

Coventry Fire District/AFD Board of Directors

October 08, 2008

Meeting of the Coventry Fire District Board of Directors

571 Washington Street, Coventry, RI 02816

Board members in attendance

Gary Cote, Patricia Lefebvre, Shirley Matthews, Ed Webster, TJ Matola

Clerk Keith Calci

Minutes of the meeting:

7:30 PM meeting started

1. Board of Directors Update & Discussion

Mr. Cote read a letter from attorney Capaldi's office regarding the rejection of funding for the Coventry Housing Authority to purchase the house next door.

Mr. Cote read a letter by Hope Murphy about generating a list of district inventory and financial assets. Also the district will be using Mr. Nadeau's service again for the annual district audit. The Chief and Joann are already in the process of compiling an inventory list.

Mr. Cote read a letter by Hop Murphy about cash coming very slow. A

rescue payment of \$19,000 is due soon and we have invoices in excess of \$30,000 from Masters & Servants plus hydrant costs of \$26,500 due in October. She expressed the need to curb spending.

Gary made a motion seconded by Shirley for an immediate spending freeze for anything other than essential expenses unless there is prior approval by a member of the board. All were in favor.

Mr. Cote spoke about the Fire Prevention account that we need to take the Chief's name off the account and put the treasurer's name on it. The treasurer is ordered to release fund to the Chief when they are requested.

Shirley made a motion Gary seconded that any money as of January, 01, 2008 that should have been in the Fire Prevention account be transferred into that account. All were in favor.

The treasures report was read: \$29,857.64 in current funds available. Actual expenses as of 08/31/08 \$1,643,150.95. \$1,696,406.43 YTD income as of 08/31/08. \$1,623,650.95 YTD expenses as of 08/31/08.

Gary spoke about some line items that are over budget.

Shirley reported that the EPA & DEM have completed the removal of hazardous material from the Mapledale building. Suggested sending them a thank you letter.

Ed Webster asked for a list of employees and overtime hours for him to study.

Gary spoke that overtime costs do not reflect the OJI reimbursements.

2. Public Comment & Discussion

3. Chair moves that pursuant to RI general laws section 42-46-5(A) – 1 Personnel that this public body move to executive session to discuss two present positions and concerns pertaining to these positions. Also a vote on solutions to alleviate these concerns.

Gary made a motion to convene Executive Session, TJ seconded the motion; all were in favor. Motion passed

4. Executive Session

5. Return to open meeting

A motion was made by Gary seconded by TJ to seal the minutes of the executive session. All were in favor. There will be three spots up for election this December, one or two of the current members may not be seeking re-election. The current board made a motion in executive session to endorse the following two candidates TJ Matola and Keith Calci.

6. Adjournment from meeting

A motion was made by Gary and seconded by Ed to adjourn the meeting, all were in favor.

Meeting Adjourned

Submitted,

Keith Calci

Clerk, Board of Directors