

COVENTRY FIRE DISTRICT
MEETING OF THE BOARD OF DIRECTORS

April 6, 2016

A meeting of the Board of Directors was held on Wednesday, April 6, 2016 at 6:30 P.M. at the Anthony Fire Station, 571 Washington Street, Coventry, Rhode Island.

The Agenda having been properly posted in accordance with the provisions of the Open Meetings Act (a copy is attached hereto as Exhibit A). Chairman Perra called the meeting to order.

The roll was called and the following Directors of the Board were present: John Cook, Frank Palin, Brenda Raposo and Chairman Perra. Also present were Frederick G. Tobin, Esq. the District's Solicitor; David P. Krekorian CPA, MST, the District's Treasurer; Robert Catalfamo, the District's Tax Collector and Clerk and Robert Warren, the District's Interim Chief.

It was unanimously MSV to enter into executive session for the purpose of discussion pursuant to RIGL 42-46-5(a) (1) & (2) and specifically items (3) (a) (b) (c) (d) on the agenda.

Executive Session

The Board returned to Public Session at 7:10 PM

It is unanimously MSV to seal the minutes of the Executive Session.

The Chairman announced that there weren't any votes taken by the Board while it was in Executive Session.

The Chair then led the Board and the Public in the Pledge of Allegiance

The Chief then pointed out the Emergency Exits.

It was unanimously MSV to approve both the Public and Executive Session Minutes of the October 5th , October 29th , November 24th , December 1st and December 22nd , 2015 and February 16th, 2016 meetings.

Tax Collectors Report – Robert Catalfamo

- Fiscal year to date collections at \$ 1,071,392.92
- First Quarter outstanding is approx. \$97,000.00
- Old taxes outstanding approx. \$67,000.00
- 800 delinquent letters have gone out, due date of April 18, 2016, revenue still coming in.
- Tax Office now accepts MC/VISA, payments can now be made on the rigov website, and payments can also be made over the phone with a credit card. All these payments subject to a 3% convenience fee / \$2.00 min fee applies.

Director Palin announced that in the near future he will be asking the Board to consider holding another Tax Sale. Treasurer David Krekorian suggested putting quarterly due dates on future Tax Collector Reports. Robert Catalfamo added it is approaching the one-year anniversary of a tax sale held April, 2015 and there were two (2) properties deeded to the District and that the District may now proceed to petition to foreclose the right of redemption as to these properties.

It was unanimously MSV to accept the Tax Collectors Report.

Treasurers Report – Dave Krekorian

- Cost analysis of overtime vs. additional firefighter distributed to Board members.
- Employees' HSA fully funded for first half of the year, to be funded again July 1, 2016
- Quarterly Payment made to Kent County Water
- Two retirees reaching Medicare age limit. Notifications sent.
- Revise quote requested from auditor general for reduced audit requirement
- Credit Card for CFD use, to be held off till after April 15, 2016
- Budget tightening up, must keep close watch on expenses, will alert Board of any issues.
- Financial Statement for March will be ready in approx. one week.

It was unanimously MSV to accept the Treasurers Report.

Chief's Report – Chief Robert Warren.

- 99% Caught up on maintenance, pump test still due, scheduled for following week.
- Gear, two sets should be replaced, but will hold off.

It was unanimously MSV to accept the Chief's Report.

Ad Hoc Committee – Gym

- Awaiting date for floor re-enforcement
- Upstairs floor stripped down to sub-floor

New Business- Review of legal and treasurer's invoices

- It is unanimously MSV to table this item.

Public Comment

- PVT Masciarotte advises that active firefighters are eight weeks behind on back pay owed.
- Chairman Perra explained that a meeting with Treasurer Krekorian will be held to address this issue.

Schedule of next meeting

- Next Board meeting to be held on May 11, 2016

There not being any further business it was unanimously MSV to adjourn at 7:30 PM

Attest:



Robert Catalfamo, Clerk
May 11, 2016

EXHIBIT A

COVENTRY FIRE DISTRICT BOARD MEETING

DATE OF MEETING: Wednesday, April 6, 2016
TIME OF MEETING: 6:30 P.M.
LOCATION OF MEETING: Anthony Fire Station
571 Washington Street
Coventry, RI 02816

- 1) Call to Order
- 2) Attendance
- 3) Move to Executive Session Pursuant to R.I.G.L. §42-46-5(a)(1)and(2)
 - a. Mold/Water loss insurance claim;
 - b. Municipal Employees Retirement System v. Coventry Fire District;
 - c. Hiring a new fire fighter. Discussion/Resulting Action.
 - d. Injured on Duty. Discussion / Resulting Action
- 4) Recess from Executive Session and return to Public Session
- 5) Pledge of Allegiance
- 6) Emergency Evacuation
- 7) Approval of Regular and Executive Session Minutes
- 8) Surplus and/or unused or used equipment. Discussion/Resulting Action
- 9) Tax Collector's Report
- 10) Treasurer' s Report
- 11) Chief' s Report
- 12) Report of Ad Hoc Committee on Physical Fitness. Discussion/Resulting Action
- 13) New Business:
 - a. Review of legal and treasurer's invoices.
- 14) Public Comment
- 15) Schedule next meeting
- 16) Adjournment

POSTING INFORMATION: Coventry Shell Station, Coventry Housing Authority, Anthony Fire Station and the Rhode Island Secretary of State's website.