

Central Coventry Fire District

August 15, 2006 - 6:30 pm

Minutes

1. Call to Order Time: 6:35pm

2. Roll Call

**Pres. – Girard Bouchard VP – Michael New Treasurer – Tom
Lacolle**

Anna Mae Lapinski Joe Bonn Robert Crowe John Bowen

Linda Bennet Chief Hoxie - Chief Seltzer arrived at approx 6:45

Richard Tellier not present

**3. Approval of Minutes of the previous Board of Directors Meeting
Chief Seltzer will have these at the next meeting**

4. Chief's report – attached – accepted as read – discussion below

Motion: John Bowen Seconded: Bob Crowe

Admin #5 – Health insurance Chief Noonan (Tiogue)

Linda Bennet spoke to Blue Cross – He has one dependant 19 yrs old.

**If she is not a full time student she will be removed and plan changed
to subscriber and spouse automatically by Blue Cross.**

**Anna Mae Lapinski stated amount for subscriber and spouse was
equal to family plan**

Maint & Repairs #2

**Harris Rescue 5 Blown Motor – Harris is running an Anthony rescue
until repairs can be made. Chief Seltzer is confident it is worth the**

money to fix the truck.

Purchase order presented for \$7,500 + installation – American Truck & Trailer

Motion: Mike New Second: Joe Bonn

Approved Unanimous

5. By-Laws Committee Report

Anna Mae Lapinski - Recently received needed info will email proposed by-laws to board before next meeting

Question raised by Linda Bennet as to scheduling of Special Meeting to propose by-laws & budget to taxpayers.

Discussion of dates in September & October.

Clerk read from charter - Notice must be posted not less than 30 days before meeting twice in a newspaper circulated in Kent County and at all Stations within the District

Motion by Bob Crowe 2nd by Joe Bonn

Approved Unanimous

Special Meeting for presenting new by-laws and proposed budget be held on October 3, 2006 at 7:00pm

6. Negotiation Committee Report

Mike New – no meeting, board has voted, if union wants to request meeting with the committee he will set one up

7. Salaries of Appointees and Board Members

Discussion of salaries for previous boards

Central - \$700 Members VP \$750 Pres. \$1500 - Payroll

Washington - \$1000 Members Chair \$1500 – Stipend

Harris - \$600 Clerk \$2500 Tax Collector \$2500 Treasurer - Payroll

Tiogue - \$900 Members – Stipend

Jerry Bouchard recommended members be paid thru payroll not as a stipend. The IRS had audited Harris and they suggested payroll was the best way. Tom Lacolle agreed that it was a good idea.

Discussion about weather paying board members thru payroll would cause an issue with workers comp. Workers comp can be waived, as board members are not employees or subcontractors.

Discussion about when/how members should be paid. Mr. Bouchard said the workload would be heavy for 4-5 months then should go down to 1 meeting per month. Chief Hoxie suggested paying and amount per meeting. Mr. Bouchard felt a set amount per year was better. Mr. Bowen suggested paying quarterly. All agreed that was a good idea.

Motion: John Bowen Seconded: Mike New

Approved Unanimous

Board Salaries: President - \$1,700

Vice President - \$1,500

Directors - \$1,200

To be paid quarterly with quarters starting on September 1st

Salaries for Appointees

Totals from 4 Districts

Central - \$36,350

Washington - \$34,000

Tiogue – 17,300

Harris – 9,700

Total all 4 Districts - \$97,350

Per Linda Bennet the Consolidated Budget calls for \$80,000. However this was a total number that was plugged into the budget. She did not have a breakdown of the total for each position.

There was some discussion regarding the increased workload for these positions. Several board members suggested the Tax Collector and Tax Assessor be consulted before their salaries were set.

Motion: Mike New Second: Bob Crowe

Tax Collector - \$20,000

Treasurer - \$17,000

Special Assistant - \$13,000

Tax Assessor - \$10,000

Admin Assist - \$10,000

Chief Seltzer is looking for the Admin Assist position to be 12-16 hrs

per week and thinks \$10,000 is too low. He was thinking more like \$15-\$16 per hour.

Linda Bennet had questions about setting a salary for a job with no description, specifically her job as Special Assistant.

Lengthy discussion regarding duties of for Special Assistant/Financial Analyst. In addition to financial/budget analysis there are many other things to do: Grant Writing, Strategic Master Plan, Accreditation, and Computer Literacy for firefighters.

Motion withdrawn by Mike New

**New Motion by Mike New Seconded by Bob Crowe
Approved Unanimous**

Salaries to be as follows:

Tax Collector \$20,000

Treasurer \$17,000

Financial Analyst \$14,500

Tax Assessor \$10,000

Admin Assist \$12,000

Total \$73,500

Board Members \$9,200

Grand Total \$82,700

8. Discuss Pension Board's contact with the District

Address the second pension that Tiogue has Linda Bennet in speaking with Executive Director regarding change in number of people issue came up of \$21,000 sitting in a plan for a previous Treasurer at Tiogue who has since died. Question for the board – Do you want to dissolve the plan and add the \$21,000 to the plan including the f/f?

Motion: Mike New Seconded: Anna Mae Lapinski

Approved Unanimous

9. Set meeting schedule for remainder of fiscal year

For next several months meetings will be 1st & 3rd Tuesday @ 6:30 with the regular meeting being the 3rd Tuesday of the month at 6:30pm.

Next Meeting will be Tuesday August 29th 6:30pm

10. Introduction of new business to be considered at the next Board of Directors meeting:

Chief Seltzer has a list of questions regarding procedures for Purchase orders, approving payment of bills & etc. He will provide a list to each board member for review prior to the next meeting.

Mike New requested an item for Old Business be added to the agenda.

11. Adjournment

Motion: Anna Mae Lapinski Seconded: Mike New

Approved Unanimous

Time: 8:30pm