

Downtown Providence District Management Authority

Board of Directors meeting minutes

Thursday, March 20, 2008 8:30 a.m.

1. Roll Call

Director Gagliardi called the meeting to order at 8:35 a.m.

Directors present: Robert Gagliardi, Susan LaPidus, Richard Lappin and Stanley Weiss.

Ex-Officio Members present: Alan Chille, Joseph DiBattista, John Macliver, John Nickelson and Alix Ogden.

Others present: Dan Baudouin, Executive Director of the Providence Foundation; Joelle Crane, Program Director of the Providence Fountain; Steve Gibson, President of Urban Place Consulting; Frank LaTorre, DID Director of Public Space; Rosemarie Durette, DID Accounting Manager/Office Administrator.

2. Approval of Minutes

Due to the lack of a quorum, the vote on the minutes from the February 21, 2007 Board meeting was tabled until the next Board meeting scheduled for April 10, 2008.

3. Financial Report

Due to the lack of a quorum, the vote on the February 2008 financial reports was tabled until the next Board meeting scheduled for April 10, 2008.

The review of the preliminary budget for the 2009 fiscal year was also tabled till the next Board meeting.

4. City of Providence Update

John Nickelson gave Frank LaTorre a sign letter of approval for the installation of the information kiosks. They should be in place in May 2008.

John and his staff are working on the contract for the sidewalk brick repair bid. Once their work is completed, the bid process will be handed over to the DID.

Joe DiBattista asked John about clogged storm drains. This problem is causing street flooding in many Downtown areas. John said that most of the drains get clogged with sand from the winter. John asked for a list to be forwarded to him with the specific areas. He said there is no routine maintenance but they will do the areas that there are complaints on.

Alix Ogden is the new Director of Operations for the City of

Providence. She will also be replacing Stephanie Federico on the DID Board as an ex-officio member.

Alix updated the Board on the street lighting project. The City Council has not acted on the Master Lease. It will be approximately five weeks before the budget goes through the Finance Committee and to the full Council. The three areas, Emmet Square, Westminster Street and Exchange Terrace, are still in the budget.

5. Report for Urban Place Consulting & Director of Public Space

Frank LaTorre updated the Board on the ordinance for the late night roving police patrol. Currently a member of the City's Legal Department and a member of the Ordinance Committee are working together to resolve the last remaining issues. Once these issues are resolved, the ordinance will go back to the Ordinance Committee and then the full City Council.

It will be up to the Licensing Board to develop and implement a plan on how to assess the business owners and collections of that assessment.

The 2008 planting season will be double that of the 2007 season. The DID is able to do this because of sponsorships from building owners and the monies allotted by the DID Board for the landscaping project. The flowers and hardware have been ordered for 2008 planting season. Weather permitting the plantings will start in May.

The production of the information kiosks are on schedule. The kiosks should be installed in May

6. Marketing Report

A winter newsletter was included in the packets for each Board member. The newsletters were also mailed in March. Production of the Spring newsletter has already begun.

7. Report from Block- By- Block

Frank Zammarelli was not in attendance due to Block by Block's annual managers meeting in Louisville, Kentucky. Frank LaTorre presented the statistics for February 2008. He mentioned that the numbers are looking good and are consistent with previous months.

8. Other Business

9. Adjournment

Director Gagliardi adjourned the meeting at 9:30a.m.

Respectfully submitted,

Rosemarie Durette

Accounting Manager/Office Administrator