



Description of graphic: RI State Seal an anchor in gold behind a blue wheelchair logo. Just below is a blue banner with the state motto "Hope". All are in the center of a ring of 8 blue stars, in groups of 2 separated by the logos for Braille, hearing aids, low vision and amplified phone.

# Governor's Commission on Disabilities Executive Committee

## Wednesday September 1, 2010 2:30 – 5:00 PM

John O. Pastore Center, 41 Cherry Dale Court,  
Cranston, RI 02920-3049

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## Minutes

	<p><b>Attendees:</b> Timothy Flynn (Chair.); Andy Argenbright; Rosemary Carmody; Judi Drew; Bill Inlow; Ronald McMinn; &amp; Patricia Ryherd</p> <p><b>Absent:</b> Linda Ward, Kate McCarthy-Barnett (Vice Chair); &amp; Paul Harden.</p>
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Staff:	Bob Cooper
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	Agenda Topics	Moderator/Leader	Time
 <small>Clock graphic</small>	<b>Call to Order and Acceptance of the Minutes</b>	<b>Timothy Flynn, Chairperson</b>	<b>4:00</b>

Chair calls the meeting to order at 2:38 PM  
Introductions of Commissioners and guests

**MOTION:** To accept the minutes of the previous meeting as presented  
BI/RC passed unanimously

	<b>Action Items:</b>
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 <small>new graphic</small>	<p><b>1. Executive Committee's Annual Report and Operational Plans for FY 11 &amp; 12</b></p>	<p><b>Bob Cooper, Executive Secretary</b></p>	<b>2:35</b>
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Purpose/Goal: To Complete the Executive Committee's FY 2010 Annual Report and Set Goals and resources for FY 2011 & 2012

### Administrative Support

Statutory Authority	1. Program Explanation and Objective:	FY 10 Actual	FY 11 Plan	FY 11 Request	FY 12 Request
42-51-6 Governor's Commission on Disabilities- Duties. – It shall be the duty of the commission to work in cooperation with the National Council on Disability and other interested federal, state, and local agencies,	Reporting to the legislature and the governor, the investigations, proceedings, and hearings the commission has conducted and their outcome, the decisions it has rendered, and the other work performed by it,	Completed	Continue	Continue	Continue

Statutory Authority	1. Program Explanation and Objective:	FY 10 Actual	FY 11 Plan	FY 11 Request	FY 12 Request
<p>organizations, and employers in:</p> <p>(5) From time to time, but not less than once a year, to report to the legislature and the governor, describing the investigations, proceedings, and hearings the commission has conducted and their outcome, the decisions it has rendered, and the other work performed by it, and make recommendations for further legislation concerning abuses and discrimination based on disability that may be desirable.</p>	<p>and make recommendations for further legislation concerning abuses and discrimination based on disability that may be desirable;</p>				
<p><u>42-51-11 Mary Brennan fellowship fund.</u></p> <p>(a) There is established the Mary Brennan fellowship fund ("the fellowship fund"), which shall be utilized to create a fellowship program for college students with disabilities.</p> <p>(b) These fellowships shall provide a semester-long, part-time placement with the commission in Rhode Island, working on disability policy and research. Each fellow will be assigned to a specific placement, providing assistance to the commission in disability policy. Mentor experiences will introduce the fellows to disability policy issues and actions at the local, state and federal levels. The fellowships will offer students an opportunity to:</p> <p>(1) Gain perspective on the role and responsibility of the commission;</p> <p>(2) Knowledge of national/state disability programs;</p> <p>(3) Policy issues and</p>	<p>Providing a semester-long, part-time fellowships for students with disabilities in disability policy and research;</p>	Completed	Continue	Continue	Continue

Statutory Authority	1. Program Explanation and Objective:	FY 10 Actual	FY 11 Plan	FY 11 Request	FY 12 Request
research; (4) Meet with decision makers, experts and critics in disability and related policy fields; and (5) Develop networks with local, regional, and national based experts, and researchers who can assist in career development and future endeavors.					
<u>GCD Bylaws N.V.E. Permanent Committees – Executive Committee</u> (a) It shall be responsible for the general management of the commission	Developing policy between commission meetings;	Ongoing	Continue	Continue	Continue
	Approving, prior to submission, of all grant proposals and applications;	None proposed	Continue	Continue	Continue
	Securing of non-state funding or sponsorship of certain commission activities;	Ongoing	Continue	Continue	Continue
	Drafting of the Commission’s state budget request, for commission approval, at the annual meeting;	Completed	Continue	Continue	Continue
	Coordinating of the activities, including public relations, of the committees and volunteer units;	Ongoing	Continue	Continue	Continue
	Developing the annual operational plan and assessment of the Commission’s goals and objectives;	Completed	Continue	Continue	Continue
<u>GCD Bylaws N.V.E. Permanent Committees – Executive Committee</u> (b) It shall be responsible for the management of personnel	Recommending job descriptions for staff persons, interns, fellows and volunteers to the commission;	No changes	Continue	Continue	Continue
	Recommending personnel procedures to the commission;	None	Continue	Continue	Continue
	Hearing any grievance of staff persons, interns, fellows or volunteers and rendering decisions upon such matters;	None	Continue	Continue	Continue
	Screening applicants for employment and recommending candidates to the Commission;	None	Continue	Continue	Continue

Statutory Authority	1. Program Explanation and Objective:	FY 10 Actual	FY 11 Plan	FY 11 Request	FY 12 Request
	Interviewing exiting staff persons;	None	Continue	Continue	Continue
	Screening applicants for appointment to the Commission and recommending candidates to the Governor.	Ongoing	Continue	Continue	Continue

**2. FY 10 Achievements:**

- o Successful adoption of the Commission's FY 2011 Budget Request
- o 3 Nominees for Commissioner were appointed by the Governor

**3. FY 10 Barriers:**

- o 50% Reduction in staff over the past 4 fiscal years

4. Outcome Measurement:	FY 2009 Actual	FY 2010 Plan	FY 2010 Unaudited	FY 2011 Enacted	FY 2011 Revised	FY 2012 Request
Average # of days from invoices received to paid	30	34	34	34	34	34
5. Output Measurement:						
% of measurable objectives successfully completed or ongoing	98%	100%	98%	100%	100%	100%

**MOTION: To adopt the Committee's FY 2010 Annual Report and FY 2011 & 2012 Operational Plan BI/RC passed unanimously**

 <p>Balancing Budget graphic</p>	<p><b>2. Planning for the Annual Meeting</b></p> <ul style="list-style-type: none"> <li>o FY 2011 Supplemental &amp; 2012 Fiscal Years Budget Requests and Operational Plan</li> </ul>	<p><b>Bob Cooper</b></p>	<p><b>3:00</b></p>
<p><b>Purpose/Goal: To develop a budget &amp; operational plan for FY 2011 &amp; FY 2012 for the Commission to consider at the Annual Meeting</b></p>			
<p><b>Discussion: The Budget as Enacted includes deferred compensation savings and fringe benefit savings for each account, including the grant accounts. As a result, the General Assembly assigned a "savings" in the grant accounts. There are also savings in fringe benefits spread through all payroll accounts. Pooling the "savings" into the general revenue accounts, allows us utilize the available federal funds rather than saving (turning back) grant funding. The table below is the Budget Office's allocation of those savings. The enacted budget did not properly calculate the FICA withholding.</b></p>			
<p><b>The Reduction Target: \$362,351+ FICA Fix \$604 = Adjusted Target \$362,955</b></p>			

Changes to FY 2011 Salary/Wage and Benefits						
Account	FY 11 w/o Statewide Savings	Deferred Compensation	Fringe Benefit	FICA correction 7.42% to 7.65%	Salary Adjustments	FY 11 Adjusted
Operations	\$328,230	(\$3,395)	(\$3,307)	\$513		\$322,041
DBE	\$11,034	(\$119)	(\$116)	\$18		\$10,817
NE ADA	\$22,898	(\$235)	(\$229)	\$36		\$22,470
HAVA	\$24,893	(\$247)	(\$241)	\$37		\$24,442
Enacted Total	\$387,055	(\$3,996)	(\$3,893)	\$604		\$379,770
FY 11 Consolidation of Savings into General Revenue Accounts						
Operations	\$328,230	(\$5,967)	\$1,704		(\$4,388)	\$319,579
DBE	\$11,034	-	1,234		3,265	\$15,534
NE ADA	\$22,898	-	(2,676)		(5,671)	\$14,552
HAVA	\$24,893	-	(3,273)		(6,798)	\$14,821
Revised Total	\$387,055	(\$5,967)	(\$3,011)		(\$13,592)	\$364,486

<sup>1</sup> Revised deferred compensation total based on Budget Office's release of salary & wage projections

<sup>2</sup> In FY 2010 staff hours for DBE were almost double the projected hours needed. FY 11 staff hours adjusted by shifting 6% of staff hours from employment technical assistance to DBE.

