



**Draft**  
**State of Rhode Island and Providence Plantations**  
**INFORMATION RESOURCES MANAGEMENT BOARD**  
**Meeting Report**  
**September 15, 2005**

Member	Affiliation	Attended	
		Yes	No
Tracy Williams (Chair)	DoIT-RI Department of Administration	X	
Alice Barrows	Library Board of Rhode Island		X
Ed Giroux	RI Department of Elementary and Secondary Education		X
Maggie Janik	Office of Higher Education	X	
Nicholas Leporacci	RI Department of Mental Health, Retardation and Hospitals		X
Janet Levesque	RI League of Cities and Towns	X	
Raymond McKay	City of Warwick		X
Dexter Merry	Public Telecommunications Authority		X
James R. Monti, Jr.	West Warwick School District		X
Thomas Mullaney	Budget Office-RI Department of Administration		X
Adelita Orefice	Department of Labor and Training		X
A.T. Wall	RI Department of Corrections	X	
Christopher Wessells	University of Rhode Island		X
James Willis	Secretary of State's Office	X	
Don Wolfe	Member-at-Large		X
William Wray	Citizens Financial Group		X
<b>Other Attendees</b>	<b>Affiliation</b>		
Carol Ciotola	DoIT-RI Department of Administration		
Fernando Dias	TEK Systems		
Robert Genest	DoIT at Department of Labor and Training		
Karen Mellor	OLIS-Library Services		
Tom Viall	RI.gov		

**Action Items:**

- **The May 19, 2005, Meeting Report was accepted by unanimous consent; but due to the lack of a quorum it will be presented for formal approval at the next Board meeting.**
- **The Chair will draft a letter of appreciation to Joan Gammon for Board members's review.**

**Call to Order**—The Chair called the meeting to order at 3:08 p.m.

**Hearing no objections from the Board, the Chair suspended the original order of Agenda items and reorganized them as follows:**

**News and Announcements**— At the Board's May 19 meeting, the Chair commented on a presentation that she had made to the Governor with respect to her Technology Vision for the State. At this meeting,

she followed up with a presentation on Rhode Island's Technology Vision—2010. The following key components were highlighted:

- Bring IT professional skills up to par with the private sector.
  - Standardize the State's web site to have one look and feel.
  - Develop a centralized call center strategy for non-emergency calls.
  - Develop an organized approach to Homeland Security and Integrated Justice.
  - Develop a focused coordination on crisis management.
  - Implement an integrated financial management system.
  - Ongoing priorities, including a state employee portal (Intranet).
- Director Wall thought the projects associated with the integrated financial management system to be ambitious and asked for clarification on whether these projects would be underway or completed in a year. Ms. Williams clarified that the "Requisition to Pay" and "Public Sector Budgeting" projects are scheduled to be completed during the FY 2006 processing cycle. She explained further that staff will be pulled from their full-time jobs, and there will be a full-time project manager engaged. Additionally, Oracle's teams include highly capable people.
- Mr. Willis noted the benefit in creating a CIO Council and believes there to be a window of opportunity to leverage data. Ms. Williams felt that the Internet site running an Intranet portal for agencies should leverage some technology.

**Chair's Report**—Ms. Williams reported on the following: (1) She called upon Tom Viall to report on Joan Gammon's status. He informed members that she has left NEI to return home to Virginia for personal reasons. He has been named the General Manager of RI.gov, and a replacement for his position—Rene Loring—will start work in Rhode Island on October 1.

Ms. Williams, noting Joan's long history with this Board, suggested sending Joan a letter of appreciation for her term of service to the state, which could include comments from individual Board members.

Mr. Willis moved to:

**Send a Letter of Appreciation to Joan Gammon, RI.gov for her term of service to the State.**

Ms. Levesque seconded the motion. There being no quorum, this motion could not be voted on; however, based on the consensus of the members in attendance, Ms. Williams will prepare a draft letter of appreciation and sent it out to the membership for review.

(2) DoIT responded to the needs of those Hurricane Katrina evacuees from New Orleans that were sent to Rhode Island by setting up a family resource center for them in Middletown. DoIT staff received wonderful reviews for the work done. Jim Berard and his team, 10 technicians from various agencies, installed power, PCs, and phones to support this effort. During the Children's Cabinet meeting, Managing Director Jane Hayward recognized Jim and the IT support provided, as did Acting Director Kathleen Spangler. Up to 120 people arrived in Rhode Island via plane, and 160 others have self-reported to the resource center. She will plan to tour the facility next week. (3) The Director of Administration has granted approval for DoIT to hire a Web Manager, and work to prepare a job description is underway. The Director granted approval to hire a Chief Security Official, whose sole role will be to monitor systems security as they relate to PC's and network systems. This will also fulfill HIPAA requirements in that regard. Steps are being taken to move forward. (4) The IT Vision/Mission presentation has been shown to all Department Directors, and DoIT is receiving a great response while learning about agency concerns and getting a handle on how to move forward together. (5) With respect to the NIC Escrow Agreement with the State that needs to be put into place, the Department of Administration has signed the contract.

**Approval of May 19, 2005, Meeting Report—**

Ms. Levesque moved to:

**Accept the May 19 Meeting Report.**

Director Wall seconded the motion and generally accepted. Due to the lack of a quorum, however, this report will be presented to the Board at its next meeting for formal approval.

**Next Meeting—**The Chair explained that at the Board's May meeting, it had determined that its statutory mission was somewhat outdated and being addressed in many other areas. The Board currently duplicates those efforts. A statutory amendment to dissolve this Board in place of others will be presented, and work on the statutory language to accomplish this task is underway. It was also determined at the May meeting that in the interim monthly meetings would be suspended and quarterly meetings held.

- Ms. Levesque noted that the next quarterly meeting should be held in December. Members concurred.

The next Board meeting will be held on December 15, 2005, in DOA's Conference Room "C" (2d floor).

**Adjournment—**Ms. Levesque moved to:

**Adjourn the meeting.**

Director Wall seconded the motion. The Chair adjourned the meeting at 3:45 p.m.