

# **Workforce Partnership of Greater RI**

## **Executive Committee**

**Tuesday, June 3, 2014**

**Present: Gip Cabral, Paul Harden, Steve Kitchin, Joe Oakes, Paul Ouellette, Lauren Slocum, Robin Ann Smith**

**WPGRI Staff: Kara Aniballi, Nancy Olson, Carlos Ribeiro, Diane Vendetti**

**SWIO Staff: Pat Leduc-Pelletier**

### **Welcome/Call to Order**

**Chair Steve Kitchin called the meeting to order at 8:00 a.m. and requested the Committee review the minutes from May 6, 2014 Executive Committee meeting.**

**Vote: Paul Ouellette made a motion to accept the May 6, 2014 minutes. Robin Smith seconded the motion. The motion passed unanimously.**

### **Chairman's Report**

**Chair Kitchin stated he attended the Governor's Workforce Board (GWB) Biennial Plan Advisory Committee along with Robin Ann Smith and Carlos Ribeiro. Chair Kitchin stated Department of Labor and Training Director (DLT), Charles J. Fogarty, called him to inform him**

**of legislation that is currently at the State House. The legislation is in regards to the GWB. Chair Kitchin explained, if passed, a portion of the proposed legislation could require Workforce Investment Board Chair's or their designees to serve on GWB Board.**

**With regret, Chair Kitchin informed the Committee that Chair of the Quality Assurance Committee and Executive Committee member Joe Oakes and Chair of the Youth Council and Executive Committee member Gip Cabral will be resigning from the Board as of June 10, 2014. Chair Kitchin expressed his gratitude to both Joe and Gip for their service to the Board.**

#### **Executive Director's Report**

**Executive Director, Nancy Olson, stated she would be interviewing 6 candidates next week for the position of Senior Employment and Training Monitoring and Evaluation Specialist. Nancy stated she would be conducting the interviews with Matthew Weldon of the DLT and WPGRI's Diane Vendetti.**

**Nancy informed the Committee that if WPGRI, Workforce Solutions of Providence Cranston and Tech Collective are awarded the H1-B grant WPGRI will be able to fund**

**1 Assistant Coordinator position and ½ a Senior Monitor position.**

**Nancy stated Assistant Coordinators Maria Carlucci and Sharon Geoffrey have been continuing to go to the Providence, West**

**Warwick and Woonsocket netWORKri offices to provide WIA training and assistance to the WIA counselors.**

### **2014 DHS Summer Programs**

**Chair of the Youth Council Gip Cabral presented the proposed 2014 DHS Summer Funding recommendations.**

**Vote: Gip Cabral made a motion to forward the proposed 2014 DHS Summer Program Funding to next Tuesday, June 10, 2014 Board of Directors meeting for approval. Paul Harden seconded the motion. The motion passed with Robin Ann Smith and Steve Kitchin recusing themselves from the vote.**

### **2014 JDF Youth Center**

**Chair Cabral then presented the proposed 2014 JDF Youth Center Funding recommendations.**

**Vote: Paul Harden made a motion to forward the proposed 2014 JDF Youth Center Funding to next Tuesda, June 10, 2014 Board of Directors meeting for approval. Robin Ann Smith seconded the motion. The motion passed with Steve Kitchin recusing himself from the vote.**

### **2014 WIA Youth Center**

**Chair Cabral then presented the proposed 2014 WIA Youth Center**

## **Funding recommendations.**

**Vote: Gip Cabral made a motion to forward the proposed 2014 WIA Youth Center Funding to next Tuesday, June 10, 2014 Board of Directors meeting for approval. Joe Oakes seconded the motion. The motion passed with Steve Kitchin recusing himself from the vote.**

### **On Ramps - \$50, 000 for PY14**

**Nancy Olson presented the participation data and the outcome data of the On-Ramps to Career Pathways program. Nancy requested the Committee vote on funding the additional \$50, 000. The Committee decided they would like an interim report on December 31, 2014 with participation data and outcome data.**

**Vote: Paul Harden made a motion to forward the \$50,000 to fund the On-Ramps program to next Tuesday, June 10, 2014 Board of Directors meeting for approval with the understanding that the Committee would like the interim report by December 31, 2014. Lauren Slocum seconded the motion. The motion passed unanimously.**

## **90 Day Extension for Operation**

**Nancy Olson stated due to the absence of a final budget being prepared, a request is being made that the WPGRI staff continue to operate at the level of 80% of the PY13 first quarter budget for 90 days. This will allow the One-Stop centers to continue to provide WIA Services until the September Board meeting at which time a budget will be acted upon.**

**Vote: Paul Ouellette made a motion to forward the 90 day extension for operations to next Tuesday, June 10, 2014 Board of Directors meeting for approval. Joe Oakes seconded the motion. The motion passed unanimously.**

## **April Dash Board**

**Nancy Olson and Chair of the Strategic Committee, Paul Harden, reviewed the PY13 ITA & OJT Service Levels, the PY13 WIA services vs. Actual enrollments, PY13 WIA job placements, and the top ITA and OJT trainings from July 2013 through April 2014.**

## **Committee Reports**

### **Board Development**

**Chair Paul Ouellette stated he had no further business to discuss.**

## **Quality Assurance**

**Chair Joe Oakes absence stated he had no further business to discuss.**

## **Strategic Development**

**Chair Paul Harden stated he had no further business to discuss.**

## **Finance Committee**

**Chair Lauren Slocum stated she had no further business to discuss.**

## **Youth Council**

**Chair Gip Cabral stated he had no further business to discuss.**

## **Adjournment**

**Chair Kitchin requested a motion to adjourn the meeting at 9:42 a.m.**

**Vote: Paul Ouellette made a motion to adjourn the meeting. Gip Cabral seconded the motion. The motion passed unanimously.**

**Respectfully submitted,**

**Kara Aniballi**