

EAST PROVIDENCE PREVENTION COALITION (EPPC)
Minutes
Monday, October 26, 2009

Recorded By: Katie Saraiva, EPPC Board Secretary

Attendance

| | |
|-------------------|---------------------------|
| Paul White | Sandi Nelson |
| Courtney Lacerda | Steven Dilorenzo |
| Katie Saraiva | Micayla Hubbard |
| Patrice Cavanaugh | Jennifer Wall |
| Elmer Pina | Catherine Moriello Flatts |
| Sgt. John Andrews | Tracey Raposo |
| Laura Levine | Lindsay Simmons |
| Michelle Kollett | Katheryn Tavares |
| Chris Gasbarro | Anita Edmonds Turner |
| Jerome Spinola | Alice Martin |
| Karen Franks | Bill Fontes |

1) Introductory Remarks: *Paul White*

- a. Called the Meeting to Order at 6:05, by Paul White, Chair.
- b. Welcome & Introductions
 - Welcome Members & Welcome guests from the Affirmative Action Committee
 - Review of Mission, Vision and Goals- There is a copy of the new mission and vision that were voted on at the last meeting, in everyone's packet. The mission statement is "The East Providence Prevention Coalition is a citizens group dedicated to promoting healthy lifestyles. The Coalition develops proactive strategies through collaboration with community partners in both the public and private sectors. The vision statement is : The East Providence Prevention Coalition is dedicated to promoting healthy lifestyles for all East Providence residents.
- c. Birthdays & Other Announcements- Happy Birthday to Courtney, Jen, Robin and Elmer!

2) Secretary's Report-*Katie Saraiva*

- a) Sign-In Sheet- Please make sure to sign in, add your name if you aren't on the list and make any corrections to your contact information.
- b) Binders- We will no longer be utilizing binders. Members took home binders, if they wanted to keep them.
- c) EPPC Interest Form - Everyone must fill out the interest form and give it to Katie.
- d) Duties & Responsibilities Questionnaire – Everyone must find the sheet in their packet and answer the question: "What are the duties and responsibilities of your role as an EPPC Board member?". All forms must be given to Katie.

e) Review and Approval of September's Minutes-

- Motion to approve September minutes made by Courtney Lacerda.
- Seconded by Elmer Pina.
- Motion Passed.

f) Meeting Schedule- A copy of the meeting schedule that was approved at the September meeting is in everyone's packet.

3) Treasurer's Report-*Patrice Cavanaugh*

a) Approval of Revised Budgets from September 09 Meeting – The changes from the September 09 meeting have been incorporated into the budget now. The dates have been changed and the new Title V grant has been added. The Title V money, which is funded by the Juvenile Justice Department, was implemented beginning October 1st of this year. All of that money is going to be used for the life an athlete program.

- Motion to approve revised budget made by Paul White.
- