

Workforce Partnership of Greater RI

Executive Committee Meeting

June 4, 2013

Present: Paul Harden, Steve Kitchin, Joe Oakes, Paul Ouellette, Lauren Slocum, Robin Ann Smith

Absent: Gip Cabral

WPGRI Staff: Kara Aniballi, Nancy Olson

Welcome

Chair Kitchin called the meeting to order at 8:02am and requested the committee review the minutes from May 7, 2013.

Vote: Robin Ann Smith made a motion to accept the minutes from May 7, 2013. Joe Oakes seconded the motion. The motion passed with the abstention of Lauren Slocum's vote, as she was not in attendance at the May 7th meeting.

Chair Kitchin reminded the Committee that next week's Board meeting will be at the Crowne Plaza and noted the room change. The meeting will now take place in the Rotunda room. Executive Director, Nancy Olson, noted that this year WPGRI will be giving out two awards. The first award will be going to an Employer who has successfully utilized the OJT program; the employer selected is

Porter Machine. The second award will be going to an outstanding youth whom completed the WIA youth program through Comprehensive Community Action Program.

Steve also reminded the Committee to mark down on their calendars September 10th as an all day Strategic Retreat. The retreat will be held at New England Tech's East Greenwich campus and Jen Hetzel-Silbert will be facilitating the retreat.

Potential Board Members

Chair of the Board Development Committee, Paul Ouellette, presented two resumes the Board Development Committee approved at their May 3, 2013 meeting.

The first resume Paul presented was Michael Ando. Michael is currently the Vice President of Envision Technology Advisors. If appointed Michael will represent a business seat on the Board

Vote: Paul Ouellette made a motion to present Michael Ando's resume at the June 11, 2013 board of Directors meeting for approval to be sent to the Governor for consideration of appointment. Lauren Slocum seconded the motion. The motion passed unanimously.

Paul Ouellette proceeded to present Jennifer Rossi-Stephens resume

to the Committee. Jennifer is currently the Director of Income and Community Grants manager at United Way. If appointed; Jennifer will represent the Community Based Organization seat on the Board.

Vote: Paul Ouellette made a motion to present Jennifer Rossi-Stephens resume at the June 11, 2013 Board of Directors meeting for approval to be sent to the Governor for consideration of appointment. Paul Harden seconded the motion. The motion passed unanimously.

Officer Nominations

Paul Ouellette, as the WPGRI Nominating Chair, stated all Board members were invited to run for office. With no Board members coming forward to run for office the current officers agreed to run for re-election. The slate will be presented as follows; Chair-Steve Kitchin, Vice Chair-Paul Ouellette, Treasurer-Lauren Slocum, Secretary-Robin Ann Smith. Peter Koch will present the nominations for a vote at the June 11, 2013 Board of Directors meeting.

90-Day Extension for Operations.

Chair Kitchin stated the next item on the agenda is to vote on having a 90 day extension for operations. The request being made is for WPGRI Staff to continue to operate and support the One-Stop Center agreement at a level of 80% of the PY13 first quarter budget for 90 days. This will allow the One-Stop Centers to continue to provide WIA Services until the September Board meeting at which time a budget

will be presented to the Board for approval.

Vote: Robin Ann Smith made a motion to present the 90 day extension for operations at the June 11, 2013 Board of Directors meeting for approval. Paul Ouellette seconded the motion. The motion passed unanimously.

WPGRI/RIDLT PY13 One-Stop Agreement

The Committee reviewed the PY13 WPGRI/RIDLT One Stop agreement. The committee decided to table this item so WPGRI Staff could review and finalize the draft document, The document will be presented at September 4, 2013 Executive Committee meeting.

Vote: Robin Ann Smith made a motion to table this item until September 4, 2013 meeting. Paul Harden seconded the motion. The motion passed unanimously.

Committee Updates

Board Development Committee

Chair of the Board Development Committee, Paul Ouellette, did not have any further updates.

Quality Assurance

Chair of the Quality Assurance Committee, Joe Oakes, stated he is still monitoring the One-Stops with other Board members. He stated the monitoring visits should finish up next week and he will then compile his monitoring reports.

Strategic Development

Chair of the Strategic Development Committee, Paul Harden, stated he will be working closely with Nancy Olson and Jen Hetzel-Silbert to prepare for the September 10, 2013 Strategic Retreat.

Finance Committee

Chair of the Finance Committee, Lauren Slocum, stated she did not have any business to report.

Youth Council

In the absence of Gip Cabral, Chair of the Youth Council, Nancy stated there was no new business to report.

Adjournment

Chair Kitchin requested a motion to adjourn the meeting at 9:37am.

Vote: Lauren Slocum made a motion to adjourn the meeting. Paul Ouellette seconded the motion. The motion passed unanimously.

Respectfully submitted,

Kara Aniballi