



EAST PROVIDENCE PREVENTION COALITION

June 28, 2010 Agenda

6:00 p.m.- City Hall Room 306

Attendance:

Doug Borden	Catherine Moriello Flatts
Elmer Pina	Jennifer Wall
Angela Lovegrove	Kevin Botelho
Sgt. John Andrews	Jessica Lily Cook
Courtney Lacerda	Hailey St. Onge
Katie Saraiva	Stacey DaRosa
Laura Levine	Mark Gee
Sandi Nelson	Scott Rose
Chris Gasbarro	Tom Aguiar
Taylor Rickard	Steven D'Lorenzo
Devi Ross	

1. Introductory Remarks: *Courtney Lacerda*

- a) Call Meeting to Order-Meeting was called to order at 6:43 by Courtney Lacerda, Acting Chair.
- b) Welcoming –Welcomed new members and welcome all of our regular members for joining us this month.

2. Secretary's Report: *Katie Saraiva*

- c) Sign In Sheet- All board members were asked to sign-in.
- d) Review & Approval of May's Minutes- Motion to approve May minutes made by Chris Gasbarro. Motion was seconded by Sandi Nelson. Motion passed.

3. Treasurer's Report: *Jennifer wall*

- Approval of June Budget –Salary, personnel, CADCA dues, food under SPF sig. All budgets will be spent out once June expenditures are taken into account. Enforcement strategies might have some money left and we can move around some of it. (spf sig). MHRH is now going to be called RISAPA (our annual money). Salaries will be completely spent out and all by June 30th. Title V runs till September and will be spent out then. This will be reviewed at the September meeting. Donations some of Catherine and Jen's salary will come out of it. We did get legislative grant- Frank Duval sponsored us. Donations account budget ok as \$1,000 at begging of the year for dice to spend. We approved a line item of \$1,000 at the beginning of the

year that can be used for anything. Jens FICA is coming out of donations, because it couldn't all come out of SPF. Julys FICA 50% will be coming out of donation account. Motion passed. Sergeant John Andrews made a motion to approve the budget. 2nd by Chris Gasbarro. Motion passed.

- -Budget Closures and Expenditures- SPF & RISAPA

4. Programmatics:

a) 501C3 Update- *Jennifer Wall*- We are officially are a 501C3. We can go back and ask others that we approached before if they are willing to donate now. We can be audited. We have some grants that we already wrote as the city of EP as our fiscal agent. Mark gee asked the cost. \$3,000-article of incorporation through state of RI- filing fee, CPA fee, fee to file for 501C3. Keeping CPA on board, in case we have any questions or things that we need to do along the way. Alba from parks and rec will meet with Jen to talk about how they operate as a 501C3 within the city.

b) DICE Update- *Taylor, DICE Officers*- Had a great banquet, new officers. Planning a leadership conference to take place in the fall. Semi-annual go green sale, working with EP recycling dept, august 7th, soccer field behind senior center. Donations being collected in July. 10 by 10 foot spaces for a fee of \$20 if you want to sell your own stuff. You can just donate it to us to sell too. Wants to recruit new members. Want to set up after school program with the high school. Create dice accounts and put change in an account so it can help save money for events.

c) DICE Advisory Board Update- *Courtney & Advisory Board Member*-what their role would be in terms of fundraising and assisting dice. They will be supporting the fundraisers by helping out by chaperoning, set up, clean up, and go green fundraiser. Reviewed the roles (associate, alumni, and mentor). 6 dice youth going to MADD through help from rotary club and 1 to youth not sponsored by EPPC.

d) Fundraising Next Steps- *Jennifer Wall*-We will meet over summer. We still have the event in September. Wait for Jen email.

e) Post Prom Recap- *Catherine Moriello Flatts*- Great events, dice advisory board, alumin, board members. 254 youth in attendance up about 50 from last year. 141 stayed all night. Great job Tracey Raposo and Patti Streit. 141 up from 70 last year who stayed all night. 64 volunteers- PTSA, EPHS alumni, all of us, community members. Theme is new York city. Healthtrax donated space. All food was donated this year! Open pool, mechanical bull, laser tag, disco, human bowling, sumo wrestling, dodge ball, volleyball, movie, karaoke, hypnotist, band, and tarot card reading. Want more people to plan it next year- alumni, youth and board members. Some media coverage.

f) Seatbelt Event Update- *Devi Ross*- seven stars can do it there but they don't have a lot of space. August 7th going to have it at the go green sale because it would be better attraction. 7 stars slows down in the summer.

5. Other: *Jennifer Wall*

a) EPPC Officer Announcements- *Elmer Pina*- motion to not have secretary and treasurer role filled made by Elmer Pina. Elmer, staff and other officers will put together budget. Secretary does minutes, who becomes official voting member documenting attendance and consecutive meetings. Treasurer getting comfortable with the budget. Quickbooks budget. Attend all Executive Board, and our meetings. Money gets financed through EP finance department, so treasurer doesn't need to sign check. Everything goes through city. As we move through 501c3 it's still determined who would sign probably Executive Director though. Motion made by Elmer and 2nd by Tom for Courtney Lacerda as Chair, Katie Saraiva as Vice Chair and Mark Gee as a special advisor to the Executive Board. Made my Elmer, 2nd by Steven D'Lorenzo to start year without secretary and treasurer.

b) Awards- *Jen*

- SPF Awards-Tom Aguiar. Chris Gasbarro.
- Board of Directors-everyone recognized.
- Current EPPC Officers 2009-2010
- EPPC Staff

c) Advocate of the Month- Catherine helped with lots of events- dedication, etc....

d) 2010 Reflections From Board Members-several members shared how impressed they were with what we have done throughout the year. Police Chief- "One of the best programs ever seen in 30 years of police work." The reduction of underage drinking impressive. Thanks for reaching out to license holders. A lot of dedication to preserve through funding changes. Catherine thanked DICE for all their work.

e) New Business- computerized license system, updated monthly. If you ever want to use it please let him know. Run through it and does background checks.

6. Closing Remarks: *Courtney Lacerda*

a) Next Meeting

- September 27th, 6:00pm, Location TBA

b) Motion to Adjourn- motion to adjourn Mark Gee, 2nd Chris Gasbarro.