

## **Workforce Partnership of Greater RI**

### **Executive Committee Meeting**

**September 4, 2013**

**Present: Paul Harden, Steve Kitchin, Paul Ouellette, Lauren Slocum, Robin Ann Smith**

**Absent: Gip Cabral, Joe Oakes**

**WPGRI Staff: Kara Aniballi, Nancy Olson, Carlos Ribeiro, Diane Vendetti**

#### **Call to order**

**Steve Kitchin called the meeting to order at 8:07am and requested the committee review the minutes from June 4, 2013 Executive Committee meeting.**

**Paul Ouellette noted a spelling error on page 1.**

**Vote: Paul Harden made a motion to approve the minutes as amended. Paul Ouellette seconded the motion. The motion passed unanimously.**

#### **Chairman's Report**

**Chair Kitchin stated it has been a quiet summer. He stated he will be meeting with Director Fogarty, Nancy, Bob Ricci, and Janet Raymond**

for their Quarterly Leadership meeting.

### **Executive Directors Report**

Nancy stated that she and WPGRI staff are currently working with DLT's marketing department to revamp WPGRI's website. Nancy then distributed the new OJT pamphlets that Jo-Anne Thibedeau and Sharon Geoffrey created with the marketing department. The pamphlets will be available at the Strategic Retreat for distribution to Board members. Nancy then informed the Committee that Jo-Anne and Sharon have begun traveling to the one-stop centers monthly to conduct WIA training. IT has also set up an intranet where Jo-Anne and Sharon will be posting the most common WIA questions and answers for the counselors to reference. Nancy then informed the Committee that she will be meeting with Rick Brooks from The Governors Workforce Board to discuss OJT's, internships and the Jobs Initiative.

### **WPGRI/RIDLT PY13 One-Stop Service Agreement**

Nancy stated that she and Diane Vendetti have been working diligently with DLT Workforce Development Services to negotiate this agreement. The PY13 agreement requires DLT-WDS to report outcome data to WPGRI on a monthly basis.

**Vote:** Robin Ann Smith made a motion to present the PY13 Service Agreement at September 10, 2013 Strategic Retreat/Board meeting for approval. Lauren Slocum seconded the motion. The motion passed

**unanimously.**

### **PY13/FY14 Budget**

**Chair of the Finance Committee, Lauren Slocum, presented the PY13/FY14 Budget. The budget reflects WIA Adult, Dislocated Worker and Youth, TANF, JDF, WIF and NEG allocations.**

**Vote: Robin Ann Smith made a motion to present the PY13/FY14 budget at September 10, 2013 Strategic Retreat/Board meeting for approval. Paul Ouellette seconded the motion. The motion passed unanimously.**

### **On Ramps Funding-\$50,000 PY13 and \$50,000 PY14**

**Diane Vendetti presented a request for WIA funding for the Workforce On-Ramps to Career Pathways. Diane stated all partners are being asked to contribute funds to the project to serve customers. The committee decided to fund the \$50,000.00 for PY13 and vote again next year for PY14 \$50,000.00.**

**Vote: Lauren Slocum made a motion to fund PY13 \$50,000 and to vote again next year for PY14. Robin Smith seconded the motion. The motion passed unanimously.**

### **Strategic Retreat**

**Chair of the Strategic Development Committee, Paul Harden, stated**

**the Strategic Retreat will be next Tuesday, September 10, 2013 at 8:00 a.m. Paul stated he has been working closely with Nancy Olson and Facilitator Jen Hetzel-Silbert in preparing for this retreat.**

**Paul Ouellette noted he invited pending Board members Jennifer Rossi-Stevens, Kevin Bettencourt, and Michael Ando to the Strategic Retreat.**

### **Committee Reports**

**There were no Committee meetings during the summer and therefore no Committee Reports.**

### **Adjournment**

**At 9:08a.m Chair Kitchin requested a motion to adjourn the meeting.**

**Vote: Lauren Slocum made a motion to adjourn the meeting. Robin Ann Smith seconded the motion. The motion passed unanimously.**

**Respectfully submitted,**

**Kara Aniballi**