<sup>3</sup> During the 2010 election 6% of staff hours shifted from NE ADA Grant to HAVA Grant.



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**MOTION:** To allocate all deferred compensation & fringe benefit adjustments (leaving allocation of staff time to later vote): (option 1) to general revenue account and request the Budget Office recalculate FICA and restore \$604 to the FY 11 general revenue base PR/RC passed unanimously

Discussion: The State had "booked" \$107.7 million in Federal Medical Assistance Percentages [FMAP] for the second half of FY 2011. Rhode Island will only receive an estimated \$69.3 million or approximately \$38.4 million less than planned. It is necessary for agencies to submit a constrained budget that achieves a 1.33 percent reduction in their general revenue appropriations. There are at least 2 options to be considered in allocating the FY 2011 FMAP reduction of \$4,878 in General Revenue:

(option 1) a percentage of the enacted general revenue accounts as follows:

Operations (\$4,471); Fellowships (\$138); Disability Business Enterprise (\$276), or

(option 2) spare the Fellowship Account and cut just the Operations (\$4,599) and DBE (\$284) accounts

<b>Federal Medical Assistance Percentages Reduction</b>			
General Revenue Accounts	FY 11 Enacted	FMAP Reduction	FY 11 Revised
<b>Savings / Reduction Target</b>		\$4,878	
FICA Fix		(\$604)	
Adjust Target		\$4,274	
<b>Option 1) Hold Harmless Fellowship Stipends</b>			
<b>Commission's Operations Account</b>			
Adjust wages based on statewide revisions	\$223,304	(\$4,388)	\$218,916
Consolidate Deferred Compensation savings from grant accounts & general revenue account.	(\$3,395)	(\$2,572)	(\$5,967)
Correct miscalculation of FICA	\$16,351	\$184	\$16,535
Updating of pension, health insurance and other fringe benefits	\$85,268	\$4,827	\$90,095
Reduce interpreter/captioning based on historical use	\$1,910	(\$684)	\$1,226
Reduce staff training & printing	\$605	(\$190)	\$415
Reduce supplies & expenses based on historical use	\$10,226	(\$1,789)	\$8,437
No change to multifunction printer lease	\$1,881	\$0	\$1,881
<b>Revised Operations Account</b>	<b>\$336,150</b>	<b>(\$4,611)</b>	<b>\$331,539</b>
<b>College Fellowships</b>			
No reduction in Summer & Fall Fellows' stipends	\$6,900	\$0	\$6,900
No reduction in Spring Semester Fellow's stipend	\$3,450	\$0	\$3,450
<b>Revised Total Fellowship Account</b>	<b>\$10,350</b>	<b>\$0</b>	<b>\$10,350</b>
<b>Disability Business Enterprise</b>			
Increase staff hours, due to actual FY 2010 staffing pattern	\$10,799	\$4,735	\$15,534
Reduce interpreter/captioning based on historical use	\$1,521	(\$62)	\$1,459
No change to supplies and expenses	\$738	\$0	\$738
Reduction of DBE mini-grants to	\$7,671	(\$4,957)	\$2,714
<b>Revised Total DBE Account</b>	<b>\$20,729</b>	<b>(\$284)</b>	<b>\$20,445</b>
<b>Grand Total General Revenue Accounts</b>	<b>\$367,229</b>	<b>(\$4,895)</b>	<b>\$362,334</b>

Federal Medical Assistance Percentages Reduction			
General Revenue Accounts	FY 11 Enacted	FMAP Reduction	FY 11 Revised
<b>Savings / Reduction Target</b>		\$4,878	
FICA Fix		(\$604)	
Adjust Target		\$4,274	
<b>Option 2) 1.33% Reduction in all 3 of the General Revenue Accounts</b>			
<b>Commission's Operations Account</b>			
Adjust wages based on statewide revisions	\$223,304	(\$4,337)	\$218,967
Consolidate Deferred Compensation savings from grant accounts & general revenue account.	(\$3,395)	(\$2,572)	(\$5,967)
Correct miscalculation of FICA	\$16,351	\$188	\$16,539
Updating of pension, health insurance and other fringe benefits	\$85,268	\$4,784	\$90,052
Reduce interpreter/captioning based on historical use	\$1,910	(\$684)	\$1,226
<i>Restore some staff training &amp; printing \$</i>	\$605	(\$60)	\$545
Reduce supplies & expenses based on historical use	\$10,226	(\$1,789)	\$8,437
No change to multifunction printer lease	\$1,881	\$0	\$1,881
<b>Revised Operations Account</b>	<b>\$336,150</b>	<b>(\$4,469)</b>	<b>\$331,681</b>
difference from Option 1		\$130	\$130
<b>College Fellowships</b>			
No reduction in Summer & Fall Fellowship Stipends	\$6,900	\$0	\$6,900
<i>Reduce Spring Semester Fellow's stipend</i>	\$3,450	(\$138)	\$3,312
<b>Revised Total Fellowship Account</b>	<b>\$10,350</b>	<b>(\$138)</b>	<b>\$10,212</b>
difference from Option 1		(\$138)	(\$138)
<b>Disability Business Enterprise</b>			
Increase staff hours, due to actual FY 2010 staffing pattern	\$10,799	\$4,735	\$15,534
Reduce interpreter/captioning based on historical use	\$1,521	(\$62)	\$1,459
No change to supplies and expenses	\$738	\$0	\$738
<i>Restore some of DBE mini-grants \$</i>	\$7,671	(\$4,949)	\$2,722
<b>Disability Business Enterprise</b>	<b>\$20,729</b>	<b>(\$276)</b>	<b>\$20,453</b>
difference from Option 1		\$8	\$8
<b>Grand Total General Revenue Accounts</b>	<b>\$367,229</b>	<b>(\$5,225)</b>	<b>\$362,346</b>



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**MOTION:** To allocate the FY 2011 FMAP reduction of in General Revenue by cutting **1.33%** from each general revenue account PR/RC passed unanimously

Discussion: The FY 11 enacted staff and financial resource allocation compared to the FY 10 allocation, last fall's plan for FY 11[#P] and possible FY 11[#1] & FY 12 proposals.

