

PAWTUCKET SCHOOL COMMITTEE MEETING

Tuesday, March 15, 2016 at 6:30 PM

**Jenks/JMW Complex for the Performing and Visual Arts Media Center
350 Division Street, Pawtucket, RI 02860**

Minutes

I. Meeting will come to order

The Chairman, Mr. Charbonneau, called the meeting to order at 6:33 PM.

a. Roll call

**Mr. Araujo-here; Ms. Bonollo-here; Ms. Dube-here; Mr. Knight-here;
Ms. McQuade-here; Mr. Charbonneau-here**

Also in attendance were Mrs. Patricia DiCenso, Superintendent; Ms. Lee Rabbitt, Assistant Superintendent; Ms. Melissa Devine, Chief Financial Officer, Mr. Hersh Cristino, Chief Information and Innovation Officer and Mr. John Cote, Assistant Director of Facilities.

b. Pledge of Allegiance

The Chairman, Mr. Charbonneau, led the audience in the Pledge of Allegiance.

Mr. Charbonneau commented that Ms. Grant is unable to be here tonight and asked us to pass on the Women History Presentation.

II. Celebration/Recognition

- **Women's History Month**

This item was passed at the request of Ms. Grant.

III. Special Reports of Student Representatives

- **Charles E. Shea High School**

Student Representative: It was an exciting evening last Thursday at Shea's Open House. It was a very successful night. The spring sports have begun and we look forward to see how the teams do. Shea held a food and clothing drive. Shea's variety show is scheduled on March 3, 2016. Thank you.

Mr. Araujo commented on the outstanding job the Shea students did at the Governor's roll out of the technology initiative held at Tolman.

- **William E. Tolman High School**

Student Representative: On March 7, 2016 Tolman hosted the Governor's launch for computer instruction. Last Thursday was the Open House. The Girls' Basketball team won the State Championship. Last evening Tolman held a very special Open House. On February 26, 2016 Tolman held a successful blood drive.

On February 25, 2016 nineteen athletes were honored by local businesses.

- **Jacqueline M. Walsh School for the Performing and Visual Arts**

Student Representative: The Travel Club had a wonderful time in Italy. This month has been very busy. Students performed at Rhode Island College on March 3rd. The JMW Open House held on March 9 to showcase the outstanding work done by the students. We would like to extend our thanks to the School Committee and Administration for showing up. The performance of Zeus had a packed house on both nights and the matinee is tomorrow. The JMW Art Exhibit is on March 23rd. The Senior Theater majors will go to see “To Kill a Mockingbird.” The Lip Sync Battle is on March 21st. PARCC testing begins on April 11, 2016.

IV. Public Participation

Comments from the public are invited at this time. Persons wishing to speak should sign in with the Committee Chair before speaking. The Committee is precluded from discussing or acting on items raised by Public Comment which are not already on the agenda. Public comment will be included in the minutes of the meeting.

None.

V. Approval of previous meeting minutes 2/23/16

Ms. Bonollo moved to approve the previous meeting minutes, 2/23/16.

Ms. McQuade seconded.

Voice vote carries with six members present.

VI. New Business Discussion/Action Items

a. Local 1352 Good Friday MOA

Mrs. DiCenso: We worked with the Local 1352 to have a floating personal day to satisfy this year's calendar and recommend that you approve the Local 1352 Good Friday MOA.

Mr. Araujo moved to approve the Local 1352 Good Friday MOA. Ms. Bonollo seconded.

Mr. Knight: The Labor Subcommittee voted to approve and recommend this unanimously.

Roll call

Mr. Araujo-yes; Ms. Bonollo-yes; Ms. Dube-yes; Mr. Knight-yes; Ms. McQuade-yes; Mr. Charbonneau-yes

Motion carries with six members present.

b. Administrator Contracts (5)

Mrs. DiCenso: You have before you four administrator contracts and I ask that you approve them. They have all reached a 20% co-pay on health insurance.

Ms. McQuade moved to approve the Administrator Contracts of Gina Adams, Michael Gilmore, Darrell Luffborough and Barbara Savella. Mr. Araujo seconded.

Roll call

Mr. Araujo-yes; Ms. Bonollo-yes; Ms. Dube-yes; Mr. Knight-yes; Ms. McQuade-yes; Mr. Charbonneau-yes

Motion carries with six members present.

c. Certified Appointment

Mrs. DiCenso: We have a pre-school position special education teacher at the Curtis Elementary School to be filled and I ask that you approve Lauren Gentile to this position. She is at Step 1 with Masters.

Ms. McQuade moved to approve the certified appointment of Lauren Gentile, Step 1 with Masters to the pre-school special education teacher position (one year position) at the Curtis Elementary School.

