

## **Workforce Partnership of Greater RI**

### **Executive Committee**

**February 4, 2014**

**Present: Gip Cabral, Paul Harden, Steve Kitchin, Paul Ouellette, Lauren Slocum, Robin Ann Smith**

**Absent: Joe Oakes**

**WPGRI Staff: Kara Aniballi, Carlos Ribeiro, Diane Vendetti**

#### **Welcome/Call to Order**

**Chair Steven Kitchin welcomed the Committee and called the meeting to order at 8:04 a.m. Chair Kitchin requested the Committee review the minutes from January 7, 2014 meeting.**

**Vote: Paul Ouellette made a motion to accept the minutes as submitted. Robin Ann Smith seconded the motion. The motion passed unanimously.**

#### **Chairman's Report**

**Chair Kitchin stated he will be attending the National Association of Workforce Board Conference with Vice Chair Paul Ouellette and Executive Director Nancy Olson in Washington, D.C. from March 29, 2014 through April 2, 2014. While they are there they will be meeting with members of the RI Delegation.**

## **PY12 and Q1 PY13 Performance Reports**

**Diane Vendetti presented the PY12 performance reports to the Committee. She stated WPGRI only failed the Younger Youth retention rate. She stated due to the high unemployment rate in RI it becomes more difficult for youth, younger youth in particular, to secure employment.**

**Diane then presented the Q1 PY13 performance reports. Currently WPGRI is failing the Adult employment and credential rate at 50.0%, the Younger Youth retention rate at 44.4%, and the younger Youth diploma or equivalent rate at 30.0%. Diane stated the Younger Youth failures could be due to the conversion to the new WIASARD reporting layout. The State Workforce Investment Office is working Geographic Solutions to discover the actual cause of the problem.**

## **PY13 Q1 WIA Services Report**

**Diane Vendetti proceeded to give WPGRI's service enrollment report as of December 31, 2013. Diane presented adult core services, adult intensive services, adult training services for ITA's, OJT's and Customized Training programs. She then presented the dislocated worker core services, dislocated worker intensive services and dislocated worker training services for ITA's , OJT's and Customized Training programs. Diane also presented the supportive services and On-Ramps services provided.**

## **PY12 ITA & OJT Performance Reports**

**Diane went over the PY12 OJT performance with the Committee. The OJT report included the number of OJT Contracts, OJT Completers, the number of people still enrolled in OJT's, the success rate percentage, the entered employment rate, retention rate and the number of people who have not exited WIA yet. The Committee requested the cost of OJT's be added into this report as well as wage data for OJT's.**

**Diane then went over PY12 ITA performance with the committee. The ITA report included the number of ITA contracts, ITA completers, the number of people still enrolled in ITA's, the success rate percentage, entered employment rate, training related employment and the number of people who retained employment. The Committee requested the cost of ITA's be added into this report as well as wage data for ITA's.**

## **Finance Report/Budget**

**Diane Vendetti proceeded to give the Committee the financial update. Diane first went over WIA Adult, WIA Dislocated Worker, and WIA Youth numbers as of December 31, 2013. Diane then updated the Committee on JDF Youth Centers, JDF Summer Youth, and TANF DHS Summer Youth numbers as of December 31, 2013. Lastly Diane went over the Workforce Innovation Grant and National Emergency Grant Funds as of December 31, 2013.**

## **Committee Reports**

### **Board Development/Marketing Task Force**

**Chair of the Board Development/Marketing Task Force, Paul Oullette, stated the Committee met on January 24, 2014. The Committee members were advised they do not have to be a part of both the Board Development and Marketing Task Force. Paul informed the Committee that Peter Koch stated he would like stay on Board Development but not participate in the Marketing Task Force. Paul stated Scott Seaback has changed Committee assignments. Scott will no longer be on Youth Council, but will join the Board Development and Marketing Task Force. The next meeting will be Monday, February 17, 2014.**

### **Quality Assurance**

**There was no new business to be reported the next Quality Assurance meeting will be Tuesday, February 25, 2014.**

### **Strategic Development Committee**

**Chair of the Strategic Development Committee, Paul Harden, stated there was no new business to report. The next Strategic Development Committee will be Friday, February 21, 2014.**

### **Finance Committee**

**Chair of the Finance Committee, Lauren Slocum, stated there was no new business to report. The next Finance Committee will be Monday, February 24, 2014.**

## **Youth Council**

**Chair of the Youth Council, Gip Cabral, stated there was no new business to report. The next Youth Council meeting will be Thursday, February 13, 2014.**

## **Adjournment**

**Chair Steve Kitchin requested a motion to adjourn the meeting at 9:37 a.m.**

**Vote: Lauren Slocum made a motion to adjourn the meeting. Robin Ann Smith seconded the motion. The motion passed unanimously.**

**Respectfully submitted,  
Kara Aniballi**