<b>FY 11 Allocation of Resources</b>	Accessibility Tech. Assist.	Advocacy & Awareness	ADA Compliance	Disability Business Enterprise	Election Assistance	Employment Tech. Assist.	Promoting Work & Incentives	Admin.	<b>Total</b>
FY 10 Actual FTE	1.90	0.51	0.01	0.27	0.06	0.74	0.02	0.52	4
Difference FY 10 to 11 Plan	(0.31)	0.09	0.04	(0.13)	0.21	0.12	(0.02)	(0.02)	(0)
FY 11 Plan FTE	1.58	0.60	0.05	0.14	0.27	0.86	0.00	0.50	4
FY 11 Revised FTE	1.53	0.60	0.05	0.20	0.33	0.80	0.33	0.50	4
Differences FY 11 Plan to Revised	(0.06)	0.00	(0.01)	0.06	0.06	(0.06)	0.33	0.00	0.33
FY 10 Actual Hrs/Yr	2,428	819	9	4,905	941	972	31	1,194	11,298
FY 11 Plan Hrs/Yr	2,578	920	81	227	430	1,397	0	772	6,405
FY 11 Revised Hrs/Yr	2,478	920	73	325	538	1,299	0	0	5,633
<b>Hold Harmless Fellowships</b>									
Wages and Benefits	\$ 146,510	\$ 68,915	\$ 4,472	\$ 15,534	\$ 30,168	\$ 62,134	\$ -	\$ 52,100	\$ 379,832
Professional Services	\$994	\$3,119	\$233	\$1,459	\$2,298	\$994	\$0	\$0	\$ 9,096
Operating Supplies & Expenses	\$3,601	\$13,356	\$0	\$738	\$27,998	\$1,933	\$0	\$6,996	\$ 54,623
Assistance & Grants	\$3,450	\$10,350	\$0	\$2,714	\$113,450	\$0	\$0	\$0	\$ 129,964
Capital Projects & Equipment		\$0	\$308,442	\$0	\$0	\$0	\$0	\$1,881	\$ 310,324
Operating transfers		\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$ 25,000
<b>Total</b>	<b>\$ 154,555</b>	<b>\$ 95,740</b>	<b>\$ 338,147</b>	<b>\$ 20,445</b>	<b>\$ 173,914</b>	<b>\$ 65,061</b>	<b>\$ -</b>	<b>\$ 60,977</b>	<b>\$ 908,839</b>
General Revenue	\$131,958	\$82,115	\$4,705	\$20,445	\$0	\$62,134	\$0	\$ 60,977	\$362,334
Federal Funds	\$22,597				\$173,914	\$2,926			\$199,437
Restricted Receipts		\$13,626							\$ 13,626
RI Capital Projects			\$298,474						\$ 298,474
G. O. Access Bonds			\$34,968						\$ 34,968
<b>Total</b>	<b>\$154,555</b>	<b>\$95,740</b>	<b>\$338,147</b>	<b>\$20,445</b>	<b>\$173,914</b>	<b>\$65,061</b>	<b>\$0</b>	<b>\$60,977</b>	<b>\$908,839</b>
<i>1.33% Across the General Revenue Accounts differences in italics below</i>									
Wages and Benefits	\$146,510	\$68,915	\$4,472	\$15,534	\$30,168	\$62,134	\$0	\$52,100	\$379,832
Professional Services	\$994	\$3,119	\$233	\$1,459	\$2,298	\$994	\$0	\$0	\$9,096
Operating Supplies & Expenses	\$3,601	\$13,356	\$0	\$738	\$27,998	\$1,933	\$0	<i>\$7,126</i>	<i>\$54,753</i>
Assistance & Grants	\$3,450	<i>\$10,212</i>	\$0	<i>\$2,722</i>	\$113,450	\$0	\$0	\$0	<i>\$129,834</i>
Capital Projects & Equipment	\$0	\$0	\$308,442	\$0	\$0	\$0	\$0	\$1,881	\$310,324
Operating transfers	\$0	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000
	<b>\$154,555</b>	<b>\$95,602</b>	<b>\$338,147</b>	<b>\$20,453</b>	<b>\$173,914</b>	<b>\$65,061</b>	<b>\$0</b>	<b>\$61,107</b>	<b>\$908,839</b>
General Revenue	\$131,958	<i>\$81,977</i>	\$4,705	<i>\$20,453</i>	\$0	\$62,134	\$0	<i>\$ 61,107</i>	\$362,334
Federal Funds	\$22,597	\$0	\$0	\$0	\$173,914	\$2,926	\$0	\$0	\$199,437
Restricted Receipts	\$0	\$13,626	\$0	\$0	\$0	\$0	\$0	\$0	\$13,626
RI Capital Projects	\$0	\$0	\$298,474	\$0	\$0	\$0	\$0	\$0	\$298,474
G. O. Access Bonds	\$0	\$0	\$34,968	\$0	\$0	\$0	\$0	\$0	\$34,968
<b>Total</b>	<b>\$154,555</b>	<b>\$95,602</b>	<b>\$338,147</b>	<b>\$20,453</b>	<b>\$173,914</b>	<b>\$65,061</b>	<b>\$0</b>	<b>\$61,107</b>	<b>\$908,839</b>

**Changes from FY 11 Plan to FY 11 Revised**

<b>Election Assistance:</b>		
Operating Supplies & Expenses	Voting Rights Advertisements in local newspapers	\$20,000
Assistance & Grants	Division of Motor Vehicles - Disability Parking Permits to do mailing on rights of voters with disabilities to vote in an accessible location, casting their ballots independently and in secret.	(\$50,000)
	Election Day polling place surveyors	\$10,000
	Mini-grants to organizations to train voter on how to cast a ballot	\$10,000
	RIde trips & Voter Outreach Mailing	\$10,000
<b>Total Change from FY 11 Plan</b>		<b>\$0</b>
<b>ADA Compliance</b>		
Capital Projects & Equipment	Carry forward encumbered funding to complete the Groden Elevator project	\$58,442
	Carry forward encumbered funding to replace door knobs with lever hardware at URI	\$25,000
<b>Total Change from FY 11 Plan</b>		<b>\$83,442</b>



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**MOTION: To allocate FY 11 Staff and Financial Resources as cutting 1.33% from each general revenue account BI/JD passed unanimously**

Discussion: The Commission has been directed to submit 2 FY 12 Budget Requests:

- Current Service Level with a target of \$391,058 which was based on the wrong FICA estimate from FY 11. A corrected base would be **\$391,662**.
- 15% below the base, with the FICA correction it would be **\$333,033**.

The Commission statutory obligations and grant restrictions/deliverables, listed below.

<b>Statutory Responsibility/Authority</b>	<b>Implementation</b>
<b>42-51-6. Governor's Commission on Disabilities - Duties</b> It shall be the duty of the commission to work in cooperation with the national council on disability and other interested federal, state, and local agencies, organizations, and employers in:	
(1) Promoting on behalf of the people with disabilities and assuring, on behalf of the state, that people with disabilities are afforded the opportunities to exercise all of the rights and responsibilities accorded to citizens of this state;	See <a href="#">Advocacy and Awareness</a> below
(2) Arousing community interest in the concerns of people with disabilities through the utilization of whatever community and state resources the commission may deem necessary to accomplish the maximum in independent living and human development;	See <a href="#">Advocacy and Awareness</a> below
(3) Coordinating compliance with federal and state laws protecting the rights of individuals with disabilities by state agencies;	See <a href="#">ADA/504/RIGL 42-87 Compliance</a> , below
(4) Providing technical assistance to public and private agencies, businesses, and citizens in complying with federal and state laws protecting the rights of individuals with disabilities; and	See <a href="#">Disability and Business Technical Assistance Center - State Affiliate Grant</a> and <a href="#">State Grants for Election Assistance for Individuals with Disabilities</a> , below
(5) From time to time, but not less than once a year, to report to the legislature and the governor, describing the investigations, proceedings, and hearings the commission has conducted and their outcome, the decisions it has rendered, and the other work performed by it, and make recommendations for further legislation concerning abuses and discrimination based on disability that may be desirable.	

**Disability and Business Technical Assistance Center - State Affiliate Grant:**

Funding Source: National Institute on Disability and Rehabilitation Research (NIDRR)

**NIDRR Grant Objective:**

To provide technical assistance and training to state and local governments and private businesses regarding the Americans with Disabilities Act (ADA) to facilitate compliance with the ADA and conduct disability and rehabilitation research, and research development activities.

**NIDRR Grant Required Deliverables/Restrictions:**

Providing technical assistance, information and training on interpretation and implementation of ADA to covered entities.

Providing information, technical assistance and training to education-based entities on accessible information technology.

**NIDRR Grant Activity Tracking Quarterly Reporting Requirements:**

Trainings:

Total number of people trained

Number of trainings on the following *topics*: Disability Awareness; Title I; Title III;

General ADA Information; Title II; and Transportation

Technical Assistance

Total number of ADA technical assistance contacts by: Phone calls; E-mail; In-person ; and Other (on-site visits and consultations. letters, faxes)

Total number of technical assistance

Indicate the top two audiences for technical assistance: Researchers; Practioners/clinicians; Service providers; Educators; Policy experts; Federal & non-federal partners; Industry representatives and /or product developers; Employers; Media; Consumer advocates; Individuals with Disabilities/family member; Businesses groups; State/local government agencies; Code officials responsible for physical accessibility requirements; Architects and design professionals; Attorneys and other legal professionals; and Other.

