

**DIVISION OF HEALTH SERVICES REGULATION
ADVANCED PRACTICE NURSE ADVISORY COMMITTEE**

**3 CAPITOL HILL
CONFERENCE ROOM 401
PROVIDENCE, RHODE ISLAND**

**MONDAY, August 26, 2014
2:30 PM**

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

**Clapprod, Eleanor
Poirier Woolf, Micheline (Mimi)**

BOARD MEMBERS NOT IN ATTENDANCE

Purnell, Sara

STAFF MEMBERS IN ATTENDANCE

McInnis, Twila Director of Nurse Registration and Nursing Education

OTHERS IN ATTENDANCE

Jordan, Jon CRNA

1. Establishment of a quorum

A meeting of the Advanced Practice Nurse Advisory Committee was held on Tuesday, August 26, 2014 at the Rhode Island Department of Health, Conference Room 401, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 2:30 pm on a motion by Eleanor Clapprod and seconded by Mimi Poirier-Wolf. Motion carried.

2. Presentation of the March 24, 2014 Open Session Meeting Minutes

Motion was made by Mimi Poirier-Wolf and seconded by Eleanor Clapprod to accept the Open Session minutes of March 24, 2014. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Director Report

Rules and Regulations: The public hearing is on September 17, 2014 at 1 pm in the auditorium of the Department of Health.

4. Motion to adjourn to Closed Session

Motion was made by Eleanor Clapprood and seconded by Mimi Poirier-Wolf to adjourn to Closed Session at 2:45 pm. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

5. Motion to return to Open Session

Motion was made by Eleanor Clapprood and seconded by Mimi Poirier-Wolf at 3:40 pm to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

6. Final Actions on all votes taken in Closed Session

· The board reviewed and approved 0 and denied 0 applications; and proposed action on 4 cases.

7. Adjournment

The next Advanced Practice Nurse Advisory Committee meeting will be held October 20, 2014 at the Rhode Island Department of Health, Conference Room 401, 3 Capitol Hill, Providence, RI 02908. Motion was made by Eleanor Clapprood and seconded by Mimi Poirier-Wolf to adjourn at 3:45 pm. Motion carried.

Respectfully submitted,

Twila McInnis, MPA, MS, RN

Director of Nurse Registration and Nursing Education