

EAST PROVIDENCE PREVENTION COALITION

September 27, 2010 Agenda
6:00 p.m.- City Hall Room 306

Attendance:

Mark Gee
Courtney Lacerda
Katie Saraiva
Elmer Pina
Doug Borden
John Andrews
Laura Levine

Kevin Botelho
Stacey DaRosa
Jennifer Wall
Catherine Moriello-Flatts
Taylor Rickard
Tom Aguiar
Nicholas Pfeiler

1. **Introductory Remarks:** *Courtney Lacerda, Chair*

- a) Call Meeting to Order-6:15-The meeting was called to order at 6:15 by Courtney Lacerda, chair.

2. **Secretary's Report:** *Katie Saraiva, Vice-Chair*

- a) Sign In Sheet- Members were asked to sign-in
- b) Review & Approval of June's Minutes –A motion to approve the June Minutes was made by Mark Gee. The motion was seconded by Courtney Lacerda. Motion passed.
- c) Review & Approval of Meeting Dates – A motion to approve the meeting dates was made by Courtney Lacerda. The motion was seconded by Mark Gee. Motion passed.
- d) Conflict of Interest Policy –Members were asked to sign a conflict-of-interest policy, which states that they aren't involved with any other organization that would pose a conflict with the EPPC. Members are asked to speak with the chair, if they feel that they are involved in an organization that might pose a conflict with their duties as an EPPC board member.

3. **Treasurer's Report:** *Jennifer Wall, Executive Director*

- a) Review of 2009-2010 Title V Budget Expenditures- The title 5 money needs to be used at the end of September. The money will be used for DICE's leadership conference and other DICE expenses. There was no longer quorum, so the item had to be tabled. A motion to table voting on the budget till the October meeting was made by Sergeant John Andrews. The motion was seconded by Tom Aguiar. Motion passed.
- b) Review of 2010-2011 Budgets- The EPPC has spent some money for office supplies. There is no longer a statewide evaluation or media campaign necessary for the RISAPA grant, so we need to do a budget re-vision and

move some money around. The money will be moved into salary. We are waiting for approval from the state on the budget revision. Therefore, the budgets are proposed budgets only. The Title 5 budget for 2010-2011 will be used for DICE supplies, salary, signs and more. There is \$3,000 listed for the leadership conference- \$1,500 will be used for this year's conference and \$1,500 will be used for next year. Individuals will be charged \$10 or \$15 to participate in the conference. The EPPC is currently consolidating the accounts with the help of the CPA and the city. There is a grants and donations account right now and they are trying to merge them. There is \$69,522 in the donations account. A motion to table the vote on the RISAPA and Title 5 Budgets was made by Laura Levine. The motion was seconded by Elmer Pina. Motion passed.

c) Update on grants/proposals- The EPPC is working on a grant for the RI Mentoring Association. It is a grant through the federal government to train people on mentoring and enhancing a mentoring program. The grant ranges from \$2,000-\$20,000 based on need. The proposal will be to implement a one-on-one mentor program for DICE. The goal is for members of the community to mentor dice youth. The EPPC is also working on a secondary proposal to the Murray Foundation. Another grant is Project Ignition, which is a state farm-program, that promotes youth advocacy about teens, death and driving. The grant is for \$2,000. The goal is to promote community awareness of the risks of driving teens. We are also working on grant proposals for the following foundations: Ocean State Charities Trust (submissions are taken February-August), June Rockwell Levy Foundation (submissions due on the 10th of odd months) and John and Happy White Foundation (rolling submissions). Board members were asked to send information about any grants or foundations they know of that the EPPC can apply for!

d) Fundraising Sub-Committee –They will meet before our next board meeting. The event has been postponed till February.

4. Programmatic:

a) Presentation on DICE Goals- DICE Officers- DICE hopes to raise \$5,000 by June of 2011. They plan to work on a grant each month, increase membership, improve marketing and more. They will be hosting the following events in the future: Crescent park night out, pasta dinner and penny drop. If every citizen in East Providence donates a penny, then there would be over \$500!

b) Who Are the People In Your Neighborhood?- *Catherine Moriello Flatts*- Catherine did an exercise to inspire board members to think about who in their circle of influence could be of assistance to the EPPC. She provided a handout to help board members identify their resources. The DICE leadership conference will be in November. They are planning on having a public mural, screen printing, spoken word and more.

c) Governance & Goal Setting Presentation- *Jennifer Wall*- Jen reviewed a Powerpoint on governance and reviewed goals that the officers came up with for this year. Members were asked for additional goals and were told to email Jen with suggestions. Each member was assigned to a subcommittee: governance, fundraising or programmatic. The governance committee will meet before the next board meetings.

5. Other:

a) Advocate of the Month- *Jennifer Wall*- Each month someone will receive the top Banana award. This month's recipient is the DICE program for all of their hard work!

6. Closing Remarks: *Courtney Lacerda*

a) Next Meeting

➤ October 25, 2010, Room 306, City Hall

b) Motion to Adjourn- A motion to adjourn at 7:22 pm was made by Elmer Pina. The motion was seconded by Tom Aguiar. Motion passed.