

APPROVED

Downtown Providence District Management Authority

Board of Directors Meeting Minutes

August 18, 2016

1. Roll Call

Chairman Joseph R. Paolino, Jr. called the meeting to order at 8:32 AM.

Directors present: Emily Crowell, Joseph DiBattista, Steve Durkee, Bob Gagliardi, Susan LaPidus, Richard Lappin, and John Rupp.

Ex Officio Members present: Lisa Paratore, Leo Perrotta, Richard Pezzillo, Russ Ricci and Lt. George Smith

Others present: Dan Baudouin, Executive Director of The Providence Foundation; Joelle Kanter, The Providence Foundation Program Manager; Frank LaTorre, DID Senior Director, Alison Izzi, DID Accounting Manager.

Chairman Paolino began the meeting by introducing new board member, Emily Crowell, representing the Mayor's Office and

welcomed everyone to the meeting.

2. Approval of the minutes from July 21, 2016 meeting

Director Gagliardi motioned to approve the minutes from the June 21, 2016 board meeting. Director Lappin seconded the motion and a roll call vote was held as follows:

Director Crowell Yes

Director DiBattista Yes

Director Durkee Yes

Director Gagliardi Yes

Director Granoff Yes

Director LaPidus Yes

Director Lappin Yes

Director Rupp Yes

Therefore the motion passed.

3. City of Providence Update

Leo Perrotta reported that on Labor Day weekend there will be a special waterfire on Sunday night. Leo reported on a new parking app, Passport Parking, which will be available in October and allows for prepaying parking meters by using an app on a hand held device. The app will also provide alerts when the meter is about to expire. There will be no changes to the existing parking meters. The app can

be used Citywide at any metered parking space. The app will work on both single and multi-parking meters. Leo also reported that Fulton Street will be paved next week and work is ongoing on Eddy Street.

Lt. George Smith reported that crime is down in most categories year to date and most incidents are isolated and victims are known to perpetrators. Crimes are mostly drug issues. There are 3 police posts Downtown.

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Emily Crowell from the Mayor's office reported that the Mayor's office is on the same time line regarding the quality of life issues and is coming up with a plan to address these which will rolled in the near future.

4. Report from Block by Block

Frank Zammarelli reported that during the severe heat, watering took longer than usual. He continues with 5 day per week 2 man team pressure washing. He currently has a 2 man team from 7-11 in Kennedy Plaza focusing on problem areas. He reported that there were a few big graffiti jobs during the month.

5. Financial Report

Alison Izzi reported that July is the beginning of the new fiscal year and that the July financial statements due to timing issues will be presented at the September board meeting. It was also reported that audit of the 2016 financial statements has been completed and the accounting firm of LGC+D will presented their report either at the October or November board meeting.

6. Report from Senior Director

Frank LaTorre reported on the financial district sidewalk project which covers Weybosset and Westminster Street. Work has begun, starting with installation of the wiring for the new decorative light poles. It is projected by RIDOT that half of the work will be done in 2016 with the remainder finished by July 2017.

7. Report on Quality of Life Meeting

Frank gave an overview of issues that have been identified as part of

the quality of life “Action Plan.” An action plan has been developed to address quality of life issues that currently face the City specifically the downtown area. A plan will be presented for approval at the September 15th board meeting. The 4 issues that have been identified are congregating on public sidewalks, criminal behavior including drug dealing, panhandling downtown and on the streets leading to downtown and trespassing on private property. Two subcommittees have been formed , one to address the social services aspect and one to address the safety and security aspect, to come with a comprehensive plan to address the complex issues. The plan will be rolled out at September 14, 2016 meeting.

8. Marketing Report

Joelle Kanter reported on the signage project and proposed changes to the signage system and has the fabricator, ViewPoint Sign & Awning to review the cost accordingly. Sign fabrication should begin around August 19, 2016 with installation beginning 6-7 weeks after that. Joelle reported that the 2016-2017 downtown map and guide is currently being printed and that several sponsors supported the project at the \$500 level. The guides will be distributed to colleges, sponsors and local venues at the end of the month. Joelle reported that the parking website, parkdowntown.com, was relaunched last month with a new responsive design and real-time data about parking pricing and availability for participating parking lots. Upgrades to the main website are beginning next month.

9. Adjournment

Director Durkee motioned to adjourn the meeting Director Gagliardi seconded the motion and a roll call vote was held as follows:

Director Crowell Yes

Director DiBattista Yes

Director Durkee Yes

Director Gagliardi Yes

Director Granoff Yes

Director LaPidus Yes

Director Lappin Yes

Director Rupp Yes

Therefore the motion passed.

Respectfully submitted,

Alison Izzi

Accounting Manager

Downtown Improvement District