



## EAST PROVIDENCE PREVENTION COALITION

May 19, 2014 Minutes

### Attendance:

Jennifer Wall

Britney Dias

Courtney Lacerda

Catherine Legault

Andy Benoit

Elmer Pina

Scott Carvalho

Mark Gee

Doug Borden

Pam Byrd

Scott Rose

Laura Levine

Joseph Tavares

### 1. Introductory Remarks

a) Call Meeting to order at 6:10pm

b) Introductions

c) Announcements

- **Courtney-** has a new job. Is now working as an administrator at Ocean State Community Resources.
- **Britney-** landed a full-time pre-school teaching job working in East Greenwich.
- **Katie Saraiva-** adjusting to Japan well. Sent email which we shared with board.
- **Deb-** chosen as student speaker at Bridgewater State University for commencement. Congrats Deb!
- **Chief Tavares-** will be retiring. Has been an Officer for 35 years. Took position at EPPD about 5 years ago knowing that would be the approximate amount of time he would stay. Effective July 1<sup>st</sup> he will be retired. Will continue to support the EPPC in future. It's been a wonderful 5 years and he has no regrets. Courtney thanked the Chief on behalf of the EPPC. Elmer stated that the Chief has taught him not to compromise his moral compass behind closed doors. He thanked the Chief for always supporting him both personally and professionally.
- **Casey-** has been shifted to the Boston SkyZone office. Dan Murrery has taken over his position.
- **Jen-** was fully funded with New Eng. School of Prevention Studies scholarship. Value is \$595 and came from BHDDH. Will be attending in June for continuing education hours that will be applied to prevention certification.

## 2. Secretary's Report

- a) Sign In Sheet- passed around and members asked to update accordingly.
- b) Approval of March and April Minutes- reviewed both sets of minutes. We didn't have quorum in April and therefore couldn't vote. Elmer motioned to accept the March minutes as presented. Chief Tavares seconded it. All were in favor. No one was opposed. Motion passed. Elmer also motioned to accept the April minutes as presented. Chief Tavares seconded it. All were in favor. No one was opposed. Motion passed.
- c) Membership Discussion
  - Katie's resignation- due to being transferred to Japan for an unknown amount of time, Katie has asked to resign from the EPPC. She was working on a formal resignation letter but hasn't submitted yet. Andy motioned to regretfully accept Katie Saraiva's request for resignation. Pam Byrd seconded it. All were in favor. No one opposed. Motion passed. Scott asked if Katie could remain on email correspondences because she is such a huge asset and has a lot of knowledge and experience. Jen said this is already in motion.

## 3. Treasurer's Report

- a) Review of Expenses
  - 2013-2014 budget report- Jen explained that since our next meeting is our annual meeting, a full expenditure report is being presented tonight, and this is an appropriate time for a question and answer. Went through each budget and answered questioned accordingly. Everyone agreed to the proposed RISAPA revisions as presented.
  - 2014-2015 funding- Jen explained that for next year, we are looking at approximately the same amount coming in for grants and she will continue to explore new grant possibilities. Budgets will be prepared over summer and voted on by board members at September meeting.
- b) Update on grants/proposals- reviewed grant proposal in packet. Waiting on response from Walmart expected in next month. CDBG looks promising for next year. Made in through public hearing and were written into what Community Development sent to HUD for \$10,000. Last year we were funded for \$10,500.
- c) Egg Hunt Debrief & report
  - Recap Egg Hunt 2014- overall feedback that it went well. Scott gave an overview. Weather was great.
  - Financials- Jen gave a financial report from egg hunt as presented in packet.

- List of things that worked and didn't work & suggestions for next year- Katie submitted feedback through an email. Will be looked at by fundraising sub-committee next year along with all feedback gathered from board members.

#### **Successes**

- Registration process- moved very quickly. Good amount of tables set up for both pre-registration and walk-in registrations. No one waited more than 20 minutes once the line started moving.
- Signs were helpful.

#### **Improvements For Next Year**

- Have one feeder line each for pre-registrations and walk-in registrations. Clearly mark beginning of lines with cones or etc. and have person standing at beginning of lines telling people what table to then go to and what is going on.
  - Have extra people available to tell people at end of lines what is going on.
  - Consider opening some activities before event begins so people have something to do during registration.
  - 8-10 year olds across the street were a bit isolated. Consider moving all hunts there or at least the 5-7 year olds too.
  - Separate toddler group up further. Too many kids.
- Meeting with BridgePointe- will be an opportunity over the summer/fall, for a few EPPC board members to meet with some BridgePointe members to discuss possibility of egg hunt collaboration next year. Major challenge is that the EPPC's egg hunt is a fundraiser and BridgePointe doesn't want to charge any money.