Materials Dissemination

Track the number of materials distributed electronically and separately distributed other (post-office, trainings, exhibits) for the following: Journal articles; Project publications; Video/audio tapes; CD's/DVDs; Books/books chapters; Bulletins/newsletters/fact sheets; Research reports/conference proceedings

Public Awareness Activities

Exhibits; Media (newspaper, magazine, newsletter, TV and social media); and Other.

Providing the Regional Center with news and photos for the Center's *Access New England* Newsletter three (3) times a year

Marketing ADA Center products to their networks and post products on their website.

Developing 20th ADA Anniversary local stories for written, oral or video media;

Providing the NE ADA Center with credit on your website and materials

Participating in two New England ADA Center Regional Advisory Board Meetings.

**Grant's Maintenance of Effort Obligation:**

- Accessibility Technical Assistance over the 5 year grant period staffing must be at least the average 3,285 staff hours/year or the median of 4,109 staff hours/year\*.
- Employment Technical Assistance over the 5 year grant period staffing must be at least the average **1,155 staff hours/year** or the median of 1,204 staff hours/year.

\* NE ADA Regional Center realizing we have only ½ the accessibility staff, we had in 2006, accepts the "facts on the ground" that we are only able to meet ½ of required hours, i.e. an average of **1,642.5 staff hours/year** or median of 2054.5 hours/year.

**42-51-6.2. Committees and mediation teams**

(a) The commission is authorized to create advisory committees and mediation teams to perform tasks within the jurisdiction of the commission.

(b) The commission may itself, or it may empower these committees and mediation teams to:

(1) Study the concerns of people with disabilities in reaching the maximum in independent living and human development and exercising all of the rights and responsibilities accorded to citizens of this state;

(2) Arouse community interest in the concerns of people with disabilities;

(3) Foster through community effort or otherwise good will among the groups and elements of the population of the state towards people with disabilities; and

(4) Attempt by informal methods of conference, persuasion, and conciliation, to induce compliance with matters within the jurisdiction of the commission.

(c) The committees and teams may make recommendations to the commission for the development of policies and procedures in general.

(d) Advisory committees and mediation teams created by the commission shall be composed of representative citizens serving without pay, but with reimbursement for actual and necessary traveling expenses.

(e) Three (3) members of a committee constitutes a quorum for the purpose of conducting the business of that committee.

Repeal of this section would not have any

**31-28-7.3 Disability parking enforcement program**

(d) Beginning January 1, 2001 and on each January 1 thereafter, cities and towns and the state police, department of environmental management, airport corporations, capitol police,

noticeable impact on the disability community. This could free up staff resources.

department of mental health, retardation and hospitals, and the state operated colleges shall be required to submit to the governor's commission on disabilities an annual progress report chronicling the collections of fines, procedures used, convictions, and any problems or successes which result from the disability parking enforcement enhancement program. Following receipt of an annual program report, the governor's commission on disabilities may suggest improvements to a disability parking enforcement enhancement program.

Accessibility Technical Assistance	FY 2009 Actual	FY 2010 Unaudited	FY 2011 Enacted	FY 2011 Revised	FY 2012 CSL Request	FY 2012 -15% Request
<b>Outcome Measurement:</b>						
The number of easily attainable solutions to access barriers accepted as proposed	188	54	288			
The number of complaints resolved prior to hearing	90	94	187			
<b>Output Measurement:</b>						
The number of technical assistance calls, emails, in-person, training, and material disseminated	1,923	2,922	2,091	2,091	2,091	1,569
The number of access barriers identified	219	54	288	288	288	216
The number of complaints filed:	90	94	91	91	91	68
<b>General Revenue</b>						
FTE (Full Time Equivalent) Positions	1.66	1.34	1.26	1.32	1.28	2.28
Annual Staff Hours	2,154	2,011	2,047	2,143	2,015	1,562
NE ADA Maintenance of Effort Required hours	1,643	1,643	1,643	1,643	1,643	1,643
NE ADA Maintenance of Effort Gain(Loss)	512	368	404	500	373	(80)
<b>NE ADA Center Grant</b>						
FTE (Full Time Equivalent) Positions	0.27	0.56	0.32	0.20	0.44	0.44
Annual Staff Hours	290	941	531	335	720	720
Total Staff Hours	2,445	2,951	2,578	2,478	2,735	2,282
Wages and Benefits	\$144,114	\$166,894	\$ 128,636	\$131,958	\$140,539	\$116,735
Contracted Professional Services						
Operating Supplies and Expenses						
Assistance and Grants						
<b>General Revenue</b>	<b>\$144,114</b>	<b>\$166,894</b>	<b>\$128,636</b>	<b>\$131,958</b>	<b>\$140,539</b>	<b>\$116,735</b>
Wages and Benefits	\$10,896	\$36,207	\$ 23,246	\$14,552	\$34,400	\$34,400
Contracted Professional Services	\$92	\$36,299	\$311	\$994	\$1,008	\$1,008
Operating Supplies and Expenses	\$3,532	\$2,344	\$1,872	\$3,601	\$3,114	\$3,114
Assistance and Grants	\$0	\$0	\$3,450	\$3,450	\$0	\$0
<b>NE ADA Center Grant</b>	<b>\$14,520</b>	<b>\$74,851</b>	<b>\$28,879</b>	<b>\$22,597</b>	<b>\$38,521</b>	<b>\$38,521</b>
<b>Grand Total Accessibility</b>	<b>\$158,634</b>	<b>\$241,745</b>	<b>\$157,515</b>	<b>\$154,555</b>	<b>\$179,060</b>	<b>\$155,256</b>

Employment Technical Assistance	FY 2009 Actual	FY 2010 Unaudited	FY 2011 Enacted	FY 2011 Revised	FY 2012 CSL Request	FY 2012 -15% Request
<b>Outcome Measurement:</b>						
The number of employers satisfied with the service provided.	220		151	151	151	122
The percentage of employers satisfied with the service provided.	100%		100%	100%	100%	81%
<b>Output Measurement:</b>						
The number of college students with disability trained on their rights and responsibilities under the ADA including the value of internships.	59		78	78	78	63
<b>General Revenue</b>						
FTE (Full Time Equivalent) Positions	1.00	0.74	0.86	0.80	0.80	1.46
Annual Staff Hours	1,659	1,194	1,397	1,299	1,294	1,074
NE ADA Maintenance of Effort Required Hours	1,155	1,155	1,155	1,155	1,155	1,155
NE ADA Maintenance of Effort Gain(Loss)	504	39	242	144	139	(81)
<b>NE ADA Center Grant</b>						
FTE (Full Time Equivalent) Positions	-	-	-	-	-	-
Annual Staff Hours	-	-	-	-	-	-
Total Staff Hours	1,659	1,194	1,397	1,299	1,294	1,074
Wages and Benefits	\$72,359	\$74,419	\$68,864	\$62,134	\$64,898	\$54,002
Contracted Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Operating Supplies and Expenses	\$7	\$0	\$0	\$0	\$0	\$0
Assistance and Grants	\$0	\$0	\$0	\$0	\$0	\$0
<b>General Revenue</b>	<b>\$72,366</b>	<b>\$74,419</b>	<b>\$68,864</b>	<b>\$62,134</b>	<b>\$64,898</b>	<b>\$54,002</b>
Wages and Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Contracted Professional Services	\$2,215	\$0	\$0	\$994	\$1,008	\$1,008
Operating Supplies and Expenses	\$597	\$2,894	\$1,498	\$1,933	\$1,946	\$1,946
Assistance and Grants	\$0	\$0	\$0	\$0	\$0	\$0
<b>NE ADA Center Grant</b>	<b>\$2,812</b>	<b>\$2,894</b>	<b>\$1,498</b>	<b>\$2,926</b>	<b>\$2,954</b>	<b>\$2,954</b>
<b>Grand Total Employment</b>	<b>\$75,178</b>	<b>\$77,313</b>	<b>\$70,362</b>	<b>\$65,061</b>	<b>\$67,853</b>	<b>\$56,956</b>

**Help America Vote Act (HAVA) – State Grants for Election Assistance for Individuals with Disabilities (EAID):**

Funding Source: Administration on Developmental Disabilities of the Administration for Children and Families or the U.S. Department of Health and Human Services

**EAID Grant Objective:**

To enable State governments responsible for elections and individuals associated with operating the election process to establish, expand, and improve access to and participation in the election process by individuals with the full range of disabilities (e.g., visual impairments, including blindness, hearing impairments, including deafness; the full range of mobility impairments; including gross and fine motor impairments; emotional impairments; and intellectual impairments).

