

## **Monthly Meeting**

### **Board of Directors**

**July 15, 2008 - 7:00 pm**

**Central Coventry Fire Station 4**

### **Minutes**

**1. Call to Order – 7:02 pm**

**2. Roll Call**

**President: Girard Bouchard – VP: Joe Bonn (7:05 pm)**

**Anna Mae Lapinski - Linda Giguere - Ron Gizzarelli - Elaine Hunt**

**Clerk: Tracy Hall**

**Tax Collector: Jeanne Graemiger**

**Chief Seltzer**

**Not Present - Treasurer: Tom LaColle, Robert Crowe, Asst Chief Tucker**

**Additional People Present: (all in at 7:35) Lt. Gorman, F/F Stevens, F/F Paul**

**3. Approval of Minutes of the previous Board of Directors Meeting – 6/17/08**

**Motion to Approve: Anna Mae Lapinski Seconded: Elaine Hunt**

**All Vote Aye**

#### **4. Old Business**

**Staffing Issues – Per Chief Seltzer no new info**

#### **5. President's Report**

**Mr. Bouchard stopped at Station 5 visited with the firefighters on duty. The Union has met and ratified the new contract. Thanks to the members of the negotiation team.**

**Mr. Bouchard has spoken with Mrs. Hall in regards to the taxpayer requesting a veteran's exemption and frozen valuation. She has all of our info together should he decide to come before the Board.**

**Motion to Approve: Anna Mae Lapinski Seconded: Elaine Hunt**

**All Vote Aye**

#### **6. Chief's Report**

**Chief Seltzer presented his report. At the end of his report he added a new section for the Town of Coventry Emergency Management Committee. They meet the 4th Monday of every month in the Council Chambers at 10:00 am. He will be reporting every month on their activities.**

**Ms. Lapinski asked about the impact fees. When would the impact fees have to be in place to charge on a project? Are we missing out on any development going on now? Chief Seltzer replied that we have some projects coming up that will hopefully take off next spring.**

**Ms. Lapinski asked if we have to have our ordinance in place by a certain point in the construction process in order to charge. Chief Seltzer replied it has to be in place before a building permit is issued. He suggested that the Board approve an ordinance in the next couple**

months to be voted on at the Annual Meeting in October. Mrs. Hall added that the Annual Meeting agenda must be posted by August 6th.

Mr. Bouchard directed Mrs. Hall to add impact fees to the Annual Meeting agenda.

Mr. Gizzarelli asked about the regulations for how far apart fire hydrants can be and in areas with lakes or no hydrants do we still pump out of them. Chief Seltzer replied that hydrants are between 1,000 & 1,200 feet apart and our trucks carry about that same amount of large diameter hose. We usually use hydrants first but we do draft out of bodies of water. Mr. Gizzarelli also asked if we have areas that could use hydrants. Chief Seltzer replied that there are areas that need hydrants but that they go in as Kent County Water adds more water lines. There are no areas that have KC Water that don't have hydrants. There are regulations regarding new developments that they have to have cisterns if they don't have KC Water.

**Motion to Approve: Anna Mae Lapinski Seconded: Elaine Hunt**

**All Vote Aye**

Mr. Bouchard asked for Board members to help Chief Seltzer with the interviews for Administrative/Human Resources Assistant. Mrs. Hunt, Mrs. Giguere and Mr. Bouchard will help with that. Chief Seltzer will email some dates to all three members.

The Emergency Management Committee has asked that all participating groups contribute to a fund to maintain our communications infrastructure. This issue will be discussed during

**the budget process.**

## **7. Treasurer's Report**

**Mr. LaColle was unable to be at the meeting Chief Seltzer presented his report. Mr. Gizzarelli asked if there was any other grant money out there that we were not utilizing. Chief Seltzer replied that most of the grants we have are for equipment. Chief Seltzer puts in for them every year but you never know what we are going to get. Mr. Gizzarelli had heard that the Town was supposed to hire someone to research and write grants and maybe we could tap into any information they might have found. Chief Seltzer replied that the town never hired anyone.**

**Mr. Gizzarelli asked about a reserve fund. Mr. Bouchard replied that that would be something to discuss adding into the new budget.**

**Motion to Approve: Ron Gizzarelli Seconded: Linda Giguere**

**All Vote Aye**

## **8. Tax Collector's Report**

**Mrs. Graemiger presented her report. She has brought the computer to Opal. All the new valuations are in. They are starting work on that.**

**The attorney is still working on the legal accounts. There are several people for each account that have liens. They all have to receive notifications. The attorney has also looked at the info from Commerce Park. In his opinion, and Mrs. Graemiger agrees, if there is no change in the valuation on the property we do not have to change or hold off on any action we are planning to take. We do not**

have to follow any agreements the town makes unless they change the valuation of the property. She has tried to contact the Town Tax Collector but she was out last week. There was some more discussion regarding whether we have to follow agreements the town makes with taxpayers.

**Motion to Approve: Elaine Hunt Seconded: Ron Gizzarelli**

**All Vote Aye**

**9. New Business**

**10. Introduction of new business to be considered at the next Board Meeting**

**Impact Fees**

**08-09 Budget**

**11. Seek to Convene an Executive Session pursuant to RIGL 42-46-5 (a)(2)**

**Collective Bargaining Contract**

**Motion to Close Meeting: Girard Bouchard Seconded: Anna Mae Lapinski**

**8:00 pm - Roll Call Vote - All Vote Aye**

**Minutes for the executive session and the rest of the open meeting were taken by**

**Elaine Hunt and are attached.**