#### **4. Programmatics - Jennifer Wall**

a) Programmatic Update- as presented in packet.

b) Prescription Drug Take Back Day

- Recap- went very well. Courtney and Doug were present. In first 10 minutes of event, 2 full boxes were collected. Overall about 10 boxes were collected amounting to almost 100 pounds.
- CVS Offers Free Boxes- grant proposal for police departments. Applications due June 30<sup>th</sup>. Jen is willing to do the legwork on writing proposal if EPPD is willing to back it. Chief expressed that there are some concerns with incineration and safety all of which are kinks that will be worked out before proposal is due.

c) Educational Assemblies at EPHS

- Recap Matt Bellace “Natural Highs” freshman assembly- went very well for a Monday morning, the first day back from April vacation. Approximately 400 students in Freshman class. EPHS PTSA secured a legislative grant from Senator Daponte and worked with Jen on coordinating assembly and speaker. Collaborated with North Smithfield and Lincoln and got a good price. Kids very respectful and receptive.
- Drunk Driving Assemblies- will be taking place in next month at EPHS and presented by Jen. Use video Impact of Your Choice.

d) Policy Updates

- Lobbying vs. Educating- distinguished difference. As a 501C3 and entity that accepts RISAPA funding, we are not allowed to lobby. We can educate our politicians, but cannot in any way shape or form, lobby. Never use or cite bill numbers.
- Local alcohol policy ordinances- working with Councilwomen Capobianco, City Solicitor, City Clerk and EPPD on amended selling or serving alcohol to minors ordinance which would merely clean up and make the current ordinance less confusing. Also took out revoking an alcohol license from 3<sup>rd</sup> offense to 4<sup>th</sup> offense, making it more business friendly. An RBS ordinance will also be created and will allow RBS violations to be dealt with at the local level rather than state. Will include Class A’s having to be RBS trained.
- E-cig bill- Representative Melo’s bill is not moving forward. Trying to get it included in budget and through regulations instead.
- Marijuana legalization legislation- hot topic now but doesn’t appear to be moving forward this year.

e) Enforcement Initiatives

- Recap Community feasts meeting- went well. Met with all Class F alcohol license holders, handed out best practices manual and signage. Answered questions.
- Cops & Shops- working with EPPC to implement over next few months. Four establishments have agreed to participate.

f) Opiate Overdose Forum- will be working with CODAC East Bay, East Bay Center and Red Bridge Neighborhood association to put together a forum that targets those who suffer from opiate addiction, loved ones and friends. Shooting for June implementation.

## 5. Other

- a) EPPC New Member Orientation & Networking Event Rescheduling- decided that a meeting wizard will be put together and sent out to board members. Dates in July, August and September will be suggested. A suggestion was made not to stagger times. One time for everyone to come.
- b) Officer Nomination Committee- Elmer is working on convening a nomination committee for EPPC Officers 2014-2015. Will discuss and have slate of officers to present at annual meeting. If anyone is interested in being on committee, contact Elmer asap.
- c) Annual Meeting logistics
  - When, Where, Time, food?- discussed using Senior Center, keeping it on proposed date of June 16<sup>th</sup> starting at 6pm with doors opening at 5:30pm and having light dinner items provided by EPPC and board members bringing a dessert.
  - Partnership Awards- reviewed proposed list of prevention awards. Discussed it. Elmer asked to include Santander.
- d) New Business- none at this time.

## 6. Trending Now

- a) Gap with prevention in elementary schools- Jocelyn Ormand spoke as a guest of the EPPC. Is a parent of a student at Orlo and would like to see more prevention occurring at elementary school level. Is in process of discussing with principal Gibbs. Is reviewing materials Jen sent over. Is interested in rally below. Chief Tavares mentioned that there is a community resource officer for elementary schools, Tom Aguiar, and that he will touch base with him about a possible presentation.
- b) Above the Influence Rally- discussed holding an event similar to Red Ribbon rallies. Already pitched to Colleen Holland, teacher at Whiteknact who is on board. Looking to first work with Orlo and Whiteknact. March from schools, escorted by police and meet in Council Chambers at City Hall. High school students from TLA program would facilitate, media invited, contest winners would present essays/raps/art on what they do to be above the influence. Community panel would judge in tandem with teachers. Role models and guardians of winners would be invited. Branch out to other schools through out the year. Do a contest at middle school level and winners honored at Council meeting.

## 7. Closing Remarks

- a) Next Meeting- Annual Meeting & Recognition Celebration
  - June 16, 2014
- b) Motion to Adjourn- Mark Gee motioned to adjourn the meeting at 7:50pm. Andy seconded. All were in favor. No one opposed. Motion passed.