**EAID Grant Required Deliverables/Restrictions:**

Except as noted, the grant must be used for each of the following activities:

- Unless a State submits an assurance that all polling places are accessible, making polling places, including the path of travel, entrances, exits, and voting areas of each polling facility, accessible to individuals with the full range of disabilities.
- Providing the same opportunity for access and participation, including privacy and independence, to individuals with the full range of disabilities as for other voters.
- Training election officials, poll workers, and election volunteers on how best to promote the access and participation of individuals with the full range of disabilities in elections for Federal office.
- Providing individuals with the full range of disabilities with information about the accessibility of polling places.

**Grant Activity Tracking Annual Reporting Requirements:**

States receiving funds through this Program Instruction will prepare and submit annually a narrative report that describes how any funds authorized under the HAVA have been used with regard to the four categories of activities authorized under Section 261 of HAVA, 42 U.S.C. 15421. (Note the exception in Part II, 1.a. for the first category related to assuring that all polling places are accessible.) These reports are due no later than December 31 of each year.

**Grant's Maintenance of Effort Obligation:** None regarding the Commission's activities.

Election Assistance	FY 2009 Actual	FY 2010 Unaudited	FY 2011 Enacted	FY 2011 Revised	FY 2012 CSL Request	FY 2012 -15% Request
<b>Outcome Measurement:</b>						
The % of open polling places surveyed prior to the election	22%		34%	100%		
The number of voting access solutions proposed & accepted	7		6	6		
<b>Output Measurement:</b>						
The number of polling places	589		589	589		
The number of polling places surveyed	132		203	598		
The number of polling places not surveyed	457		386	0		
The number of barriers to voting identified	12		8	8		
<b>General Revenue</b>						
FTE (Full Time Equivalent) Positions	0.04	0.00		0.00	0.00	-
Annual Staff Hours	57	0		0	0	-
<b>Election Assistance for Individuals with Disabilities Grant</b>						
FTE (Full Time Equivalent) Positions	0.05	0.06	0.25	0.33	0.14	0.14
Annual Staff Hours	67	97	-	538	219	219
Total Staff Hours	67	97	0	538	219	219
Wages and Benefits	\$3,995	\$0	\$0	\$0	\$0	\$0
Contracted Professional Services						
Operating Supplies and Expenses						
Assistance and Grants						
<b>General Revenue</b>	<b>\$3,995</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Wages and Benefits	\$4,223	\$3,864	\$25,346	\$30,168	\$14,821	\$14,821
Contracted Professional Services	\$199	\$276	\$932	\$2,298	\$2,331	\$2,331
Operating Supplies and Expenses	\$5,127	\$650	\$3,785	\$27,998	\$5,802	\$5,802
Assistance and Grants	\$29,357	\$34,726	\$133,450	\$34,726	\$123,450	\$123,450
<b>Election Assistance for Individuals with Disabilities Grant</b>	<b>\$38,906</b>	<b>\$39,515</b>	<b>\$163,513</b>	<b>\$95,190</b>	<b>\$146,404</b>	<b>\$146,404</b>
<b>Grand Total Election Assistance</b>	<b>\$42,901</b>	<b>\$39,515</b>	<b>\$163,513</b>	<b>\$95,190</b>	<b>\$146,404</b>	<b>\$146,404</b>
Polling Place		\$4,514	\$69,131	\$83,485	\$49,806	
Equal Access		\$276	\$932	\$12,049	\$2,331	
Training Election Officials			\$3,450	\$3,450	\$3,450	
Information to Voters w/ Disabilities		\$34,726	\$90,000	\$74,432	\$90,000	

### ADA/504/RIGL 42-87 Compliance

#### 42-51-6.1. Hearing boards

(a) The commission's chairperson shall appoint five (5) commissioners as the hearing board for the purpose of conducting hearings and rendering decisions on matters relating to the provisions of chapter 87 of title 42 [Civil Rights Of People with Disabilities] and sections 37-8-15.1 [Public Buildings - Accessibility of leased or rented facilities for people with disabilities] and 42-46-13 [Open Meetings - Accessibility for persons with disabilities] within the jurisdiction of the commission.

(b) Three (3) commissioners shall constitute a quorum of a hearing board.

(c) The hearing board is empowered to:

- (1) Receive, investigate, and act upon charges of unlawful practices within its jurisdiction; and
- (2) In connection with any investigation or hearing held on any matter within its jurisdiction to hold hearings, administer oaths, take the testimony of any person under oath, and to require the production for examination of any books and papers relating to any matter under investigation or in question before the hearing board.

**Repeal of this section would not have any noticeable impact on the disability community. Nor would it free up any staff resources for other activities**

#### **42-51-10 State coordinating committee on disability rights**

The commission shall establish a state coordinating committee on disability rights to advise and assist the commission to implement self-evaluation and compliance plans as required by federal and state laws protecting the rights of individuals with disabilities. The committee shall be composed of thirteen (13) members who shall be as follows: one representative of each of the general officers of the state, appointed by that general officer; one representative of the house of representatives, appointed by the speaker of house; one representative of the senate, appointed by the president of the senate; one representative of the judiciary, appointed by the chief justice of the supreme court; one representative of each of the boards of education, appointed by the chairperson of that board; one representative of the public transit authority, appointed by the chairperson of the authority, and those additional representatives the chairperson of the governor's commission on disabilities may appoint from the executive branch and the general public. Those persons acting as committee members on July 21, 1992 shall continue to so act until their successors are appointed. Each member shall serve at the pleasure of the appointing authority. The chairperson of the governor's commission on disabilities shall preside at meetings of the committee. The executive secretary of the governor's commission on disabilities shall serve as vice chairperson of the committee.

**42-46-5 Open Meetings - Purposes for which meeting may be closed – Use of electronic communications – Judicial proceedings – Disruptive conduct**

(4) The governor's commission on disabilities is authorized and directed to:

- (i) Establish rules and regulations for determining whether a member of a public body is not otherwise able to participate in meetings of that public body without the use of electronic communication or telephone communication as a reasonable accommodation due to that member's disability;
- (ii) Grant a waiver that allows a member to participate by electronic communication or telephone communication only if the member's disability would prevent him/her from being physically present at the meeting location, and the use of such communication is the only reasonable accommodation; and
- (iii) Any waiver decisions shall be a matter of public record.

ADA/504/RIGL 42-87 Compliance	FY 2009 Actual	FY 2010 Unaudited	FY 2011 Enacted	FY 2011 Revised	FY 2012 CSL Request	FY 2012 -15% Request
<b>Outcome Measurement:</b>						
% of Complaints filed against state agencies that are resolved prior to a hearing	93%	100%	100%	100%	100%	100%
<b>Output Measurement:</b>						
The number of complaints filed:	90	66	40	33	30	30
The number of complaints resolved prior to hearing:	84	66	40	33	30	23
<b>General Revenue</b>						
FTE (Full Time Equivalent) Positions	0.04	0.01	0.05	0.05	0.05	0.05
Annual Staff Hours	53	9	81	73	71	71
Wages and Benefits	\$3,760	\$613	\$4,912	\$4,472	\$4,791	\$4,791
Contracted Professional Services	\$0	\$225	\$233	\$233	\$236	\$236
Operating Supplies and Expenses	\$0	\$0		\$0	\$0	\$0
Assistance and Grants	\$0	\$0		\$0	\$0	\$0
<b>General Revenue</b>	<b>\$3,760</b>	<b>\$838</b>	<b>\$5,145</b>	<b>\$4,705</b>	<b>\$5,027</b>	<b>\$5,027</b>
Assistance and Grants	\$26,821	\$0		\$0	\$0	
Purchase of Works of Art by Artists with Disability	\$2,000	\$2,250	\$2,250	\$2,500	\$2,500	\$2,500
Building Renovations and Improvements	\$116,799	\$139,427	\$247,750	\$270,974	\$247,500	\$247,500
Operating transfers	\$5,779	\$0	\$0	\$25,000	\$0	\$0
<b>Facility Accessibility Renovations: RI Capital Plan</b>	<b>\$151,399</b>	<b>\$141,677</b>	<b>\$250,000</b>	<b>\$298,474</b>	<b>\$250,000</b>	<b>\$250,000</b>
Building Renovations and Improvements	\$0	\$0	\$0	\$34,618	\$0	\$0
Operating transfers	\$104,220	\$0	\$0	\$0	\$0	\$0
<b>Handicapped Accessibility: General Obligations Bonds</b>	<b>\$104,220</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,618</b>	<b>\$0</b>	<b>\$0</b>
<b>Grand Total ADA/504 Compliance</b>	<b>\$259,379</b>	<b>\$142,514</b>	<b>\$255,145</b>	<b>\$337,797</b>	<b>\$255,027</b>	<b>\$255,027</b>

