

Workforce Partnership of Greater RI

Executive Committee

March 5, 2013

Present: Gip Cabral, Paul Harden, Steve Kitchin, Joe Oakes, Lauren Slocum, Robin Ann Smith

Absent: Paul Ouellette

WPGRI Staff: Kara Aniballi, Nancy Olson, Sharon Geoffrey

Welcome/Call to Order

At 8:00am Chair Steven Kitchin called the meeting to order and requested the Committee review the minutes from February 5, 2013 meeting.

Vote: Paul Harden made a motion to accept the minutes from February 5, 2013. Joe Oakes seconded the motion. The motion passed unanimously.

Chairman's Report

Chair Kitchin stated that he and Executive Director Nancy Olson went to the State House on February 27, 2013. He stated he testified in support of Article 15. Janet Raymond, Chair of Workforce Solution Providence/Cranston's WIB was also there to testify in support of Article 15.

Executive Directors Report

Nancy Olson stated that this year's Annual meeting will take place on June 11, 2013 at the Crowne Plaza in Warwick. Nancy stated due to limited availability of space the meeting will take place in the Atrium room. WPGRI has put their name on a list in case any other room becomes available.

Also, in lieu of a wait staffed breakfast WPGRI has requested to do a buffet style breakfast starting at 7:30am and the meeting will begin at 8:00am.

Potential Board Members

On behalf of Chair of the Board Development Committee, Paul Ouellette, Robin Ann Smith presented the resumes presented at February 25, 2013 Board Development Committee meeting.

Robin first presented Guy Gauvin's resume to the Committee for consideration of approval to the Board of Directors. Guy is currently employed with the Hinckely Company as the General Manager.

Vote: Robin Ann Smith then made a motion approve to Guy Gauvin's resume to be presented at the March 8, 2013 Board of Directors meeting. Lauren Slocum seconded the motion. The motion passed unanimously.

Robin then presented Carol Holmquist's resume to the Committee for consideration of approval to the Board of Directors. Carol is currently employed with Dorcas Place International Institute of RI as the Executive Director.

Vote: Robin Ann Smith then made a motion to approve Carol Holmquist's resume to be presented at the March 8, 2013 Board of Directors meeting. Joe Oakes seconded the motion. The motion passed unanimously.

WIA Youth Center Funding

Due to a possible conflict of interest Chair Steve Kitchin recused himself from this portion of the meeting and did not participate in any discussion. He requested Secretary Robin Ann Smith conduct this portion of the meeting. Robin asked Chair of Youth Council, Gip Cabral, to present the proposed Youth Center funding for PY13. It is as follows:

% Allocation # for 2013

South County \$308,865.59 52

Woonsocket \$353,479.50 60

Pawtucket \$389,513.82 66

West Bay \$360,343.18 61

East Bay \$387,797.90 66

TOTALS \$1,800,000.00 305

Gip Cabral is recommending the Committee vote to send the proposed funding to the March 8, 2013 Board of Directors for approval.

Vote: Paul Harden made a motion to move the proposed funding to the March 8, 2013 Board of Directors meeting. Joe Oakes seconded the motion. Due to a potential conflict of interest Chair Steve Kitchin recused himself from the vote. The motion passed.

Committee Reports

Quality Assurance Committee

Chair of the Quality Assurance Committee, Joe Oakes, stated that the Committee did not meet in February. He proceeded to state that when the Committee does meet they will be working on monitoring the one-stops and working on item #3 of Strategy # 1 of the Strategic Plan.

Finance Committee

Chair of the Finance Committee, Lauren Slocum, presented the FY12-FY13 budget to the Committee. Lauren stated the format of the budget was changed to be more reader friendly.

Strategic Development Committee

Chair of the Strategic Development Committee, Paul Harden, stated that the WIA Five Year Plan will be presented at the March 8, 2013 meeting for a vote. The plan was previously approved at the February

5, 2013 Executive Committee.

Adjournment

Chair Kitchin requested a motion to adjourn the meeting at 9:15am.

Vote: Gip Cabral made a motion to adjourn the meeting. Lauren Slocum seconded the motion. The motion passed unanimously.

Respectfully submitted,

Kara Aniballi