COVENTRY FIRE DISTRICT
MEETING OF THE BOARD OF DIRECTORS
IN PUBLIC SESSION
MAY 10, 2017

A meeting of the Board of Directors was held on May 10, 2017 at 7:00 P.M. at the Anthony Fire Station, 571 Washington Street, Coventry, Rhode Island.

The Agenda having been properly posted in accordance with the provisions of the Open Meetings Act (a copy is attached hereto as Exhibit A), Chairman Palin called the meeting to order at 7:00 P.M.

The roll was called and the following Directors were present: John Cook, Nick Ahart, Robert Gallo, Chairman Frank Palin and Director Bryan Testen was absent. Also present were Arthur Read and Fred Tobin, the District's Solicitors, David Krekorian, Treasurer for the District, and Robert Warren, the District's Chief.

It was unanimously MSV to enter into executive session Pursuant to RIGL 42-46-5(a)(2) pertaining to litigation (National Grid), (Kent County Water Authority), and APRA request.

➢ Executive Session

It was unanimously MSV to recess from executive session and reconvene in public session at 7:21pm. No motions were made and no votes were taken.

It was unanimously MSV to seal the minutes of the executive session.

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It was unanimously MSV to accept the Chief’s report.

Old Business – Coventry Credit Union – Treasurer David Krekorian

➢ Treasurer Krekorian does not believe we can make a payment at this point.
➢ Treasurer Krekorian had reviewed the current budget, focusing on certain line items that have had significant changes such as:

- Rescue recovery funds down
- Interest income is up
Treasurer David Krekorian is to meet with Chief Warren to discuss budgeted items for equipment needs.

It was unanimously MSV to table this item till next month.

Changes to Charter / by law- Director Cook

➢ Changes have passed through the Senate, and House
➢ Awaiting signing by the Governor
➢ May become law automatically within 14 days of passage by the House and Senate, to be researched.
➢ Chairman Palin publicly thanked Senator Raptakis for moving this along.

Tax sale policy / procedure

➢ It was unanimously MSV to table this item.

Equipment –

➢ It was unanimously MSV to table this item.

Guidelines for hiring fire fighters -

➢ Solicitor Read explained that a meeting between himself, the Union President, and the shop steward will take place.

➢ It was unanimously MSV to table this item for an additional month.

Bulletin Board – John Cook

➢ Zoning restrictions prohibit electronics signs on the building, or by the curb.
➢ Zoning change may need to be required if fire station location is not zoned as commercial.
➢ Three estimates have been received in the following amounts.

  o $10,300.00 (ten thousand three hundred) from Sign-o-Rama
  o $10,600.00 (ten thousand six hundred) from AA signs
  o $12,987.00 (twelve thousand, nine hundred eighty-seven) from Dion Signs
➢ Chairman Palin asked for pricing on non-electronic signs with interchangeable letters and numbers.

Chairman Palin states that due to taxpayer complaints about not knowing when meetings are, he felt as though a sign would be the easiest way to solve this issue.

➢ Monthly meeting schedule on Secretary of State website
➢ It was unanimously MSV to table this item for an additional month.

Purchasing Policy – Director Palin

➢ It was unanimously MSV to table this item for an additional month.

APRA Policy – Chairman Palin

➢ Solicitor Read has put together a policy, just awaiting Board approval.
➢ It was unanimously MSV to approve this item.

Director Ahart asked the Chair about the Chiefs request to purchase hose in the amount of $6,000.00. Chairman Palin explained that with the current policy in place, a purchase in this amount would just need approval by him and that he will approve this purchase.

Public Comment:

Director Cook requested that notification be sent to all Board members, as a courtesy, should the Districts’ legal team need to meet with any Board member or staff of the Coventry Fire District. Chairman Palin takes this under advisement.

Next Meeting: Tuesday June 13, 2017 @ 7PM

There being no further business it is unanimously MSV to adjourn the meeting.
EXHIBIT A

AGENDA

COVENTRY FIRE DISTRICT
BOARD OF DIRECTORS MEETING

DATE OF MEETING: Wednesday, May 10, 2017
TIME OF MEETING: 7:00 PM
LOCATION OF MEETING: Anthony Fire Station
571 Washington Street
Coventry, RI 02816

1) Call to Order
2) Attendance
3) Move to Executive Session Pursuant to RIGL 42-46-5(a)(2) pertaining to litigation
   (National Grid) and (Kent County Water Authority) and APRA request.
   Recess from Executive Session back to Public Session.
4) Pledge of Allegiance
5) Emergency Evacuation Instructions
6) Seal Executive Session minutes
8) Tax Collector’s Report – collections as of May 1, 2017
9) Treasurer’s Report
10) Chief’s Report
   a. Training and pain medication issues
   b. Phone system upgrade discussion / resulting action
   c. Replacement hose update
   d. Run statistics for April
   e. New Equipment status
   f. New protocol training status
   g. Mutual aid statistics
11) Old Business
   a. Coventry Credit Union – Payment of Arrearage – Discussion / Resulting Action
   b. Changes to charter / by- laws – report on legislation – Committee Report – Discussion / Resulting Action
   c. Tax Sale – Policy / procedure to add to tax sale list – Committee Report - Discussion / Resulting Action
   d. Equipment – Committee to Review – Committee Report – Discussion / Resulting Action
   e. Guidelines for hiring fire fighters – Committee Report - Discussion / Resulting Action
   f. Information Bulletin Board outside the Anthony Fire Station – Discussion / Resulting Action
   g. Establishing a Purchasing Policy and Procedure – Discussion / Resulting Action
   h. APRA – Establishing a Policy and Procedure – Discussion / Resulting Action
12) New Business
   a. none
13) Public Comment
14) Schedule Next Meeting
15) Adjournment

POSTING INFORMATION: Coventry Shell Station, Coventry Housing Authority, Anthony Fire Station, and Rhode Island Secretary of State’s website.