

Workforce Partnership of Greater Rhode Island

Executive Committee

November 1, 2011

Present: Gip Cabral, Joseph DiPina, Paul Harden, Steve Kitchin, Paul Ouellette, Robin Ann Smith

Absent: Joseph Oakes

Staff: Christine Grieco, Diane Vendetti, Kara Aniballi, Kathy Quattrini

Welcome

With a quorum present Chair Steve Kitchin called the meeting to order at 8:05am.

Chair Kitchin requested the committee review the minutes from October 4, 2011.

VOTE: Paul Harden made a motion to accept October 4, 2011 minutes. Paul Ouellette seconded the motion. The motion passed unanimously.

Robin Ann Smith abstained from voting due to her absence on October 4, 2011 meeting.

Chairman's Report

With regret Chair Kitchin read two Board resignation letters, Allen Durand who held the union seat on the Board and Susan O'Donnell who represented the hospitality sector.

Chair Kitchin and the committee agreed with regret to move this to the November 8, 2011 Board of Directors meeting.

Executive Directors Report

Revised funding levels for FY12 were presented by Diane Vendetti. The new allocation reflects 1.5% rescission per TEG 9-11. A revised budget will be presented at the January, 2012 meeting. Diane proceeded to present WPGRI WIA and JDF expenditures for FY11, month ending September 30, 2011. She then presented WPGRI PY11WIA service level report. This report showed planned vs. actual services as of July 1, 2011 through September 30, 2011.

Florida's Three Tier ITA Program

Kathy Quattrini presented her research on Florida's Individual Training Accounts (ITA) program. Kathy presented research on twenty different WIB'S ITA's. This information will be presented at January's Strategic Development Committee

WPGRI By-Laws

Paul Harden presented to the Committee a final copy of WPGRI By-Laws. The Finance Committee has been added to the By-Laws and the verbiage in the "conflict of interest" section has been modified.

Final Audit

Joseph DiPina stated the Finance Committee met and reviewed FY12 draft version of the Audit conducted by KLR. There were no issues and the draft has since been finalized. Joseph is recommending to bring the audit to the November 8, 2011 Board of Directors meeting for approval.

VOTE: Joseph DiPina made a motion to move the FY12 final audit to the Board of Directors. Paul Ouellette seconded the motion. The motion passed unanimously.

Committee Reports

Board Development

Paul Ouellette stated there are currently five vacancies on the Board. He presented two resumes of lawyers to the Strategic Committee; Thomas Fay and William O’Gara. Thomas Fay previously worked as Legal Counsel for WPGRI from March 2002- August 2011. The Strategic Committee felt that with Thomas Fay’s past experience with WPGRI he would be the better fit for the Board.

Paul Ouellette presented Michael Black’s resume to the Board Development Committee as well. Michael works as President of National Marker Company. Paul is asking the Executive Committee

move Michael Black and Thomas Fay's resumes to the November 8, 2011 for approval and then on to the Governor for appointment.

VOTE: Paul Ouellette made a motion to present the two resumes on November 8, 2011 Board of Directors meeting. Gip Cabral seconded the motion. The motion passed unanimously.

Paul is still working diligently on filling the other vacancies.

Quality Assurance

There was no business to be reported.

Strategic Development

Paul Harden stated that he would be in contact with the Strategic Retreats Ad-hoc committee leaders and they will present what their groups have worked on and completed at January 10, 2012 Board of Directors meeting.

Finance Committee

There was no business to be reported.

Youth Council

Gip Cabral stated that October's meeting was cancelled due to lack of quorum. The next Youth Council meeting will be held on November 10, 2011.

New Business

Executive Director Christine Grieco stated that at each Board of Directors meeting either a client from a netWORKri would come in to present for five minutes on their experience with the One-Stop or Christine herself would read a testimonial letter of a client provided by Marie DeRoche, Chief of the One-Stops.

She also reminded the Committee that Robin Ann Smith would be doing a five minute presentation on CCRI on November 8, 2011 Board of Directors meeting.

Joseph DiPina stated that Exeter Job Corps opened a new career office in Pawtucket. He stated there would be an opening event in January and would like Chair Kitchin to attend.

Old Business

There being Old Business Chair Kitchin entertained a motion to adjourn the meeting at 9:40am.

VOTE: Joseph DiPina made a motion to adjourn the meeting. Gip Cabral seconded the motion. The motion passed unanimously.

Respectfully Submitted

Kara Aniballi