

5/3/2016

**East Providence Housing Authority**  
**REGULAR MEETING**  
**March 14, 2016**

The Regular Meeting of the Board of Commissioners of the East Providence Housing Authority was held on the above date at City View Manor. The meeting was called to order at **2:30PM** by Chairman Richard Smith.

The Pledge of Allegiance was lead by Executive Director Theresa Correia and recited by those in attendance.

**ROLL CALL:**

Present: Chairman, Richard Smith, Vice Chairman John Faria, Commissioners, Valarie Lawson, Eileen Bowden, Cynthia Faria, and Executive Director Theresa Correia. Excused: Commissioners Antero Braga, Luci Stoddard

**RESIDENT & PUBLIC CONCERNS:**

Resident from City View Manor commented on the condition of the rugs outside of a unit that is being rehabbed. She was upset that the newly installed carpeting was not being kept up by whoever was working in the unit in her hall. Director Correia suggested that, going forward, she contact the office and place a work order for any item that she felt needed attention. Chairman Smith agreed and went on to say that by making the call to the office, maintenance staff can attend to such matters.

**APPROVAL OF MINUTES:**

Regular Meeting – 2/23/16: A motion was made by Commissioner Lawson to accept the minutes as presented, seconded by Commissioner C. Faria. All Commissioners present voted aye.

**DIRECTOR'S REPORT:**

Director Correia reported on the following:

- The work being done in the common areas of City View Manor is progressing well. Floors 9, 10 and 11 have carpet installed. Next week work will begin on the 8<sup>th</sup> Floor.
- The unit turn-around RFP was published this week. The ad was placed in the Providence Journal and on the e-procurement website, [www.ha.economicengine.com](http://www.ha.economicengine.com). This will give the PHA a pool of contractors to turn to when needed.

A motion was made by Commissioner Lawson to accept the report as presented. Seconded by Commissioner C.Faria. All Commissioners present voted aye.

**PUBLIC HOUSING VACANCY REPORT**

A motion by Vice Chairman Faria to accept the report as presented. Seconded by Commissioner Bowden All Commissioners present voted aye.

**HOUSING CHOICE VOUCHER REPORT**

No Report

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No Report

**PAID BILL REPORT**

**February 2016: \$302,813.00** A motion was made by Vice Chairman Faria to accept the paid bill report as presented, seconded by Commissioner C.Faria. All Commissioners present voted aye.

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**RESOLUTIONS**

#511- FY 2016 Capital Fund Grant Submission

A motion was made by Vice Chairman Faria to approve the submission, seconded by Commissioner Lawson. All Commissioners voted aye.

#512 - FY 2016 Capital Fund Grant Revisions

A motion was made by Commissioner Lawson to approve the revisions, seconded by Commissioner C. Faria. All Commissioners voted aye.

**REQUISITIONS**

Payment #3– Packhem Painting Co. \$106,470.00

A motion was made by Vice Chairman Faria to approve the payment to Packhem Painting Company. Seconded by Commissioner C. Faria. All Commissioners present voted aye.

**Adjourn**

At 2:55pm upon a motion by Vice Chairman Faria and second by Commissioner Lawson, the meeting was adjourned. All Commissioners present voted in favor.

Respectfully submitted,

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Theresa M. Correia

Executive Director

Transcribed by tmcorreia