm
240 Arnold Road**

Minutes

1. Call to Order – 7:03 p.m.

2. Roll Call

President: Girard Bouchard Jr.

Vice President: Joe Bonn

**Directors: – Bob Crowe – Linda Giguere – Ronald Gizzarelli -Anna
Mae Lapinski, Armond Niquette**

Treasurer: Tom Lacolle

Tax Collector: Jeanne Graemiger

Clerk: Christine Moniz

Chief : Robert W. Seltzer

Asst. Chief – Scott Tucker

Union President Dave Gorman

Not Present:

4. Approval of Minutes of the previous Board of Directors Meeting –

07/19/ 2011

Motion to accept the minutes – Director Giguere Seconded by President Bouchard

Opposed by Director Gizzarelli

All Vote Aye

5. Communications – Director Niquette thanked the crew of Engine #5 for the quick action of putting out the house fire located at his resident on the 19th of July.

6. Old Business – None

7. Presidents Report –The President and the Chief went out several more times in the Harris, Washington and Tiogue area to evaluate the street lights and list what sections we would reduce the lighting to save costs. The Old Central District is left and once that is done a request will be made to Narragansett Electric. The President and Chief will first present their findings to the Board. Health Center issue the President and Tax Collector has met with the Lawyer several times there is an order with the bankruptcy courts. Jeanne contacted the lawyer and according to the quit claim deed all leans and taxes for the old company are free and clear. The new owner, after reviewing the paperwork are in agreement for owing for the years 2008 and 2009 they requested to abate the interest we cannot do that and it appears they are ready to pay up on interest and back

taxes and the amount would be around \$75,000.00. We can't chase them for back taxes and I would like the Board to vote to accept payment. This would be Action Item (1).

The Chief and the President met with lenders from Centerville Bank and we have signed an application to borrow money for a tax anticipation note. They do not have that type of loan. It would be a cash reserve loan and the application is made out for 1.5 million. This an Action Item as well (2).

Met with several fire houses and it seems that there are no complaints.

**Motion to Approve the Presidents Report: Director Giguere
Seconded: Director Niquette
All Vote Aye**

**Action Item number (1) to accept payment for taxes 2008, 2009 Principal and Interest for the Health Center in the amount of \$75,000.00. Motion to Approve Action Item number (1) President Bouchard Seconded: Director Niquette and Director Crowe
All Vote Aye**

The Tax Collector was directed by the Board to collect the amount agreed upon.

Action Item number (2) Loan application with Centerville Bank for the

amount of 1.5 million use this to pay off Coventry Credit union and also if we need money when collections are low and the interest rate is prime plus a quarter.

Motion to Approve Action Item number (2) restructure loan by President Bouchard Seconded: Director Gizzarelli Opposed by: Director Crowe

All Vote Aye and the Aye's have it

8. Chiefs report - Personnel –We still have 3 FF out on OJI. The FF that was out on Administrative leave will return to full active duty. He was only out for two weeks. We have been awarded a SAFER grant and the four new hires will start Monday, August 29, 2011.

Mrs. Houle has been awarded unemployment. Currently, DTL is paying her the difference in hours she has worked. She works 8 hours per week for the Marshal and she gets paid for 28. I am suggesting that we employ her for an equivalent number of hours that equals 28. (Action Item)

It is my intention to continue to pursue uncollected taxes the first week of September. The 4th quarter taxes should be paid by then. We will generate a friendly letter reminding the public that there is still an outstanding amount.

This will be placed also as an (Action Item).

Captain Hall with some other members of our department trained 14

people as Community Emergency Response Team (CERT) members during June and July. The graduation will take place on Wednesday, August 17, 2011 at Town Hall. This team provides emergency services in town with support during large scale events.

Building committee for a new fire station – we have been approached by the Police Chief is pursuing a joint fire and police safety complex on Wood Street. We will look into the project with fire and police delegates forming the new committee.

Consolidations talks are at a standstill they will resume sometime in September.

**Motion to Approve Chief's Report: Director Giguere Seconded:
Director Lapinski
All Vote Aye**

Action Item (1) Vote to bring Ms. Houle back for a full 28 hours. The Board disagreed on putting her back on full time. They did agree with the suggestion that Director Giguere made to allow her to work another 7 hours per week. That is what was budgeted for at the beginning of the year. Motion made to bring on Ms. Houle another 7 hours with the Chief looking into the cost of the hours and DTL hours made by President Bouchard Seconded by Director Giguere. Opposed by Director Crowe

All Vote Aye and the Aye's have it

Action Item (2) has been tabled

9. Treasurer's Report - The Treasurer handed out a listing of the outstanding bills and added that we still have \$254,000 in payables left. The treasurer was directed by the Board that the Chief will decide what bills are to be paid. The Chief will go over the list and sign off on payments. The Treasurer also went over the collections and we are under budget by \$385,608 but we should see that change after the 4th quarter. Rescue revenue is also under budget as for now.

Motion to Approve the Treasurers Report: Director Niquette

Seconded: Director Crowe

All Vote Aye

10. Tax Collector's Report – we have collected \$310,000 in the last two weeks also the tax sale notices are out and that will be held on the 29th of September. Also discussed was placing a tax lean on Commerce Park. This will be an Action Item to direct the Tax Collector to put the issue with Commerce Park in a lawyers hands. They owe \$14,229.60

**Motion to approve tax collectors report: V.P. Bonn Seconded:
Director Crowe
All Vote Aye**

**Action Item – President Bouchard made a motion to direct the tax collector to place the issue of a tax lean into the lawyers hands
Seconded : Director Lapinski
All Vote Aye**

11. New Business – Mr. R. David Jervis inquired as to why his signatures for his nomination papers were not accepted. He also commented he was told that the papers had to be in on August 4th. According to the directions on the packet handed out the signatures needed to get submitted 60 days prior to the annual meeting. They were due on August 4, 2011 and Mr. Jervis submitted them in on August 5, 2011. After lengthy discussion with the Board it was in agreement that the nomination papers were submitted to late for certification by the clerk.

The Board discussed when to meet next to go over the numbers for the new budget. They will meet on September 13, 2011 at Station 4.

12. Introduction of new business- 2011-2012 Budget

13. Good and Welfare –none

**14. Motion made to adjourn 9:00 p.m. By Director Giguere Seconded
by Director Lapinski**

All Vote Aye