

September 17, 2013

East Providence Housing Authority

REGULAR/ MEETING

June 25, 2013

The Regular Meeting of the Board of Commissioners of the East Providence Housing Authority was held on the above date at Harbor View Manor. The meeting was called to order at **4:30PM** by Chairman Richard Smith.

The Pledge of Allegiance was lead by Executive Director Theresa Correia and recited by those in attendance.

ROLL CALL:

Present: Chairman, Richard Smith, Vice Chairperson, Lynn Vargas, Commissioners Patricia Diffley, Dorothy Tillou, Luci Stoddard, and Executive Director Theresa Correia.
Excused: Commissioners John Faria and Antero Braga

APPROVAL OF MINUTES:

Regular Meeting – 5/28/2013 Motion by Vice Chair Vargas to accept the minutes as presented, seconded by Commissioner Tillou. All Commissioners voted aye.

DIRECTOR'S REPORT:

Director Correia reported on the following:

- **GS Manor Upgrades:** Director Correia informed the board that the Project is going as planned. No issues. Any residents that needed to be relocated for the day were allowed to stay in a vacant unit.
- **Camera installation at Harbor View Manor** is complete and up and running. Correia was impressed with the clarity and location of the cameras. Exterior surveillance is one more step in keeping residents safe. This project was made possible through Dept of Elderly Affairs Grant Funds received.
- **Duplex Flood:** Director Correia informed the board about a pipe that let go at one of the scattered sites. The unit suffered water damage, causing a 1st floor ceiling to let go and some minor water damage in the adjoining unit. As of today, all repairs have been completed
- **Smoke Free Policy:** Approximately 90% of the policies have been returned by the residents. Several residents are taking part in smoking cessation classes.
- The EPHA has put together a grant package for the Safety and Security Grant being offered by HUD. If successful, we will look to add exterior cameras at City View and Goldsmith Manor.
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Motion by Commissioner Stoddard to accept the Executive Directors Report as presented. Seconded by Vice Chair Vargas. The motion carried.

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PUBLIC HOUSING VACANCY REPORT

Report presented by Lori Pontus. Motion by Vice Chair Vargas to accept the report, seconded by Commissioner Diffley. The motion carried.

HOUSING CHOICE VOUCHER REPORT

Report presented by Rose Ott. Motion by Commissioner Stoddard to accept the report, seconded by Vice Chair Vargas. The motion carried.

PAID BILL REPORT

May 2013 - \$178,099.82 Correia explained landscape invoice. Vice Chair Vargas moved approval of the May 2013 Paid Bill Report. That motion was seconded by Commissioner Diffley and passed unanimously.

RESOLUTIONS:

#490 – Revision to HCV Administrative Plan: A motion was made by Commissioner Diffley to adopt the revision of HCV Administrative Plan. Commissioner Tillou seconded the motion. All Ayes.

#491 – FY 2013 PHA Plan Submission: After a brief explanation by Director Correia and Finance Manager Furtado, a motion was made by Commissioner Stoddard to approve the Plan. Vice Chair Vargas seconded the motion. All Ayes.

FYI:

Make ready report as requested from previous meeting.

ADJOURNMENT

At 5:05 PM upon a motion by Commissioner Diffley and a second by Commissioner Tillou the meeting was adjourned. All Commissioners present voted in favor.

Respectfully submitted,

Theresa M. Correia
Executive Director
Transcribed by tmcorreia