

Workforce Partnership of Greater Rhode Island

Executive Committee

June 2, 2010

Present: Steve Kitchin, Paul Harden, Pat Talin, Paul Ouellette, Cynthia Farrell, Mike Cassidy and Joseph DiPina

Staff Present: Christine Grieco, Shirley Winslow, Brian Gambardella, Pam Blais, Carlos Ribeiro, Dave Tremblay, Maria Casale and Paul Genovesi

Chair Steve Kitchin called the meeting to order at 8:05 am and asked everyone to review the minutes for the previous meeting of April 29, 2010. Mr. Ouellette noted he was not at the last meeting, Mr. Harden was in attendance.

Vote: Mr. Harden motioned to accept the minutes with the correction. Ms. Talin seconded the motion. The motion carried unanimously.

Chairman's Report: Mr. Kitchin noted he has nothing to report at this time.

Executive Director's Report: Ms. Grieco gave an update on the Jobs Now and noted the Jobs Now RI Program Plan had been presented to the Strategic Committee.

- **WIA PY09 JOBS NOW/TANF Plan Mod #1**

The Workforce Partnership of Greater RI (WPGRI) submits this implementation plan for the Jobs Now RI Program. Jobs Now RI is funded through the ARRA-TANF (Temporary Assistance to Needy Families) Subsidized Employment Plan, under the provisions of Section 403c of the Social Security Act. This program will provide income support and work experience to eligible participants as well as providing RI employers with workers that they may not be able to afford during the economic downturn.

As the administrative entity, WPGRI will provide the management of the subsidized Employment Program (SEP) for the local workforce investment area.

Ms. Grieco is asking for a vote to approve WIA PY09 JOBS NOW/TANF Plan Mod #1.

VOTE: Ms. Talin made a motion to approve WIA PY09 JOBS/TANF Plan Mod #1. Mr. Cassidy seconded the motion. The motion passed unanimously.

- **WIA PY09 JOBS NOW/TANF Agreement w/One-Stop Center Mod #1**

This modification is intended to: Clarify the roles and responsibilities of all parties (RIDLT, DOR, DHS) associated with the use of Temporary Assistance to Needy Families (TANF) Emergency

Contingency funds (ECF) for Subsidized Employment under the American Recovery and Reinvestment Act of 2009 (Recovery Act). Program's sunset date is September 30, 2010.

Ms. Grieco is asking for a vote to approve WIA PY09 JOBS NOW/TANF Agreement w/One-Stop Center Mod #1.

VOTE: Ms. Talin made a motion to approve WIA PY09 JOBS NOW/TANF Agreement w/One Stop Center Mod #1. Mr. DiPina seconded the motion. The motion passed Unanimously.

VOTE: Mr. DiPina made a motion to recess the Executive Meeting and Mr. Kitchin seconded in order for the Finance Committee to vote on this modification. The motion passed unanimously.

• WPGRI WIA PY09 Agreement w/DLT Mod #1

This modification is intended to adjust the budget re: JDF de-obligation in accordance with WIN 09-09 – De-obligate the existing Job Development Fund by \$98,681.04.

Ms. Grieco asked for a vote to approve the WPGRI WIA PY09 Agreement with DLT Mod # 1.

VOTE: Mr. Harden made a motion to approve the above the WPGRI

WIA PY09 Agreement with DLT Mod #1. Ms. Talin seconded the motion. The motion passed unanimously.

Because the Finance Committee had not met and had not had a chance to review and vote on the WPGRI Corporate Modification # 1 regarding the JDF de-obligation, the Executive Committee temporarily recessed so the members of the Finance Committee could vote on the this modification.

The Finance Committee members discussed the WPGRI WIA PY09 with DLT Mod # 1 and

VOTE: Paul Harden made the motion to approve the WPGRI WIA PY09 with DLT Mod # 1 and Pat Talin seconded and motion carried unanimously.

VOTE: Ms. Talin then made a motion to adjourn the Finance Committee and Mr. Kitchin seconded the motion. The motion passed unanimously.

VOTE: Mr. Harden made a motion to reconvene the Executive Committee meeting. Mr. Kitchin seconded the motion. The motion passed unanimously.

VOTE: Mr. Ouellette made a motion to approve the WPGRI WIA PY09 with DLT Mod # 1. Mr. DiPina seconded the motion. The motion

passed unanimously.

- **WPGRI WIA PY10 PLAN**

In lieu of a One-Stop Consortium Agreement, the Workforce Partnership of Greater Rhode Island enters into an agreement with the One-Stop operator and the Rhode Island Department of Labor & Training. The PY10 One-Stop agreement for the period of July 1, 2010 through June 30, 2011 is not available at this time due to the absence of an approved budget. However, this cannot preclude the One-Stop system from continuing to provide services. At the June 2, 2010, the Executive Committee voted to recommend a modification to the WIA Services Agreement to support the operations of the One-Stop Career Centers at a level of 80% of the PY09 first quarter amount for 90 days.

A final Agreement will be prepared and presented to the full Board at their September meeting.

Ms. Grieco is asking for a vote to approve WPGRI WIA PY10 PLAN.

VOTE: Mr. Ouellette made a motion to approve WPGRI WIA PY10 PLAN. Mr. DiPina seconded the motion. The motion passed unanimously.

