

**HOPE VALLEY/WYOMING FIRE DISTRICT  
996 MAIN STREET  
HOPE VALLEY, RI 02832**

**MONTHLY BOARD MEETING  
JULY 14, 2016  
7:00 P.M.**

Those present: Board Members: Chair, Pasquale DeBernardo, Georgia Ure, Paul Schaarschmidt; Deputy Chief, Brian Champlin; Treasurer, Deborah Nicotra; Tax Collector, Susan Bok; District Clerk, Julie Kelley.

Those not present: Board Members: Vice Chair, Elwood Johnson, John Weeden, Chief, Justin Lee.

**1. CALL TO ORDER**

The meeting commenced and was called to order by Chair, Pasquale DeBernardo at 7:00 p.m. with a salute to the flag and a moment of silence.

**2. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

The Open Session minutes of the June 9<sup>th</sup> Monthly Board Meeting were presented. Ms. Ure motioned to accept the minutes as presented and Mr. Schaarschmidt seconded the motion. With no further discussion, all in favor, all aye, motion passed unanimously (3-0).

Mr. DeBernardo-yes; Ms. Ure-yes; Mr. Schmarschmidt-yes

**3. TAX COLLECTOR'S REPORT – COLLECTED AND OUTSTANDING TAXES**

The Tax Collector's report was presented for June 2016 reflecting all collected and outstanding taxes. The board discussed the three (3) requests that were sent out requesting pricing for a Tax Sale. Ms. Bok indicated that she received no answers and the only bid received was from Ms. Bridget Williams, from Country Title LLC, located in Westerly, RI. Ms. Ure motioned to accept the bid received from Ms. Bridget Williams, from Country Title LLC and hire them to perform the Tax Sale for the Hope Valley/Wyoming Fire District. Mr. Schaarschmidt seconded the motion. Discussion: The board would like Ms. Bok to contact Country Title LLC as soon as possible to start the process on the tax sale. With no further discussion, all in favor, all aye, motion passed unanimously (3-0).

Mr. DeBernardo-yes; Ms. Ure-yes; Mr. Schmarschmidt-yes

Mr. Ure motioned to accept the Tax Collector's report as presented and Mr. Schaarschmidt seconded the motion. With no further discussion, all in favor, motion passed unanimously (3-0).

Mr. DeBernardo-yes; Ms. Ure-yes; Mr. Schmarschmidt-yes

**4. TREASURER'S REPORT – MONTHLY BILLS & EXPENDITURES**

The Treasurer's Report was presented for June 2016. The board reviewed the reports.

The board inquired about the Income from Verizon and what account that goes into. Ms. Nicotra informed the board that the funds go Acct. # 1950 – Verizon Tower which is part of the General fund.

Ms. Nicotra informed the board to please review the report and after their review she would explain the Actuals vs. Budget, page 2 that had notes regarding adjustments to date. She explained that these adjustments are what she projects to have at year end with her numbers with actuals at \$796,956.47 vs. the budget of \$834,921.00, which reflects under budget by \$37,964.53 or 95% of the budget. These numbers are still subject to change with the Auditors adjustments. She also discussed that another adjustment still is required under Payroll expenses Acct. # 5300 – BlueCross ER as the number \$50,328.20 is incorrect due to a programming error; this figure is actually double recorded and needs to be corrected. Ms. Nicotra also informed the board that she met with the Auditor yesterday to discuss a time line.

Ms. Ure motioned to accept the June Treasurer's Report as presented and Mr. Schaarschmidt seconded the motion. With no further discussion, all in favor, all aye, motion passed unanimously (3-0).

Mr. DeBernardo-yes; Ms. Ure-yes; Mr. Schmarschmidt-yes

## **5. CHIEF'S REPORT – EQUIPMENT, BUILDING, SEMINARS**

Chief Justin W. Lee's monthly report was presented for June 2016.

### **Ladder Truck**

Deputy Chief, Brian Champlin provided an update to the board regarding the status on the progress of the ladder truck committee.