**Advocacy and Awareness**

The Commission represents the interest of people with disabilities and their families by advocating before the General Assembly, Executive & Judicial branch policy makers, conducting public forums and appoint a voting member to the following boards:

- 17-9.1-31. Elections – Registration Of Voters –Voter registration advisory board;
- 30-15-6. Military Affairs And Defense – Emergency Management – Advisory Council;
- 40-14-8. Human Services – Equipment Loan Fund for People with Disabilities –Rules and regulations; and
- 42-66.3-8. Home and Community Care Services to the Elderly – Home and community care advisory committee

**42-51-11. Mary Brennan fellowship fund**

(a) There is established the Mary Brennan fellowship fund ('the fellowship fund'), which shall be utilized to create a fellowship program for college students with disabilities.

(b) These fellowships shall provide a semester-long, part-time placement with the commission in RI, working on disability policy and research. Each fellow will be assigned to a specific placement, providing assistance to the commission in disability policy. Mentor experiences will introduce the fellows to disability policy issues and actions at the local, state and federal levels. The fellowships will offer students an opportunity to:

- (1) Gain perspective on the role and responsibility of the commission;
- (2) Knowledge of national/state disability programs;
- (3) Policy issues and research;
- (4) Meet with decision makers, experts and critics in disability and related policy fields; and
- (5) Develop networks with local, regional, and national based experts, and researchers who can assist in career development and future endeavors.

Advocacy & Awareness	FY 2009 Actual	FY 2010 Unaudited	FY 2011 Enacted	FY 2011 Revised	FY 2012 CSL Request	FY 2012 -15% Request
<b>Outcome Measurement:</b>						
% of bills the Commission supported that became law and opposed that were not enacted into law	42%	71%	100%	100%	100%	82%
The # of favorable outcomes	37	39	62	62	62	51
<b>Output Measurement:</b>						
The # of bills the Legislation Committee review	215	363	177	177	177	146
The # Legislation Committee issued a legislative impact statement on	89	60	62	62	62	51
<b>General Revenue:</b>						
FTE (Full Time Equivalent) Positions	0.48	0.51	0.60	0.60	0.60	0.49
Annual Staff Hours	729	819		920	916	916
NE ADA Maintenance of Effort Fix:						(162)
<b>Total Staff Hours</b>	<b>729</b>	<b>819</b>	<b>-</b>	<b>920</b>	<b>916</b>	<b>754</b>
Wages and Benefits	\$53,264	\$54,389	\$ 70,498	\$68,915	\$73,051	\$60,154
Contracted Professional Services	\$428	\$70	\$1,677	\$994	\$1,701	\$1,701
Operating Supplies and Expenses	\$1,546	\$1,728	\$1,923	\$1,856	\$1,792	\$1,792
Assistance and Grants	\$0	\$0	\$0	\$0	\$0	\$0
<b>General Revenue</b>	<b>\$55,238</b>	<b>\$56,187</b>	<b>\$74,098</b>	<b>\$71,765</b>	<b>\$76,544</b>	<b>\$63,647</b>
Assistance and Grants	\$10,350	\$10,350	\$10,350	\$10,350	\$10,350	9,057
<b>Mary Brennan Fellowship</b>	<b>\$10,350</b>	<b>\$10,350</b>	<b>\$10,350</b>	<b>\$10,350</b>	<b>\$10,350</b>	<b>\$9,057</b>
Contracted Professional Services	(\$330)	\$360	\$1,960	\$2,125	\$2,034	\$2,034
Operating Supplies and Expenses	\$7,941	\$7,511	\$5,571	\$11,500	\$11,165	\$11,165
Assistance and Grants	\$821	\$60	\$0	\$0	\$0	\$0
<b>Public Forums: Restricted Receipts</b>	<b>\$8,432</b>	<b>\$7,931</b>	<b>\$7,531</b>	<b>\$13,626</b>	<b>\$13,199</b>	<b>\$13,199</b>
<b>Grand Total Advocacy &amp; Awareness</b>	<b>\$74,020</b>	<b>\$74,468</b>	<b>\$91,979</b>	<b>\$95,740</b>	<b>\$100,093</b>	<b>\$85,903</b>

**37-2.2-4. Disability Business Enterprises – Disability business enterprise committee - Membership – Duties**

(c) The governor's commission on disabilities shall promulgate such rules and regulations, in accordance with the Administrative Procedures Act, chapter 35 of title 42, as are necessary and proper to ensure responsible management, operation, oversight of the committee, and ensure that all facilities, both nonprofit and profit-making, referred to in §§ 37-2.2-3 and 37-2.2-3.1 meet all applicable government regulations and standards, including those of the United States department of labor, the state department of human services, and the chief purchasing officer with regard to developing a program which involves small disadvantaged businesses as contractors, § 37-2-9(b)(14).

(d) The committee shall establish a procedure to certify small disadvantaged disability businesses and rehabilitation facilities that qualify under their regulation for a preference under § 37-2.2-3 or 37-2.2-3.1 and submit a list of the certified small disadvantaged disability businesses and rehabilitation facilities and the products and services provided by them to the chief purchasing officer at least once a year. The chief purchasing officer shall utilize that list in the program which involves small disadvantaged businesses as contractors established by § 37-2-9(b)(14).

**37-2.2-3 Preference for products and services produced by persons with disabilities.**

(c) A list describing the styles, designs, sizes, and varieties of articles made by persons with disabilities and describing all available services and subcontract work which can be provided by those persons shall be prepared by the governor's commission on disabilities, disability business enterprise committee in cooperation with the state office of rehabilitation services. The governor's commission on disabilities shall cooperate with various facilities for persons with disabilities by submitting necessary information concerning the products and services to the state purchasing agent.

Disability Business Enterprise	FY 2009 Actual	FY 2010 Unaudited	FY 2011 Enacted	FY 2011 Revised	FY 2012 CSL Request	FY 2012 -15% Request
<b>Outcome Measurement:</b> The number persons with disabilities were employed on government contracts awarded through the disability business enterprises program	NA	NA				
<b>Output Measurement:</b> The number of government contracts awarded to disability business enterprises and rehabilitation facilities, through the DBE program:	2	10	3	3	3	3
The number of government contracts: bid on:	6	10	3	3	3	3
<b>General Revenue</b>						
FTE (Full Time Equivalent) Positions	0.53	0.26	0.14	0.20	0.20	0.20
Annual Staff Hours	877	418	227	325	323	323
Wages and Benefits	\$442	\$17,180	\$11,130	\$15,534	\$14,045	\$14,045
Contracted Professional Services	\$25,267	\$701	\$1,521	\$1,459	\$1,544	\$1,544
Operating Supplies and Expenses	\$300	\$1,025	\$738	\$738	\$703	\$703
Assistance and Grants			\$7,671	\$2,714	\$3,842	\$3,842
<b>General Revenue</b>	<b>\$26,009</b>	<b>\$18,906</b>	<b>\$21,060</b>	<b>\$20,445</b>	<b>\$20,134</b>	<b>\$20,134</b>

