

SPECIAL MEETING OF THE PAWTUCKET SCHOOL COMMITTEE

Tuesday, February 26, 2013, 6:00 PM

School Administration Building, 2nd Floor Conference Room

286 Main Street, Pawtucket, RI 02860

Minutes

I. Meeting will come to order

The Chairman, Mr. Tenreiro, called the meeting to order at 6:01 PM.

a. Roll Call

**Mr. Araujo-here; Ms. Bonollo-here; Ms. Cano-here; Mr. Coughlin-here;
Ms. Nordquist-here; Mr. Spooner-here; Mr. Tenreiro-here**

Also in attendance were Mrs. Deborah Cylke, Superintendent of Schools, Ms. Kimberly Mercer, Deputy Superintendent for Curriculum , Instruction and Assessment, Ms. Patti DiCenso, Secondary School Performance Officer, Ms. Kathleen Suriani, Elementary School Performance Officer and Mr. Thomas Conlon, Business Administrator.

b. Pledge of Allegiance

The Chairman, Mr. Tenreiro, led the audience in the Pledge of Allegiance.

II. Public Participation

Comments from the public are invited at this time. Citizens wishing to speak should sign in with the Committee Chair before speaking. The Committee is precluded from discussing or acting on items raised by Public Comment, which are not already on the agenda. Public comment will be included in the minutes of the meeting.

None

III. New Business-Action Items

a. Certified Appointments

The Deputy Superintendent, Ms. Mercer recommended the following certified appointments:

Rita Rancourt, Winters/Grade 4, Step 1 (One Year)

Bradford Cabral, Chemistry/Tolman, Step 1 (One Year)

Ms. Nordquist moved to approve the certified appointments as recommended by the Deputy Superintendent. Mr. Spooner seconded. Voice vote carried all in favor.

b. Non Renewals/Teacher Terminations

Mr. Coughlin excused himself from this agenda item and briefly left the meeting.

Ms. Mercer recommended the approval of the attached—the non renewals/termination of teachers, the list of 119 certified names. (Attachment A)

Mr. Spooner moved to approve the non renewals/termination of teachers (119) as listed and recommended by the Deputy

Superintendent. Mr. Araujo seconded.

Ms. Bonollo requested a copy of the list with the numbers next to each name.

Ms. Mercer indicated that was a personnel matter and the list provided this evening was a public document.

Voice vote carried six in favor, one excusal.

Mr. Coughlin excused.

c. Approval of Business Administrator and Assistant Business Administrator Job Descriptions

The Assistant Business Administrator's Job Description will be reviewed at a later meeting date.

The Superintendent, Mrs. Cylke, commented that Mr. Conlon had been here so long that they could not locate a job description for him and even if they could it wouldn't be the same that it is today. As a result Mrs. Cylke asked Dina Dutremble for some input in addition to obtaining copies of other districts job descriptions and came up with the one submitted for approval this evening.

Mr. Spooner moved to approve the Business Administrator's Job Description. Mr. Araujo seconded.

Mr. Coughlin suggested that the job deserves a master's degree.

Superintendent Cylke suggested that we could ask that one be preferred. We could ask that the job they are doing be MBA or CPA preferred, however, we wouldn't want to exclude someone who is highly qualified because they do not have one.

Ms. Bonollo commented that so many years experience as a CPA also be included.

Mr. Conlon commented that the applicant will have to be Rhode Island Department of Education (RIDE) certified and it requires a certain number of courses in certain areas.

Mr. Araujo inquired that with any applicant will it be discussed with consolidation with the city and this job could change for this applicant?

Mrs. Cylke commented that at the last meeting the consensus was that the process was to move forward and there was that possibility. She didn't think it would impact their salary and didn't think there was a need to put in the job description.

Ms. Cano requested to add Masters of Public Education as well.

Mr. Spooner agreed to amend his motion to include a Masters of Public Education. No one seconded.

Voice vote carried all in favor.

d. Approval of Consolidated Human Resources Director Job Description

Mrs. Cylke commented that Mr. Spooner and Mr. Araujo, the two committee members who sit on the Consolidation Committee would be more comfortable discussing this agenda item at the March meeting.

IV. Superintendent's Report

None

V. Adjournment

Mr. Coughlin moved to adjourn. Ms. Bonollo seconded.

Voice vote carried all in favor.

The Chairman, Mr. Tenreiro, adjourned the special meeting of the Pawtucket School Committee on Tuesday, February 26, 2013 at 6:12 PM.

Respectfully submitted,

Clerk

3/12/13

APPROVED