

East Providence Housing Authority

REGULAR MEETING

August 16, 2011

The Regular Meeting of the Board of Commissioners of the East Providence Housing Authority was held on the above date at City View Manor. The meeting was called to order at **5:00PM** by Chairman Richard Smith.

The Pledge of Allegiance was lead by Executive Director Paul Tavares and recited by those in attendance.

ROLL CALL:

Present: Chairman, Richard Smith, Vice Chairperson, Lynn Vargas, Commissioners, Antero Braga, John Faria, Anthony Palumbo, M. Luci Stoddard, Dorothy Tillou and Executive Director Paul Tavares.

AGENDA DEVIATION: Upon the recommendation of Chairman Smith, a motion was made by Commissioner Braga, seconded by Commissioner Palumbo to deviate from the published agenda, first, conduct normal business and then hold an executive session at the conclusion of the normal business. This motion passed with a unanimous vote.

APPROVAL OF MINUTES:

Regular Meeting – June 21, 2011, Motion by Commissioner Vargas to accept the minutes as presented, Second by Commissioner Tillou. All Commissioners voted aye.

PRESENTATIONS:

None

DIRECTOR'S REPORT:

Director Tavares reported that the Authority's senior employee, Jim DuFault had returned to work on 8/15/11, after his recovery from suffering a mild heart attack.

Director Tavares informed the Commissioners that the contract for employee health care insurance plan with Blue Cross & Blue Shield of RI will end as of 9/30/11. In addition, the actual benefit plan designs are changing. He indicated that this is being complicated by the fact that our union contract with all our employees also ends as of 9/30/11. He stated that he has already done most of the financial analysis and is prepared to go into negotiations. After much discussion with participation by most Commissioners, it was their sentiment that Executive Director Tavares should continue to address these two issues, understanding that a final Union contract proposal would be presented to the Commissioners for ratification.

Director Tavares then updated the Commissioners as to the progress of the City View Building Exterior renovation project. We expect to go to bid in the next few weeks; HUD has approved the use of \$660,000.00 of operating reserves; total available for this project is \$1,052,400.00.

Commissioner Palumbo moved to accept the Executive Director's report as presented. This motion was seconded by Commissioner Faria and approved by a unanimous vote.

PUBLIC HOUSING VACANCY REPORT

None required or presented at this meeting

SECTION 8 OCCUPANCY REPORT

None required or presented at this meeting

PAID BILL REPORT

Director Tavares presented The **June, 2011** Paid Bill Report in the amount of **\$280,065.58**. He highlighted the payment of \$169,345.00 to Freeport Construction Co. for the Cycle Painting project, which had gone out to bid and was previously approved by the Commissioners. He also presented the **July, 2011**, in the amount of **\$90,322.05**. After several questions by various Commissioners, Commissioner Faria moved and Commissioner Vargas seconded a motion to approve the June Paid Bill Report. Motion carried. Commissioner Faria then moved and Commissioner Stoddard seconded a motion to approve the July Paid Bill Report. Motion carried.

UNFINISHED BUSINESS:

None

REQUISITIONS:

None

RESOLUTIONS:

None

NEW BUSINESS

None

FYI:

FYE September 30/2010 Audited Financial Statements

Nine (9) month financial report, 10/01/10 through 06/30/11

Copy of HUD's approval letter to use Operating Reserve Funds

EXECUTIVE SESSION

At 5:40PM, Commissioner Stoddard made a motion with a second by Commissioner Braga to go into executive session to discuss Personnel matters, the Executive Director Search.

ADJOURNMENT

Chairman Smith reported that no votes were taken in Executive Session. Commissioner Braga then moved and Commissioner Faria seconded a motion to adjourn both the Executive Session and the regular meeting at 6:45PM. Said motion was approved.

Respectfully submitted,

Paul J. Tavares
Executive Director/Secretary
Transcribed by pjtares