Administrative Support	FY 2009 Actual	FY 2010 Unaudited	FY 2011 Enacted	FY 2011 Revised	FY 2012 CSL Request	FY 2012 -15% Request
<b>Outcome Measurement:</b> Average # of days from invoices received to paid	30	34	34	33	32	35
<b>Output Measurement:</b> % of measurable objectives successfully completed or ongoing	98%	98%	100%	100%	100%	100%
<b>General Revenue</b>						
FTE (Full Time Equivalent) Positions	0.45	0.52	0.50	0.50	0.50	0.50
Annual Staff Hours	688	825	772	772	763	763
Wages and Benefits	\$54,002	\$56,366	\$59,383	\$58,067	\$61,551	\$61,551
Contracted Professional Services	\$2,628	\$0	\$0	\$0	\$0	\$0
Operating Supplies and Expenses	\$8,689	\$5,924	\$8,912	\$6,996	\$7,271	\$7,271
Assistance and Grants	\$0	\$0	\$0	\$0	\$0	\$0
Capital Purchases and Equipment	\$1,881	\$2,823	\$1,881	\$1,881	\$1,881	\$1,881
<b>General Revenue</b>	<b>\$67,200</b>	<b>\$65,113</b>	<b>\$70,176</b>	<b>\$66,944</b>	<b>\$70,703</b>	<b>\$70,703</b>
Assistance and Grants (Recycling)	\$821	\$360	\$0	\$0	\$0	\$0
<b>Restricted Receipts</b>	<b>\$821</b>	<b>\$360</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Grand Total Administrative Support</b>	<b>\$68,021</b>	<b>\$65,473</b>	<b>\$70,176</b>	<b>\$66,944</b>	<b>\$70,703</b>	<b>\$70,703</b>

General Revenue Funded Positions: FY 12 Current Service Level (CSL) Funding								
FY 12 Allocation of Resources	Accessibility Tech. Assist.	ADA / 504 / RIGL 42-87 Compliance	Advocacy & Awareness	Disability Business Enterprise	Election Assistance	Employment Tech. Assist.	Admin.	Total
FY 12 CSL Request FTE	1.04	0.05	0.60	0.20	0.00	0.80	0.50	3.18
FY 12 CSL Request Hrs/Yr	2,015	71	916	323	-	1,294	763	5,382
Maintenance of Effort	1,643					1,155		
Met MoE or Missed by	373					139		511
General Revenue CSL	\$140,539	\$5,027	\$86,894	\$20,134	\$0	\$64,898	\$70,703	\$388,195
Federal Funds CSL	\$38,521				\$146,404	\$2,954		\$187,880
Restricted Receipts			\$13,199					\$13,199

General Revenue Funded Positions: FY 12 Current Service Level (CSL) Funding								
FY 12 Allocation of Resources	Accessibility Tech. Assist.	ADA / 504 / RIGL 42-87 Compliance	Advocacy & Awareness	Disability Business Enterprise	Election Assistance	Employment Tech. Assist.	Admin.	Total
RI Capital Projects		\$250,000						\$250,000
G. O. Access Bonds								\$ -
<b>CSL Total</b>	<b>\$179,060</b>	<b>\$255,027</b>	<b>\$100,093</b>	<b>\$20,134</b>	<b>\$146,404</b>	<b>\$67,853</b>	<b>\$70,703</b>	<b>\$839,274</b>

General Revenue Funded Positions: FY 12 15% Reduction								
FY 12 Allocation of Resources	Accessibility Tech. Assist.	ADA / 504 / RIGL 42-87 Compliance	Advocacy & Awareness	Disability Business Enterprise	Election Assistance	Employment Tech. Assist.	Admin.	Total
<b>Option 1) 17% Reduction of state funded hours</b>								
FY 12 15% FTE	2.28	0.05	0.49	0.20	0.00	1.46	0.50	<b>4.98</b>
FY 12 15% Hrs/Yr	1,562	71	916	323	0.00	1,074	763	<b>4,709</b>
Met MoE or Missed by	(80)					(81)		<b>(162)</b>
Transfer to make up the MoE deficit	80		(162)			81		<b>0</b>
Total FY 12 15%	1,643	71	754	323	-	1,155	763	<b>4,709</b>
General Revenue 15%	\$116,735	\$5,027	\$85,601	\$20,134		\$54,002	\$70,703	<b>\$352,202</b>
Transfer to make up the MoE deficit	\$6,410		(\$12,897)			\$6,487		<b>\$0</b>
Federal Funds 15%	\$38,521				\$146,404	\$2,954		<b>\$187,880</b>
Restricted Receipts			\$13,199					<b>\$13,199</b>
RI Capital Projects		\$250,000						<b>\$250,000</b>
G. O. Access Bonds								<b>\$0</b>
<b>15% Total</b>	<b>\$161,666</b>	<b>\$255,027</b>	<b>\$85,903</b>	<b>\$20,134</b>	<b>\$146,404</b>	<b>\$63,443</b>	<b>\$70,703</b>	<b>\$803,281</b>

Option 2) 14.25% Reduction of all hours								
FY 12 Allocation of Resources	Accessibility Tech. Assist.	ADA / 504 / RIGL 42-87 Compliance	Advocacy & Awareness	Disability Business Enterprise	Election Assistance	Employment Tech. Assist.	Admin.	Total
FY 12 15% FTE	1.00	0.05	0.49	0.20	-	0.66	0.50	2.90
FY 12 15% Hrs/Yr	1,562	71	916	323	0	1,074	763	4,709
Maintenance of Effort	1,643	0	0	0	0	1,155	0	2,798
Met MoE or Missed by	(80)					(81)		(162)
Transfer to make up the MoE deficit	80		(162)			81		0
<b>15% Total</b>	<b>1,643</b>	<b>71</b>	<b>754</b>	<b>323</b>	<b>0</b>	<b>1,155</b>	<b>763</b>	<b>4,709</b>

Total Hours All Funds								
FY 12 Allocation of Resources	Accessibility Tech. Assist.	ADA / 504 / RIGL 42-87 Compliance	Advocacy & Awareness	Disability Business Enterprise	Election Assistance	Employment Tech. Assist.	Admin.	Total
FY 10 Actual	2,951	9	819	418	97	1194	825	6,313
FY 11 Request	2478	73	920	325	538	1299	772	6,405
FY 12 CSL	2735	71	916	323	219	1294	763	6,321
FY 12 15% @ 17	2362	71	827	323	219	1155	763	5,720
FY 12 15% @ 14.25	2,362	71	754	323	219	1,155	763	
% Change From FY 10 Actual								
FY 11 Request	84%	810%	112%	78%	555%	109%	94%	101%
FY 12 CSL	93%	791%	112%	77%	226%	108%	92%	100%
FY 12 % FTE Change from FY 10 @ 17%	80%	791%	101%	77%	226%	97%	92%	91%
FY 12 % FTE Change @ 14.25%	80%	791%	92%	77%	226%	97%	92%	0%

Discussion: The FY 12 15% below the base, with the FICA correction it would be **\$333,033**. To meet the target an additional \$58,659 cut from general revenue accounts is necessary.

Option 1) Reduces staff hours based on the number of "state funded" hours each employee works, the impact is not uniform.

- Executive Secretary, 100% state funded (259 hrs) or (17.0%).
- State ADA Coordinator (93% state funded (228 hrs) or (14.9%).

- Assistant ADA Coordinator (Employment) 80% state funded, not including DBE hrs since mini-grant elimination covered that account's reduction (220 hrs) or (13.6%).
- Assistant ADA Coordinator (Accessibility): 50% state funded (161 hours) or (9.75%).
- To meet the NE ADA Grant's maintenance of effort obligation, the staff time for advocacy would be reduced an additional 80 hours to make up the short fall of ADA employment technical assistance staff hours.

Option 2) Each employee's work week would be reduced by 5 hours.

