

Workforce Partnership of Greater Rhode Island

Executive Committee

April 6, 2010

Present: Steve Kitchin, Pat Talin, Paul Ouellette, Cynthia Farrell, Mike Cassidy and Joe DiPina

Absent: Paul Harden

Staff present: Chris Grieco, Shirley Winslow, Brian Gambardella, Jen Buck, Mavis McGetrick, Pam Blais

Chair Steve Kitchin called the meeting to order at 8:15 am and asked everyone to review the minutes from the previous meetings of January 5, 2010 and February 25, 2010.

VOTE: Paul Ouellette made a motion to accept the minutes from January 5, 2010. Pat Talin seconded the motion. The motion carried unanimously.

VOTE: Pat Talin made a motion to accept the minutes from February 25, 2010. Cynthia Farrell seconded the motion. The motion carried unanimously.

Chairman's Report: Mr. Kitchin reported on the NAWB conference in

Washington, DC, March 6th – March 9th, 2010. Mr. Kitchin along with Ms. Grieco, Mr. Ouellette and Mr. Harden attended the conference. Mr. Kitchin made reference to a youth program which he attended Extreme Entrepreneur Tour “Young people connecting with young people”. Their catch phrase “Train and Pray”. Ms. Grieco will speak with Carlos Ribeiro of the Youth Council about this program.

Ms. Grieco and Mr. Kitchin will be attending the NAWDP Conference, in Albuquerque, New Mexico on May 2nd – May 5th, 2010.

Ms. Grieco and Mr. Kitchin will be taking a tour of the new Providence Career and Technical Academy.

Executive Directors Report: Ms. Grieco explained the ARRA TANF Subsidized Employment Plan for Greater Rhode Island Workforce Investment Area for the period of April 1, 2010 to September 30, 2010. Final dollars are not available from DLT at this time. Ms. Grieco is expecting to present the dollars and numbers to be served at the Board of Directors meeting on April 13, 2010. Ms. Grieco is asking for a vote on the draft version at this time.

VOTE: Ms. Talin moves to recommend this plan subject to issuance of the allocations and the Board retains the right to subsequent oversight. Mr. Cassidy seconded. The vote carried unanimously.

Committee Reports:

Board Development: Mr. Ouellette reports there was no March meeting.

Phil Stone will be the guest speaker at the Board of Directors meeting, April 13, 2010.

Mr. Ouellette would like to have Keith Stokes invited to the Annual Meeting.

Mike Cassidy will be retiring June 30th, 2010 after the annual meeting.

Mr. Cassidy will send his letter of resignation after the annual meeting.

Strategic Committee:

No Report.

Youth Council:

Ms. Farrell reports there is \$683,000.00 left over from the summer PY09 ARRA-WIA funding. The plan is to utilize these dollars to fund programs at some of the vocational technical Schools targeting youth ages 14 and 15. If the Youth Council should receive PY10 WIA summer dollars then these additional dollars would be used to replicate last year's 2009 summer program.

VOTE: Ms. Farrell made a motion to fund up to \$700,000.00 to operate a summer Voc Tech program for 14-15 year olds. Ms. Talin seconded the motion. The motion passed unanimously.

VOTE: Ms. Farrell made a motion that any new summer program funds (up to 3 million) will be used to replicate last year's 2009 summer program. Mr. DiPina seconded the motion. The motion passed unanimously.

VOTE: Ms. Farrell states any new summer youth funds exceeding 3 million would require Youth Council's review, decision as to how to utilize this influx of money and then new votes would be required. Mr. Ouellette seconded the motion. The motion passed unanimously.

Quality Assurance: Mr. Cassidy and his committee will be monitoring the One Stop Centers in May, 2010.

Finance Committee: Mr. DiPina noted the Finance Committee met on April 1, 2010. Mr. Kitchin, Mr. Harden and Mr. DiPina reviewed the two RFP proposals for the new auditing firm as our current contract expires on 6-20-10. The 2 firms are KLR and Restivo Monacelli, LLP. After carefully reviewing the RFPs the recommendation was to hire KLR firm for at least one year.

VOTE: Mr. DiPina motioned to accept the recommendation that KLR be retained for the next fiscal year. Ms. Talin seconded the motion.

The motion passed unanimously.

PY 08 Audit update, Ms. Grieco has been meeting with Ms. Lepizzera and Ms. Lepizzera has sent to KLR what she believes is a squeaky clean financial report. If KLR finds the report in order the PY08 should be completed by the end of April.

Old Business: Mr. Gambardella presented the Executive Committee with the PY09 budget. The budget reflects information from July 1, 2009 thru February 28, 2010.

Mr. Kitchin inquired why there seems to be a lot of unobligated funds.

Ms. Grieco's response was the huge influx of dollars to the two Workforce Boards in PY09 plus the additional ARRA dollars made it difficult to spend all the allocation. Ms. Grieco will review the unobligated dollars again with Mr. Gambardella and update the report for the Board meeting next week.

Next full Board of Directors meeting: April 13, 2010

VOTE: Mr. Ouellette motioned to adjourn the meeting. Mr. Cassidy seconded the motion. The meeting was adjourned at 10:20 am. The next Executive Committee will be May 21, 2010.

Respectfully submitted

Shirley Winslow