



EAST PROVIDENCE PREVENTION COALITION

February 28, 2011 Agenda
6:00 p.m.- City Hall Room 306

Attendance

John Andrews	Tom Aguiar
Scott Rose	Doug Borden
Courtney Lacerda	Katie Saraiva
Laura Levine	Jennifer Wall
Eugene Mihaly (<i>presenter</i>)	

1. Introductory Remarks: *Courtney Lacerda*

- a) Call Meeting to Order-Meeting was called to order 6:10 pm by Courtney Lacerda, chair.
- b) Announcements- We were required under RISPASA grant to get prevention certification. Associate prevention specialist- Jen has achieved. In two years, she will have to apply for the next level (prevention certified). We are in compliance and we meet the standards.

2. Secretary's Report: *Katie Saraiva*

- a) Approval of December Minutes –A vote was not possible because there was not quorum. However, minutes were reviewed by board and no changes were necessary.

3. Treasurer's Report: *Jennifer Wall*

- a) DICE Program Proposal-Catherine is now officially a consultant (as of January 1st). She has been working on a fundraising plan for EPPC and the programatics of DICE. An advertisement for youth coordinator will occur within the next few weeks. The hope is to have a youth coordinator trained in April. Her new business is called Positive Solutions.
- b) Review of Donations Account Revised Budget –A vote was not possible, because there was not a quorum. Board members reviewed budget. We have less expenses, so the amount that is being proposed to use from the donations budget is \$32,317. The current total in the donations account is \$38,390.49. We have enough money to take us through June.
- c) Review of Bi-Monthly Expenses-A vote was not possible, because there was not a quorum. We paid ESC, items for go green sale, Quickbooks, Jen's salary and Catherine's consultant fee.
- d) Update on grants/proposals- The EPPC, CODAC, EPHS and EPPD have put forth a proposal for Reducing Marijuana and Other Drugs grant. The grant would put a full-time prevention specialist in EPHS, implement evidence-based curriculum for parents/school. The EPPC will focus on reducing marijuana 30 day use and the

higher perception of harm. The EPPC will serve as a coordinator of grant and the responsibilities would include reporting, assisting in supervising prevention specialist, implementation of environmental strategies, assistance running focus groups. There will be a 4 month planning period where key stakeholders will meet to discuss how these programs will work. This a 5 year grant. The first year would be \$86,846. If funded the EPPC is written in for \$20,800. The grant was submitted on February 21, 2011 and the state will be reviewing applications soon. The start date of the grant is April 2011. Healthy Places by Design, it is through the department of health. We partnered with planning department, ymca, boys/girls club and east bay community action . The grant is to provide policies and strategies for local municipalities to modify comprehensive plans, zoning ordinances and other policies with the goal of improving walk ability, safety, recreation options, transportation choices and access to healthy food. The EPPC's focus is tobacco. The EPPC would be awarded is \$20,000 for executive director salaries. We are waiting on a response for June Rockwell Levy Foundation. Legislative grant we were funded and it is going toward paying Catherine. The tobacco control mini grant was awarded to us for \$4,800 to provide educational materials about tobacco to establishments and to send in youth decoys.

e) DFC Mentoring Grant –The application due date is April 25, 2011. Providence wants to apply with us. The grant is for \$75,000: we would probably get \$25-\$30,000. They would be able to mentor us. By applying for this grant it makes us ineligible to apply for the regular drug free communities grant for \$125,000. They could help with recruitment and environmental strategies. It is a 2 year grant. They have had a working relationship with us in the past, which is why they are interested in helping us. Jen will meet with Caitlin, Executive Director for Providence Prevention Coalition to determine the best way to approach applying for this grant and next steps.

4. Special Presentation: Eugene Mihaly –ESC- The organization has been around for 29 years. The mission is to work with non-profits to help them with board governance, fiscal management, strategic planning, trouble-shooting. There are about 120 consultants, who work throughout RI and MA. They will be focusing on helping the EPPC explore different funding avenues and how to achieve success in funding.

5. Programmatic:

a) Jefferson Award-Tom was nominated for his remarkable dedication to the EPPC. The award is through channel 10.

b) Fundraising Sub-Committee Report

- Go Green Sale-There was an event at the senior center. We raised about \$280. Jen recommends that spring and fall be the times when this fundraiser is held. It would be best to have the event to have this in the fall, so that there is DICE program to help with the logistics of it. Many people found out about through the public access channel.
- Night Out On the Town- Courtney & John-The event won't work because of capacity and time to do it. We still paid for the Ramada room, so we should have the annual meeting. It may be an event that we can have in the future. Katie spoke to the future of the organization and the opinion of other parties that were previously involved and their current perception of the organization.

- Egg Hunt- *Jennifer Wall*- *Spring event*. We are advertising in schools, which is not something that we did last year. We are looking at some local organizations, such as Munroe diary, chamber of commerce and sovereign bank to have \$500 sponsorships. It will be at Rose Larisa Park and the carousel is opening just for us. The event is Saturday April 23rd at 10 am-12 pm. The children's id program will be there. We are contacting URI to do some nutritional education at the event. Golden egg they will get carousel tickets and there will be photos with the bunny.
- Family fun walk may occur in October.

c) Programmatic Sub-Committee Report

- Post Prom Event- *Laura, Nick, Scott & Doug*- They are having trouble assigning people to committees, because there aren't enough people. The next meeting is March 8th at 6 pm at healthtrax. The post prom is on April 29th.
- Flamingo Fundraiser- *Jennifer Wall*- It launches March 1st. If you would like to volunteer one or two nights in April, please let Jen know! If you would like to flock someone it is \$10 a flock.

6. **Other:**

- a) New Business?- *Courtney Lacerda*

7. **Closing Remarks:** *Courtney Lacerda*

a) Next Meeting

- March 28, 2011, Room 306, City Hall
- Bylaws to be sent out and voted on at this meeting

- b) Adjourn-7:30 pm.