- Executive Secretary, 100% state funded (217 hrs) or (14.25%).
- State ADA Coordinator (93% state funded (217 hrs) or (14.25%).
- Assistant ADA Coordinator (Employment) 80% state funded, not including DBE hrs since mini-grant elimination covered that account's reduction (230 hrs) or (14.25).
- Assistant ADA Coordinator (Accessibility): 50% state funded (235 hours) or (14.25).
- To meet the NE ADA Grant's maintenance of effort obligation, the staff time for advocacy would be reduced an additional 151 hours in order to make up 61 ADA accessibility technical assistance staff hours and 92-employment technical assistance staff hours.

General Revenue Funded Positions: FY 12 15% Reduction								
FY 12 Allocation of Resources	Accessibility Tech. Assist.	ADA / 504 / RIGL 42-87 Compliance	Advocacy & Awareness	Disability Business Enterprise	Election Assistance	Employment Tech. Assist.	Admin.	Total
<b>Option 1) 17% Reduction of state funded hours</b>								
FY 12 FTE	1.00	0.05	0.49	0.20	0.00	0.66	0.50	2.90
FY 12 Hrs/Yr	1,562	71	916	323	0.00	1,074	763	4,709
Met MoE or Missed by	(80)					(81)		(162)
Transfer to make up the MoE deficit	80		(162)			81		0
Total FY 12 15%	1,643	71	754	323	-	1,155	763	4,709
General Revenue 15%	\$116,735	\$5,027	\$85,601	\$20,134		\$54,002	\$70,703	\$352,202
Transfer to make up the MoE deficit	\$6,410		(\$12,897)			\$6,487		\$0
Federal Funds 15%	\$38,521				\$146,404	\$2,954		\$187,880
Restricted Receipts			\$13,199					\$13,199
RI Capital Projects		\$250,000						\$250,000
G. O. Access Bonds								\$0
<b>15% Total</b>	<b>\$161,666</b>	<b>\$255,027</b>	<b>\$85,903</b>	<b>\$20,134</b>	<b>\$146,404</b>	<b>\$63,443</b>	<b>\$70,703</b>	<b>\$803,281</b>
<b>Option 2) 14.25% Reduction of all hours</b>								
FY 12 Allocation of Resources	Accessibility Tech. Assist.	ADA / 504 / RIGL 42-87 Compliance	Advocacy & Awareness	Disability Business Enterprise	Election Assistance	Employment Tech. Assist.	Admin.	Total

General Revenue Funded Positions: FY 12 15% Reduction								
FY 12 Allocation of Resources	Accessibility Tech. Assist.	ADA / 504 / RIGL 42-87 Compliance	Advocacy & Awareness	Disability Business Enterprise	Election Assistance	Employment Tech. Assist.	Admin.	Total
FY 12 15% FTE	(0.29)	0.05	0.49	0.20	-	(0.14)	0.50	0.82
FY 12 15% Hrs/Yr	(453)	71	916	323	0	(220)	763	1,400
Maintenance of Effort	1,643	0	0	0	0	1,155	0	2,798
Met MoE or Missed by	(2,095)					(1,375)		(3,470)
Transfer to make up the MoE deficit	2,095		(3,470)			1,375		0
<b>15% Total</b>	<b>1,643</b>	<b>71</b>	<b>(2,555)</b>	<b>323</b>	<b>0</b>	<b>1,155</b>	<b>763</b>	<b>1,400</b>



voting check off graphic

**MOTION:** To allocate FY 12 Current Service Staff and Financial Resources revised as follows:

1. Seeking repeal of:
  - a. 42-51-10 State coordinating committee on disability rights
  - b. 31-28-7.3 Disability parking enforcement program
2. To meet the Commission's ADA Grant's maintenance of effort obligations.
  - a. Move 80 hrs from Disability Business Enterprise to Employment Technical Assistance and
  - b. Move 80 hours from Advocacy to Accessibility Technical Assistance
3. Reduce each employees "state funded" hours by 17%; as follows
  - a. Executive Secretary, 100% state funded (259 hrs) or (17.0%).
  - b. State ADA Coordinator (93% state funded (228 hrs) or (14.9%).
  - c. Assistant ADA Coordinator (Employment) 80% state funded, not including DBE hrs since mini-grant elimination covered that account's reduction (220 hrs) or (13.6%).
  - d. Assistant ADA Coordinator (Accessibility): 50% state funded (161 hours) or (9.75%). JD/PR passed, NAY BI

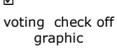
Discussion: Many of the Committees have not submitted Operational Plans, including achievements, barriers; and future objectives and resource needs.



voting check off graphic

**MOTION:** To recommend the Commission adopt the FY 2011 Supplemental & 2012 Budget and direct the chair & executive

secretary to develop the Commission Operational Plan for the Commission's consideration. JD/PR passed unanimously

 <p>Balancing Budget graphic</p>	<p>3. Communication facilitator procedures</p>	<p>Bob Cooper</p>	<p>4:30</p>
<p>Purpose/Goal: To establish procedures for the use of Communication facilitators at meetings. Tabled</p>			
 <p>Ballot box graphic</p>	<p>4. Polling Place Access Grant Request, Martin Luther King School Providence</p>	<p>Rory Carmody, Chair Election Assistance Committee</p>	<p>4:35</p>
<p>Purpose/Goal: To authorize the funding of accessibility renovations at a polling places</p>			
<p>Discussion: The Commission has received 2nd polling place grant application from the Providence Board of Canvassers to make 4 polling places accessible for voting.</p>			
<p>A Majority vote of the Executive Committee members present would be required to consider the additional requests.</p> <p><b>42-46-6. Open Meetings - Notice.</b></p> <p>(a) All public bodies shall give written notice of their regularly scheduled meetings at the beginning of each calendar year. The notice shall include the dates, times, and places of the meetings and shall be provided to members of the public upon request and to the secretary of state at the beginning of each calendar year in accordance with subsection (f).</p> <p>(b) Public bodies shall give supplemental written public notice of any meeting within a minimum of forty-eight (48) hours before the date. This notice shall include the date the notice was posted, the date, time and place of the meeting, and a statement specifying the nature of the business to be discussed. Copies of the notice shall be maintained by the public body for a minimum of one year. <b>Nothing contained herein shall prevent a public body, other than a school committee, from adding additional items to the agenda by majority vote of the members.</b> School committees may, however, add items for informational purposes only, pursuant to a request, submitted in writing, by a member of the public during the public comment session of the school committee's meetings. Said informational items may not be voted upon unless they have been posted in accordance with the provisions of this section. Such additional items shall be for informational purposes only and may not be voted on except where necessary to address an unexpected occurrence that requires immediate action to protect the public or to refer the matter to an appropriate committee or to another body or official.</p>			
 <p>voting check off graphic</p>	<p>MOTION: To add to the agenda the polling place access grant request from the Providence Board of Canvassers for 4 additional polling places. RC/BI passed unanimously</p>		

<input checked="" type="checkbox"/> <small>voting check off graphic</small>	<b>MOTION:</b> To authorize polling place access grant(s) to make accessible for voting the: <ul style="list-style-type: none"> <li>○ Martin Luther King School – up to \$7,000</li> <li>○ Charles Place, 460 Charles Street, Firehouses at 136 Mount Pleasant Avenue 270 Rochambeau Avenue, and Salvation Army, 201 Pitmann Street for up to \$5,740.</li> </ul> RC/PR passed unanimously
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 <small>people graphic</small>	<b>5. Appointment / Reappointment of Commissioners</b>	<b>Tim Flynn</b>	<b>4:40</b>
Purpose/Goal: To recommend to the Governor nominees to fill the 2 vacant Commissioners posts Tabled			

 <small>Announcer graphic</small>	<b>Announcements</b> None	<b>Tim Flynn</b>	<b>4:50</b>
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 <small>calendar graphic</small>	<b>Agenda and Scheduling the Next Meeting</b>	<b>Tim Flynn</b>	<b>4:55</b>
Next meeting will be on: Tuesday October 26 <sup>th</sup> 4:00 - 5:30 PM			

 <small>alarm clock graphic</small>	<b>Adjournment</b>	<b>Tim Flynn</b>	<b>5:00</b>
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<input checked="" type="checkbox"/> <small>voting check off graphic</small>	<b>MOTION:</b> To adjourn at 5:19 PM AA/BI passed unanimously.		
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