Mr. Knight: Is that a one year position at this time?

Mrs. DiCenso: Yes.

Roll call

Mr. Araujo-yes; Ms. Bonollo-yes; Ms. Dube-yes; Mr. Knight-yes; Ms. McQuade-yes; Mr. Charbonneau-yes

Motion carries with six members present.

d. Coach Appointments

Mrs. DiCenso: We're asking you to appoint two coaches this evening; Candace Turner to Girls' Outdoor Track Assistant Coach at Tolman and Mark Matook to Girls' Softball Assistant Coach at Tolman.

Ms. Bonollo moved to approve the two coach appointments: Candace Turner to Girls' Outdoor Track Assistant Coach at Tolman and Mark Matook to Girls' Softball Assistant Coach at Tolman.

Roll call

Mr. Araujo-yes; Ms. Bonollo-yes; Ms. Dube-yes; Mr. Knight-yes; Ms.

McQuade-yes; Mr. Charbonneau-yes

Motion carries with six members present.

e. Non Certified Appointments – Custodians

Mrs. DiCenso: We have a practice with the Maintenance Department for custodians to do job training and we don't want to lose them and we ask to appoint two custodians this evening: Michael Bourgault to Jenks Junior High 2-10 PM and Gary Olander to Nathanael Greene 2-10 PM.

Ms. Bonollo moved to approve to appoint two custodians: Michael Bourgault to Jenks Junior High 2-10 PM and Gary Olander to Nathanael Greene 2-10 PM. Ms. McQuade seconded.

Mr. Knight: Are these temporary or permanent?

Mrs. DiCenso: Permanent.

Roll call

Mr. Araujo-yes; Ms. Bonollo-yes; Ms. Dube-yes; Mr. Knight-yes; Ms. McQuade-yes; Mr. Charbonneau-yes

Motion carries with six members present.

f. Custodian Substitute Wage Increase

Mrs. DiCenso: Mr. Rebello asked to bring before you the substitute custodian pay from \$10.00 an hour to \$13.00 an hour so we can get a pool to choose from. This is an hourly rate that hasn't been changed in twenty years.

Ms. Bonollo moved to approve the substitute custodian pay from \$10.00 an hour to \$13.00 an hour. **Mr. Araujo** seconded.

Roll call

Mr. Araujo-yes; Ms. Bonollo-yes; Ms. Dube-yes; Mr. Knight-yes; Ms. McQuade-yes; Mr. Charbonneau-yes

Motion carries with six members present.

g. Cox Communication Telephone Contract Renewal

Mrs. DiCenso: I'm going to pass this over to Hersh.

Mr. Cristino: You have our contract for Cox for our phone system. It's an extension of one year of our current contract. These are for the phones located in the school offices and administration and is on the State MPA.

Ms. Dube moved to approve the one year extension of the Cox Telephone Contract as recommended and under the State MPA. Ms. McQuade seconded.

Mr. Knight: Is Cox the only vendor on the State MPA?

Mr. Cristino: No.

Mr. Knight: What is the price?

Mr. Cristino: The cost for moving the phones and it's covered with E-Rate but changing to less of a rebate. It would be very costly to replace the current equipment. The last time we went out to bid we had them write it in the contract.

Roll call

Mr. Araujo-yes; Ms. Bonollo-yes; Ms. Dube-yes; Mr. Knight-yes; Ms. McQuade-yes; Mr. Charbonneau-yes

Motion carries with six members present.

h. Skyward Contract Renewal

Mr. Cristino: Skyward is the student information system and the three years is over and we are looking to extend this contract. We put

a lot of money and time into this contract and again it is on the State MPA and we are asking that you approve to renew it.

Ms. Bonollo moved to approve to renew the Skyward Contract extension for three years as recommended. Mr. Araujo seconded.

Ms. Bonollo: Which option?

Mr. Cristino: Three years to lock in the price. It's better than when we first started.

Ms. Bonollo: What is the cost?

Mr. Cristino: It goes up a quarter per student. It's a per pupil cost.

Roll call

Mr. Araujo-yes; Ms. Bonollo-yes; Ms. Dube-yes; Mr. Knight-yes; Ms. McQuade-yes; Mr. Charbonneau-yes

Motion carries with six members present.

i. Community Players Lease Renewal

The Chairman, Mr. Charbonneau, commented that the Community Players Lease Renewal agenda item would be passed on this

evening.

j. Administrative Service Contract with Blue Cross Contract Renewal (RIMIC)

Ms. Devine: You have a renewed contract with RIMIC that Pawtucket joined last year. We signed a one year agreement last year with the City. There's a slight increase each fiscal year; FY16-\$32.17; FY17-\$32.73 and FY18-\$33.31. The Administration fee is the fee per employee per month with Blue Cross as our health plan. There is an opportunity to save.