- **WPGRI WIA PY10 ARRA YOUTH CONTRACT Agreement w/DLT**

This Memorandum of Understanding outlines the relationship between the Workforce Partnership of Greater Rhode Island (WPGRI) and the Rhode Island Department of Labor & Training (RIDLT) in

regards to the allocation of federal stimulus Workforce Investment Act (WIA) funds of \$30,705 to the non-profit 501 (c) (3) corporation. The recently enacted ARRA (American Recovery and Reinvestment Act of 2009) includes funding for workforce-related activities to be provided through our current workforce investment system. These ARRA/Stimulus funds offer opportunities to the workforce system to develop new programs and activities. In this effort, the Workforce Partnership of Greater Rhode Island (WPGRI) is preparing to hire one new staff member under this agreement to work solely under the ARRA/Stimulus dollars to service the state's youth population. This staff person will rotate throughout four Rhode Island area Youth Centers concentrating on eligibility of youth, program compliance, supportive services, technical assistance and monitoring of the Voch Tech program.

Ms. Grieco is asking for a vote to pass WPGRI WIA PY10 ARRA Youth Contract Agreement w/DLT

VOTE: Mr. Harden made a motion to approve WPGRI WIA PY10 ARRA Youth Contract Agreement w/DLT. Ms. Farrell seconded the motion. The motion passed unanimously.

• WPGRI WIA10 MOU w/DLT

This Memorandum of Understanding outlines the relationship between the Workforce Partnership of Greater Rhode Island (WPGRI) and the Rhode Island Department of Labor & Training (RIDLT) in

regards to the allocation of federal Workforce Investment Act (WIA) funds of \$316,000 to the non-profit 501 (c) (3) corporation.

Ms. Grieco is asking for a vote to pass WPGRI WIA 10 MOU w/DLT.

VOTE: Ms. Talin made a motion to approve WPGRI WIA 10 MOU w/DLT. Ms. Farrell seconded the motion. The motion passed unanimously.

- **WPGRI WIA PY10 Agreement w/WIA One Stop Services**

WPGRI financially supports the netWORKri system to provide WIA services to WPGRI'S constituency. The absence of both an approved budget and a new agreement on July 1st cannot preclude the netWORKri offices from continuing to provide services. The operations of the netWORKri One-Stop Career Centers is supported at a level of 80% of the PY09 first quarter amount for 90 days. This will allow the One-Stop to continue to provide WIA Services until September Board meeting at which time a budget will be prepared and a PY10 WIA Services Agreement be presented.

Ms. Grieco is asking for a vote to pass WPGRI WIA PY10 Agreement w/WIA One Stop Services.

VOTE: Ms. Talin made a motion to approve WPGRI WIA PY10 Agreement w/WIA One Stop Services. Mr. Cassidy seconded the motion. The motion passed unanimously.

Committee Reports:

Board Development: Mr. Ouellette reports there is no new business to come before the Board as we have a full Board of Directors.

Quality Assurance: Mr. Cassidy states he will have a draft for monitoring the netWORKri offices in the month of July. He will have the project finished before officially retiring from the Board of Directors.

Strategic Development: Mr. Harden reports there is no business to report.

Finance Committee: Mr. DiPina reports there will be a meeting on June 4, 2010. Mr. Gambardella will give an update for the July 1, 2009 thru June 30, 2010 budget.

Youth Council: Ms. Farrell spoke in reference to the 2 new Youth Council members just recruited. Lori Marchard is the parent of a youth and Helga Ferreira is the youth. They represent the Blackstone Valley Community Action. It is recommended a one paragraph profile of Ms. Marchard and Ms. Ferreira be presented at the Board of Directors Annual Meeting.

VOTE: Ms. Farrell made a motion to accept the two new members, Ms. Marchard and Ms. Ferreira for membership on the Youth Council. Mr. DiPina seconded the motion. The motion passed unanimously.

Mr. Kitchin recused himself. Mr. Ouellette took charge of the meeting.

Youth Council proposals for summer employment will be funded according to ranking until the funds run out. At what point do we say it's too late? Will the vendors be up and running by June 7, 2010? The RFP has been sent out, read and rated. If we get funded, the funds will go out in order of the scoring.

VOTE: Mr. Ouellette makes a motion to recommend approving giving the authority to the staff when the Federal money comes in. Based on their order the vendors who have been approved will receive funding until the money runs out. Ms. Farrell seconded the motion. The motion passed unanimously.

Mr. Ouellette turned meeting back to Mr. Kitchin.

New Programs:

Contextualized Education and Training: Contextualized Education is a statewide program, GRI will be funding 8 proposers and P/C will be funding another 8 proposers.

Ms. Grieco is asking for a vote to approve all 16 vendors.

VOTE: Mr. Ouellette makes a motion to approve all 16 vendors. Ms.

Talin seconded the motion. The motion passed unanimously.

Mr. Ouellette questions, can this board approve all 16 even though we are responsible for 8, can we approve P/C's 8?

VOTE: Mr. Ouellette makes a motion to withdraw the motion to approve all 16. Ms. Talin seconded the motion. The motion passed unanimously.

VOTE: Mr. Ouellette makes a new motion to approve the 8 contracts budgeted by GRI. Ms. Talin seconded the motion. The motion passed unanimously.

Weatherization:

Mr. Kitchin recused himself and turned the meeting over to Mr. Ouellette.

There were only 2 proposals received (NEIT, Climate Block Training and MTTI, Green Energy and Building Trades) - neither one met the requirements. Mr. Ouellette suggested we go out for another RFP.

Mr. Ouellette turned the meeting back to Mr. Kitchin.

The next Executive Board meeting will be on September 7, 2010.

VOTE: Mr. Cassidy motioned to adjourn the meeting. Mr. Ouellette

seconded the motion. The motion carried unanimously. The meeting adjourned at 9:55 am.

Respectfully submitted

Shirley Winslow