

Workforce Partnership of Greater RI

Executive Committee Meeting

April 2, 2013

Present: Gip Cabral, Paul Harden, Steve Kitchin, Joe Oakes, Paul Ouellette, Lauren Slocum, Robin Ann Smith

WPGRI Staff: Kara Aniballi, Nancy Olson, Sharon Geoffrey, Carlos Ribeiro

Welcome/Call to Order

At 8:02am Chair Steven Kitchin called the meeting to order and requested the Committee review the minutes from March 5, 2013 meeting.

VOTE: Gip Cabral made a motion to accept the minutes. Paul Harden seconded the motion. The motion passed with Paul Ouellette abstaining from the vote as he was not present at the April 2, 2013 meeting.

Chairman's Report

Chair Kitchin stated he, Executive Director Nancy Olson, and Chair of the Strategic Development Committee Paul Harden attended the March 2013 National Association of Workforce Boards in Washington DC.

Nominating Committee

Chair Kitchin stated WPGRI Board Officers terms will be expiring as of June. In the past the Board Development Committee has served as the Nominating Committee. The Board Development Committee again will serve as the nominating Committee and the Board of the Directors will be given the opportunity submit their names for consideration for the positions of Chair, Vice Chair, Secretary, and Treasurer.

Executive Directors Report

Executive Director Nancy Olson stated Tunstall Fulfillment Center was looking to conduct a customized training for 30 individuals. After discussion with Tunstall it was decided they will be utilizing On the Job Training program for the 30 individuals.

JDF Youth Center Funding for 2013

Due to a possible conflict of interest Steve Kitchin, Gip Cabral and Paul Harden recused themselves from this portion of the meeting and did not participate in any discussion. Carlos Ribeiro, Youth Program Manager, present the proposed 2013 JDF youth Center funding. It is as follows:

JDF Youth Center Allocation # Participants

East Bay \$64,356.23 360

West Bay \$64,176.00 360

Woonsocket \$47,187.38 265

Pawtucket \$107,656.00 600

South County \$66,623.82 370

Total \$349,999.43 1955

VOTE: Robin Ann Smith made a motion to present the proposed 2013 JDF Youth Center Funding at April 9, 2013 Board of Directors meeting for approval. Lauren Slocum seconded the motion. The motion passed with Steve Kitchin, Gip Cabral, and Paul Harden recusing themselves from the vote.

Summer Program Funding for 2013 (JDF and Potential DHS)

Due to a possible conflict of interest Steve Kitchin, Gip Cabral and Paul Harden recused themselves from this portion of the meeting and did not participate in any discussion. Carlos Ribeiro presented the proposed JDF Summer funding and the proposed DHS Summer funding if allocated by DHS. They are as follows

JDF Summer Program

Tri-Town Community Action \$184,000.00 150

The MET School \$49,000.00 40

CCAP West Bay Youth Center \$67,000.00 60

Boys & Girls Clubs of Newport County \$58,000.00 48

Blackstone Valley Community Action Program \$60,000.00 50

RI Marine Trades Association \$17,996.50 12

West Bay Community Action Program \$20,000.00 15

CCAP Pawtucket Youth Center \$67,000.00 60
RiverzEdge Arts \$28,059.52 20
East Bay Community Action Program (EBCAP) \$192,000.00 160
Family Resources Community Action \$68,000.00 55
Seven Hills Rhode Island \$21,000.00 15
SER Jobs for Progress \$58,000.00 50
Young Voices \$13,000.00 10
Total \$903,056.02 745

DHS Summer Program

Tri-Town Community Action \$64,000.00 50
The MET School \$13,000.00 10
CCAP West Bay Youth Center \$12,000.00 10
Boys & Girls Clubs of Newport County \$23,000.00 18
Blackstone Valley Community Action Program \$19,000.00 15
West Bay Community Action Program \$13,500.00 10
CCAP Pawtucket Youth Center \$25,000.00 22
RiverzEdge Arts \$14,525.76 10
East Bay Community Action Program (EBCAP) \$50,000.00 40
Family Resources Community Action \$26,000.00 20
Seven Hills Rhode Island \$11,500.00 8
SER Jobs for Progress \$25,000.00 20
Young Voices \$8,000.00 6
Total \$304,525.76 239

VOTE: Robin Ann Smith made a motion to present the proposed JDF and DHS Summer Funding at the April 9, 2013 board of Directors meeting for approval. Joe Oakes seconded the motion. The motion passed with Steve Kitchin, Gip Cabral and Paul Harden recusing themselves from the vote.

Due to a prior engagement; Chair Kitchin left the meeting early and requested Vice Chair Ouellette conduct the remainder of the meeting.

Committee Reports

Board Development

Chair of the Board Development Committee, Paul Ouellette, stated that Carol Holmquist has resigned from Dorcas Place. Due to her resignation her name was not sent to Governor Chaffee for approval to WPGRI's Board.

Quality Assurance

Chair of the Quality Assurance Committee, Joe Oakes, stated his Committee will begin monitoring the netWORKri offices in May.

Strategic Development

Chair of the Strategic Development Committee, Paul Harden, stated his Committee did not meet in March due to the NAWB conference. The Committee will meet again on Friday, April 19, 2013. Paul requested WPGRI staff have more information on OJT and ITA

performance available at this meeting.

Finance Committee

Chair of the Finance Committee, Lauren Slocum, had no business to report

Youth Council

Chair of the Youth Council, Gip Cabral, had no further business to discuss.

Adjournment

Vice Chair Ouellette requested a motion to adjourn the meeting at 9:15am.

VOTE: Paul Harden made a motion to adjourn the meeting. Lauren Slocum seconded the motion. The motion passed unanimously.

Respectfully submitted,

Kara Aniballi