

Workforce Partnership of Greater Rhode Island

Executive Committee

March 1, 2011

Present: Steve Kitchin, Cynthia Farrell, Joe DiPina, Joe Oakes, Paul Harden, Paul Ouellette

Absent: Robin Smith

Staff: Christine Grieco, Jen Buck, Diane Vendetti, Erin Brouillette, Carlos Ribeiro, Kathy Quattrini, Shirley Winslow

Guest: Angelo Dafonseca

With a quorum present Mr. Kitchin called the meeting to order at 8:10 am. Mr. Kitchin asked the Executive Committee to review the minutes.

VOTE: Mr. Kitchin made a motion to table the minutes of February 10, 2011 until the April 5, 2011 meeting with the changes and corrections made to the minutes. Mr. Harden seconded the motion. The motion carried.

Executive Director's Report: Ms. Grieco presented the Local Area Workforce Investment Notice: PY10-01 draft. Ms. Grieco explained the purpose of the draft was to set policy with respect to

reimbursement to employers for training provided in an On-the-Job Training (OJT) contract. Ms. Grieco asked for a vote to recommend the Local Area Workforce Notice: PY10-01 draft by the Executive Committee and to be forwarded to the Board of Directors for a final vote of approval.

VOTE: Mr. DiPina made a motion for the Executive Committee to recommend approving and forwarding the Local Area Workforce Investment Notice: PY10-01 draft to the Board of Directors for a final vote to approve. Mr. Harden seconded the recommendation to approve. The motion carried.

Ms. Grieco presented the Local Area Workforce Investment Notice: PY10-02 draft. Ms. Grieco explained the purpose was to provide information concerning approval of a waiver to exempt the credential attainment outcome in the credential performance measure calculation for the participants enrolled in On-the-Job Training. Ms. Grieco asked for a vote to recommend the Local Area Workforce Invest Notice: PY10-02 draft by the Executive Committee and to be forwarded to the Board of Directors for a final vote to approve.

VOTE: Mr. Harden made a motion for the Executive Committee to recommend approving and forwarding to the Board of Directors the Local Area Workforce Investment Notice: PY 10-02 draft for a final vote to approve. Ms. Farrell seconded the recommendation to approve. The motion carried.

Ms. Grieco presented Local Area Workforce Notice: PY10-04 draft. Ms. Grieco explained that the policy places a cap on the reimbursement amount to an employer. The reimbursement cannot exceed 125% of the state's average hourly wage as published in the Occupational Wage Report issued by the Rhode Island Department of Labor and Training Market Informational Unit. As of the effective date of this policy, the state's average hourly wage is \$16.80. Therefore, the reimbursement amount from WPGRI cannot exceed \$21.00. The employer will provide a match according to the ratio scale. Ms. Grieco asked for a vote to recommend the Local Area Workforce Investment Notice: PY10-04 draft by the Executive Committee and to be forwarded to the Board of Directors for a final vote to approve.

VOTE: Mr. Harden made a motion for the Executive Committee to recommend approving and forwarding to the Board of Directors the Local Area Workforces Investment Notice: PY10-04 draft for a final vote to approve. Ms. Farrell seconded the recommendation to approve. The motion carried.

Committee Reports:

Board Development: Mr. Ouellette reported there are four new Board members coming in for orientation. Mr. Ouellette stated there is still one opening; he would like someone from the East Bay.

Quality Assurance: Mr. Oakes stated he had nothing to report. The next meeting for Quality Assurance will be March 22, 2011. Mr. Kitchin stated he would like to be added to the Quality Assurance Committee.

Strategic Development: Mr. Harden stated the Strategic Committee will be reaching out to the Trade Associations.

Youth Council: Mr. Kitchin recused himself for the Youth Council portion of the meeting at 9:15 am. The meeting was turned over to Mr. Ouellette. Mr. Ouellette noted the Youth Council will have 3 new members after their orientation as a member of the Board of Directors.

Ms. Farrell turned the Youth Council meeting over to Mr. Ribeiro who explained the programs and proposed funding.

Ms. Farrell asked for a vote to recommend the 2011 WIA Standalone Proposals by the Executive Committee and to be forwarded to the Board of Directors for a final vote to approve.

VOTE: Ms. Farrell made a motion for the Executive Committee to recommend approving and forwarding the 2011 WIA Standalone Proposals to the Board of Directors for a final vote. Mr. Harden seconded the motion. The motion carried. Mr. Kitchin abstained.

Ms. Farrell asked for a vote to recommend WPGRI Proposals for Youth Centers by the Executive Committee and to be forwarded to the Board of Directors for a final vote to approve.

VOTE: Ms. Farrell made a motion for the Executive Committee to recommend approving and forwarding the WPGRI 2011 Proposals for Youth Centers to the Board of Directors for a final vote to approve. Mr. Kitchin recused.

Ms. Farrell asked for a vote to recommend 2011 JDF Summer Program Proposals by the Executive Committee and to be forwarded to the Board of Directors for a final vote to approve.

VOTE: Ms. Farrell made a motion for the Executive Committee to recommend approving and forwarding to the Board of Directors for a final vote to approve the 2011 JDF Summer Program Proposals. Mr. Ouellette seconded the motion. The motion carried. Mr. Kitchin Recused.

Mr. Ouellette turned the meeting back to Mr. Kitchin at 9:30 am.

Ms. Farrell asked for a vote to recommend Local Area Workforce Notice: PY10-05 (Sixth WIA Youth Eligibility Criterion) by the Executive Committee and forwarded to the Board of Directors for a

final vote to approve.

VOTE: Ms. Farrell made a motion for the Executive Committee to recommend approving and forwarding the Local Area Workforce Investment Notice: PY10-05 (Sixth WIA Youth Eligibility Criterion) to the Board of Directors for a final vote to approve. Mr. DiPina seconded the motion. The motion carried.

New Business: Mr. Kitchin asked Ms. Buck to see if the ISDI Partners will be available to do presentations at the Board of Directors meetings in April and May.

Old Business: Ms. Quattrini stated she has looked at other states concerning One Stop practices. Follow up and training seem to be similar issues. Training in GEOSOL and WIA procedures for maintaining data are essential. Creative follow-up incentives need to be reviewed. Mr. Kitchin asked Ms. Quattrini look into who governs or operates the One Stops in these states and continue to investigate best practices.

VOTE: Mr. Harden made a motion to adjourn the Executive Committee meeting. Mr. Ouellette seconded the motion. The motion carried.

The Executive Committee meeting was adjourned at 10:10 am.

Respectively submitted,

Shirley Winslow