



EAST PROVIDENCE PREVENTION COALITION

October 21, 2013 Minutes

Room 306, 6:00pm

Attendance:

Katie Saraiva	Catherine Legault
Officer Doug Borden	Maggie Veiga *
Mark Gee	Britney Dias *
Laura Levine	Deb Shaw *
Elmer Pina	Jennifer Wall *
Sgt. John Andrews	

*= guest/non-voting member

1. Introductory Remarks: *Katie Saraiva*

- a) Call Meeting to Order- meeting called to order by Chair at 6:04pm.
- b) Welcoming- Deb Shaw from Bridgewater State University
- c) Introductions (*Name, position on board, where you work*)
- d) Announcements
 - **Birthdays**- Maggie Veiga (Oct. 11), Jennifer Wall (Oct. 17), Courtney Lacerda (Oct. 20) & Elmer Pina (Oct. 30)

2. Secretary's Report: *Katie Saraiva*

- a) Sign In Sheet- passed around.
- b) Approval of September's Minutes- reviewed minutes. Doug moved to accept the September's Minutes as is. Elmer seconded. All were in favor. None opposed. Motion passed.
- c) Meeting Discussion- discussed our current meeting calendar and how according to RISAPA contract, we now only have to meet 8 times a year. Discussed pro's and con's of meeting less frequently with more sub-committee and individual meetings in between. Doug moved to meet as the current EPPC calendar was proposed. John seconded. Elmer opposed. Seven in favor of accepting the motion, one opposed. Motion passes.
- d) Conflict of Interest Policy/Interest Forms/ Coalition Evaluations- conflict of interest forms are needed from Brigitte, Kevin, Catherine, Mark, Andy, Maggie and Britney. Interest forms are needed from Brigitte, Kevin, Catherine, Mark and Andy. EPPC Coalition Evaluations are needed from Brigitte, Kevin, Catherine and Mark. Forms were collected from Catherine and Mark.

- e) Membership Discussion- discussion about letter of resignation that was submitted from Officer Tom Aguiar to the Chair and meeting which took place with Nick Pfeiler. Mark moved to accept Nick and Tom's resignations with regret but that the EPPC would respect their wishes. Elmer seconded. All were in favor. None opposed. Motion passed. Both board members will no longer be voting members of the EPPC. EPPC will send a letter to each of them thanking them for going above and beyond. Also discussed reaching out to Trinity Tabernacle and EP Community Police Department for new recruits.

3. Treasurer's Report: Jennifer Wall

- a) Review of Expenses- budgets are being spent out as voted on. A full expenditure report will be available at December's meeting.
- b) Update on grants/proposals- reviewed grants proposal in packet.
- c) Executive Director's Salary- Executive Director left the room and Elmer led a discussion on her salary.

4. Programmatic: - Jennifer Wall

- a) Recap Rally For Recovery- large turn out at event, 10,000+. National hub for all recovery rallies in USA. Britney mentioned that there were a lot of kids asking questions. Laura mentioned that the overdose prevention kits were popular with more than 50 going out. Event was successful on many levels. Wasn't the type of event for board recruitment but did pass out a lot of EPPC reusable bags and information.
- b) Prescription Drug Take Back Event- taking place at the EP Police Department on Saturday October 26, 2013 from 10-2pm. Volunteers are needed. Katie, Scott, Courtney and Doug offered to assist. Flyers were passed out and board members were asked to hang up.
- c) Townie Leadership Academy Update- sessions will begin in November and go through June. Each athlete will take 8 sessions. About 50 athletes in each cohort of kids with 6 cohorts all together. Approximately 300 athletes will be trained this year in addition to the 90 from last year. Will take place in a classroom, and not in cafeteria. A more intimate setting. Newman YMCA has two people that will be facilitating as well as an alternative. Kyle Walmsley is also back. All together, there are 4 facilitators including the EPPC Executive Director.
- d) 2013-2014 Program Initiatives & New Partnerships Overview- all board members were asked to review the document at earliest convenience. Very important. Talking points for all board members.

5. Other: - Katie Saraiva

- a) 2013-2014 Goal Setting & Timeline/Action Steps- Discussed suggested priorities. Submitted forms. Board discussed that they would it up to the discretion of the EPPC Officers and Executive Director to review votes and prioritize as well as come up with next steps.

b) New Business- no new business.

6. **Closing Remarks:** *Katie Saraiva*

a) Next Meeting- is December 2, 2013, due to the holidays. We won't be meeting in November.

b) Motion to Adjourn- Laura moved to adjourn the meeting at 7:18pm. Doug seconded. All were in favor. No one was opposed. Motion passed.