He informed the board that E-ONE went over the specs and \$945,00.00 is their preliminary figure. The district deleted a few things and we will meet with them again to obtain a new figure. At this time, Smeal and E-ONE are of the most interest to the district.

Mr. Schaarschmidt informed the board that he felt that the E-ONE sales person was a very good representative of her company as her product knowledge was extensive. She was well aware of issues regarding space, height, and width and what could be done to meet our needs. The committee is working hard to acquire a truck that fulfills the districts needs with the least amount of extras. It was discovered that it would actually cost more to eliminate the air conditioning than it would be to leave it in due to their manufacturing process. The committee is also looking into a warranty through a 3<sup>rd</sup> party after the manufacturers warranty. The district is looking into three or four bids for the purchase of the Ladder truck, E-ONE, Smeal, Pierce and Rosenbauer.

The board inquired if any other districts had any of these vehicles. It was discussed that Kingston, Dunns Corner, Providence and Warwick have an E-ONE vehicle. The Johnston district has a Rosenbauer vehicle. A benefit of purchasing a Smeal truck is that they have an on road maintenance truck that will perform the maintenance with the exception of rebuilding an engine, transmission, or fixing pistons on a ladder. This on road maintenance service has been in service for about a year. The South Kingstown District just ordered a 100' Smeal and the Narragansett Fire District just ordered a 107' Rosenbauer. It was discussed that the district would like to order the truck within the September/October time frame for delivery the following year.

Chief Lee has spoken to the President of Pierce Manufacturing; he did not sense any urgency from them to sell our district a new ladder truck.

Engine 912 and Special Hazards 900 require painting and will be going to Minuteman Trucks. Both are still currently under warranty.

Chair, Mr. DeBernardo informed the board that he has taken the article written about the restoration of the Diamond T and will have it laminated for the district.

### **Buildings**

The HVAC system will require new Freon units but are currently being phased out of production for our type of unit. We should consider replacing this unit; this is something we will have to consider putting into our budget for next year.

Ms. Ure motioned to accept the Chief's report for June 2016 and Mr. Schaarschmidt seconded the motion. With no further discussion, all in favor, all aye, motioned passed unanimously (3-0).

Mr. DeBernardo-yes; Ms. Ure-yes; Mr. Schmarschmidt-yes

## **6. CORRESPONDENCE – INCOMING & OUTGOING**

### **Incoming:**

1. Letter addressed to Chief, Justin W. Lee, Hope Valley/Wyoming Fire District, from Mr. David S. Palmer, Chief, Hopkinton Police Department, expressing appreciation for Chief Lee's recent letter of praise regarding Sergeant Robert Kenyon and Patrolman Brian Dufault.
2. Letter addressed to Chief, Justin W. Lee, Hope Valley/Wyoming Fire District, from Senator Jack Reed, United States Senator, expressing appreciation for contacting him in regards to Department of Homeland Security (DHS) grant program funding levels.

## **7. REPORTS OF COMMITTEES**

### **Ladder Truck Committee**

Refer to the Chief's report.

Charter Committee

The workshop meetings will not re-convene until September when Mr. Ron Mowchan returns after touring the country.

**8. APPOINTMENT OF COMMITTEES**

No appointment of committees this evening.

**9. OLD BUSINESS**

No Old business this evening.

**10. NEW BUSINESS**

No New business this evening.

**11. PUBLIC FORUM**

No Public forum this evening.

**12. OTHER BUSINESS**

No other business before the board this evening.

**13. EXECUTIVE SESSION UNDER RI GENERAL LAWS §42-46-5 (a)(1-10)**

No Executive session this evening.

**14. ADJOURN**

A motion was made to adjourn at 7:32 p.m. by Mr. Schaarschmidt and seconded by Ms. Ure. With no further discussion, all in favor, all aye, motion passed unanimously (3-0).

Mr. DeBernardo-yes; Ms. Ure-yes; Mr. Schmarschmidt-yes

Respectfully submitted,

Julie Kelley  
District Clerk