Ms. McQuade moved to approve the three year Administrative Service Contract with Blue Cross (RIMIC) three year per month per employee fee: FY16-\$32.17; FY17-\$32.73 and FY18-\$33.31. **Ms. Bonollo** seconded.

Mr. Knight: We're totally self-insured and pay Blue Cross Blue Shield an administrative fee?

Ms. Devine: Through RIMIC we hold our own claims. Yes, we are completely self-insured and pay a fee.

Mr. Knight: That's why we have a reserve?

Ms. Devine: Yes, exactly.

Roll call

Mr. Araujo-yes; Ms. Bonollo-yes; Ms. Dube-yes; Mr. Knight-yes; Ms. McQuade-yes; Mr. Charbonneau-yes

Motion carries with six members present.

k. Out of State Field Trips

- Tolman High School to Waltham MA on April 4, 2016—one chaperone; 10 students**

The Chairman, Mr. Charbonneau commented that there was one out of state field trip for approval, Tolman High School to Waltham MA on April 4, 2016—one chaperone and 10 students.

Mr. Araujo moved to approve the one out of state field trip for Tolman High School to go to Waltham MA on April 4, 2016 with one chaperone and 10 students. Ms. Bonollo and Ms. Dube seconded.

Roll call

Mr. Araujo-yes; Ms. Bonollo-yes; Ms. Dube-yes; Mr. Knight-yes; Ms. McQuade-yes; Mr. Charbonneau-yes

Motion carries with six members present.

VII. Discussion Items

- a. City Expense Report**
- b. Monthly Vendor Report**
- c. Capital Projects Expense Report**
- d. Budget Transfer Report**
- e. Monthly Employee Overtime Report**
- f. Maintenance Work Orders**

Mrs. DiCenso commented that if the Committee Members have any questions on the reports presented every month at this time, Melissa would answer them.

Did you change how you costed out for the bonds?

Ms. Devine: Last month Mr. Charbonneau asked me to provide a report to show the life of the bond to date. It talks about balances left in the \$32M and \$8M bond. With the \$8M bond we have \$620,000 left on it. I am meeting with the Project Manager on Friday Charlie Roberts to discuss some small differences.

Same thing with the \$32M bond. We have spent \$2.2M to date. I have to re-class for the shovel ready projects. I'd like to provide this report quarterly instead of monthly.

Mr. Araujo: When we put together the meeting documents, can we have them go together in the same direction?

Ms. Devine: It's the way they are scanned

Ms. McQuade: Erin has tried but they can't be moved.

The Chairman, Mr. Charbonneau, asked if there were any other questions for Melissa.

Mr. Cote commented on the maintenance work orders and stated that there were 61 new work orders received in February, 89 were completed.

Ms. Bonollo: You were able to knock out some during the school vacation?

Mr. Cote: We do a lot during school vacation.

Mr. Knight: One of the doors here is locked. Is there something wrong with the door?

Mr. Cote: They usually keep one locked.

Mr. Knight: Isn't that a fire hazard?

Mr. Cote: No, you have egress going out all doors.

VIII. Superintendent's Report

Mrs. DiCenso: The Open Houses have been going fabulously and we have the middle schools coming up.

IX. Special Reports of School Committee Members

Mr. Araujo: Patti, I apologize. I can't believe you are here feeling so under the weather. Thank you for being here tonight.

May 7th is the annual RIASC meeting and ask that you think about going if you could. Tim Duffy and his staff does a wonderful job. It's at the Crowne Plaza. Thank you for coming this evening. Have a good evening.

Ms. Bonollo: Good night.

Ms. Dube: I echo what Mrs. DiCenso said. The Open Houses have been amazing. They each make it their own. Tolman was well attended and I'm looking forward to going to the middle schools.

Mr. Knight: I was very fortunate to attend the governor's computer project and very impressed at the Shea students and Tolman students and would like to recognize them. I think we have a lot of important things going on in this district.

Ms. McQuade: Good night.

Mr. Charbonneau: I had the opportunity to go to the Gamm and see the Slater kids perform "Family Matters." It was something to see. To Ms. Doyle and the kids it was really something to see.

X. Adjournment

Mr. Knight moved to adjourn. Ms. Bonollo seconded.

Voice vote carries with six members present.

The Chairman, Mr. Charbonneau, adjourned the regular meeting of the Pawtucket School Committee on Tuesday, March 15, 2016 at 7:06 PM.

Respectfully submitted,

Clerk

Approved 4/12/16