



EAST PROVIDENCE PREVENTION COALITION

March 18, 2013 Minutes
6:00 p.m.- City Hall Room 306

In Attendance:

Jennifer Wall	Doug Borden
Ajit Thapa	John Andrews
Tom Aguiar	Scott Rose
Katie Saraiva	Brigitte Haywood
Courtney Lacerda	Catherine Legault
Kevin Tavares	Jigyasha Singh

1. **Introductory Remarks:** *Katie Saraiva*

- a) Call Meeting to Order at 6:03 pm by Katie
- b) Announcements

2. **Secretary's Report:** *Courtney Lacerda*

- a) Sign In Sheet
- b) Approval of February's Minutes (**vote**)- Courtney asked to look at the Feb meeting minutes and asked to review and vote.
 - Tom asked to change the Post prom/ graduation. 2nd page 4th bullet. He said data may be unreliable, STUDENTS did not take it. But he supports the Post grad party.
 - Tom motioned to amend the February minutes, and Doug seconded. All in favor. Motion passed.

3. **Treasurer's Report:** *Scott Rose*

- a) Review of Expenses
 - Grants are being spent out as voted on by board. Regular expenses include salary and supplies. No vote needed.
 - Alcohol compliance checks are ongoing- Jen said. Alcohol fine money and other donation money have not been touched.
- b) Finance Meeting- Rescheduled because of snow.

4. **Programmatic:** - *Jennifer Wall*

- a) MVP Programmatic Update
 - Pre & Post Test Preliminary Results: Jen said Ajit entered baseline and the post test. The students we counted were 27 out of 147 because they have to be there for both the pre and post test. We are meeting on Wednesday with YMCA facilitators, vice principal and the athletic director and figuring out if there will be a spring MVP session or not. Now we are looking at 400-500 students for next year. Katie says it is a important program, and thanked Jen for implementing the program.

- Community Development Block Grant: it is local money. One of the programs is to educate youth. Dead line is Thursday 28th March. Would cover salary and program costs. Applying for approximately \$17,000. Katie asked if anyone from the board could help in anyway? Jen said the public hearing is April 16th and we would be asking for someone from the school and a student to speak on behalf of the program. The guidelines will be sent to everyone by Jen and everyone can review it.

b) Waddington PTA Safety Day- *Ajit Thapa*

- Sub-committee meeting Tuesday March 19th, 1pm, Room A City Hall. May 11th is the new date for the Safety event.

c) Post Graduation Party

- Outcome of PTSA Meeting: Email has been sent out to all the board members by Jen. The PTSA agreed to do one last meeting to find the Chair for the Post Graduation party.
- Next Sub-committee is March 27th at 6:30pm in Room A at City Hall. Healthrax pulled out this year because of the lack of staffing. Tom asked if we can do it in High School. Jen said they might not want to go to the high school right after they graduate. There are 4 locations the committee is looking into: EP High school, Sherwood, Newman YMCA and Barrington YMCA.

d) Annual Egg Hunt

- Logistics: March 23, 2013 rain date is March 30, 2013. Major logistics will be discussed in the subcommittee immediately following this meeting. 157 Golden Egg Prizes.
- Volunteers =69 excluding police cadets.
- 32 donation locations. Huge outreach in high schools and local businesses. Navigant is sponsor for this year. Sovereign bank is interested in being a sponsor for next year. They are sending 2 members for volunteering. Mayor of Providence is coming to the event. Jen said our board members will be there for handling money. Kevin will be the volunteer coordinator.
- Sub-committee meeting following board meeting.

e) Prescription Drug Take Back Day

- April 27, 2013 from 10-2pm at EP Police Station. Katie said in past we talked about the permanent incarcerator. Jen said she followed up with that however she has not heard from Barrington yet. It will be permanently hung on wall at police station. This might be the last Drug Take Back Day. Katie asked if we could advertise at CVS or other businesses. Jen said Walgreens is the only one that we have on board and CVS isn't. Katie asked if there could be any place other than Police Station, or hospitals or pharmacies.
- Volunteers needed. Jen said if anyone is interested in participating in the event, they are free to do so. Katie also suggested if we could ask if there were many prescriptions in nursing homes. Tom said they have to go through their own board of directors.

5. **Other:** - *Katie Saraiva*

a) Webinar Trainings Available

- Policies to Improve Student Health and Safety during High Risk Times of the Year- March 21st- 3-4:15pm, www.udetc.org/audioconfregistration.asp. Katie said the registration is free and anyone can sign up for the webinar.
- Board Recruitment Time? Learn the Blue Ribbon Nominating Committee Technique- April 10th- 12-1pm, Free registration closed as of March 15th. Katie said if anyone is interested let Jen know and she will provide the link.

- b) New Business: Doug updated EPPC about Special Olympics fundraiser and encouraged them to participate next year. He thanked Jen for personal sponsorship for the Special Olympics.

6. **Closing Remarks:** *Katie Saraiva*

- a) Next Meeting April 15, 2013
- b) Tom Motioned to adjourn. Doug seconded. All were in favor and motion passed. Meeting adjourned at 6:58 pm.