



EAST PROVIDENCE PREVENTION COALITION

September 15, 2014

Minutes Taken By: Pam Bird, Secretary

Attendance:

Laura Levine	Sgt. Andy Benoit
Courtney Lacerda	Pam Bird
Jennifer Wall	Scott Rose
Elmer Pina	Britney Dias
Sgt. John Andrews	Josh Pezold
Brigitte Haywood	Catherine Legault

1. Introductory Remarks: *Courtney Lacerda*

- a) Call Meeting to Order at 6:10pm by Courtney Lacerda
- b) Welcoming- around the table introductions. New introduction - Josh Pezold (Outreach Director-Bridge Pointe Church).
- c) Announcements
 - Birthdays- Chris Gasbarro (July 8), Brigitte Haywood (August 20), Kevin Tavares (August 31), Scott Rose (Sept. 2)
 - Mark Gee Primary Victory
 - Courtney Lacerda Engagement
 - Maggie Veiga- Columbia Graduate Student
 - Andy Benoit- Promotion to Sergeant
 - Other personal or professional announcements?- Brigitte went back to her former job at Meeting Street.

2. Secretary's Report: *Pam Bird*

- a) Sign In Sheet- sent around. Make any necessary changes.
- b) Approval of June's Minutes- Reviewed. Asked if there were any questions. No questions. Elmer moved to accept June's minutes as presented and Andy seconded it. All were in favor, none opposed. Motion passed.
- c) 2014-2015 Meeting Calendar- reviewed proposed calendar. Courtney moved to accept the calendar as presented and Elmer seconded it. All were in favor, none opposed. Motion passed.
- d) Conflict of Interest Policy- asked everyone to fill it out and turn into secretary.
- e) Interest Forms/ Sub-Committee Selection- asked everyone to fill it out and turn into secretary.

f) Membership Status

- Joseph Tavares- Jen explained the resignation of Chief Joseph Tavares due to him no longer being Police Chief and not wanting to step on anyone's toes. Elmer moved to accept Chief Tavares's resignation and Bridgette seconded it. All were in favor, none opposed. Motion passed.
- Maggie Veiga- Jen explained the removal of Maggie Veiga as a voting member due to her going to school at Columbia University and not being able to be at meetings consistently. Andy moved to accept Maggie's resignation as a voting EPPC board member and Britany seconded it. All in favor, none opposed. Motion passed.

3. **Treasurer's Report:** *Britney Dias*

- a) Update on grants/proposals- Britney read all the funding updates and went over the details of the proposal. Some highlights included:
- Drug Disposal Unit. Scott asked to publicize the unit on public access channel and the town papers. Sgt. Andrews confirmed that the unit has been delivered. It has been discussed to have flyers to announce that the permanent spot will be at the Police Department. We will need more info on what can go into the unit, and if the contents should be stored in the evidence room. Sgt. Andrews will get more info on the unit.
 - Dept. of Transportation Grant- there is no budget yet. More details of grant are still to be announced. Jen explained that we will get an email if there are things that we need to look at prior to the October meeting and we will further discuss this at our October meeting.
 - RISAPA Funding- Jen explained that the prevention dollars are now coming out of the Federal funding and not out of the state funding. There are no dedicated funds in the state.
- b) 2014-2015 Budgets Proposed in October
- c) Review of Summer Expenses- minimal expenses and salary costs to date.

4. **Programmatics:** - *Jennifer Wall*

- a) Overview of 2014-2015 Programs and Initiatives
- b) Programmatic Update (RBS Training/Recertification Process & Prescription Drug Take Back Day). Eight people signed up so far for Responsible Beverage Service Training. Prescription Drug Take Back event on September 27th for 4 hours.
- c) Recap Rally For Recovery- September 11th. Laura explained how successful the rally was. EPPC and North Kingstown shared a booth to defray costs.
- d) Townie Leadership Academy Update
- Santander Financial Support- if obtained, considering purchasing T-Shirts for all of this year and last year's graduates.
 - Logistics
 - Facilitators- Laura has some contact to interns. Contact her if interested.

- e) Opiate Overdose Forum
 - Proposed date- September 30th moved to October 28th to allow for more time and planning.
 - Food Donation Update- Pepsi, Coke & Frito-Lay will donate snacks.
 - Andy, Pam, Laura & Jen will meet to tweak the forum based on the tool kit suggestions.
- f) Tobacco & Alcohol Enforcement Updates
 - SYNAR Survey Complete- letter will go out to all establishments as to who passed and who failed. About 17 establishments were checked and 9 sold. There is a problem of selling tobacco to minors in East Providence. It's hard to enforce because there is no local ordinance that mirrors state law at this point.
 - Responsible Beverage Service Checks- currently no state funding for checks but will use money from fines collected.

5. **Other:** - *Courtney Lacerda*

- a) Annual Meeting Feedback & Board Awards- everyone enjoyed it. Shorten the slideshow to allow for more time to network and speak about award winners. Acknowledge the award winners and then let them speak. Mingle more with award winners. Laura stated that she liked the slideshow game. For newspaper clippings in the slideshow, only use headlines cause it's difficult to read them. Food was good, there was a lot of it.
- b) New Business- collaboration with Bridge Pointe Church. Discussed how they moved their egg hunt from the EPPC's egg hunt- they didn't want the two events to clash or for the EPPC to not be able to make the funds they needed. Josh explained their church has a lot of community events. Back to school Fair for local elementary schools (free eye screening, hair cuts, back packs and supplies, etc). Josh gave ideas of using videos of volunteers that are involved in events. Jen asked for November meeting between Bridge Pointe Church and EPPC Coalition to talk about ways to collaborate on the egg hunt. Catherine mentioned she is available after November 12th.

6. **Trending Now:** Courtney Lacerda

- a) Prevention Policy Updates
 - Medical Marijuana Amendments & discussion
 - E-Cigarettes Legislation & discussion
 - New Opiate Prescription Drug Disposal Policies & discussion- questions asked. What about disposing of needles? There is a RI Needle Exchange program through AIDS Care Ocean State. Britany talked about the Youth to Youth Conference she attended.

7. **Closing Remarks:** *Courtney Lacerda*

- a) Next Meeting
 - October 20, 2014 and we will set goals up for the year
- b) Motion to Adjourn- Andy motioned to adjourn at 7:45pm and Elmer seconded it. All were in favor. No one opposed. Motion passed.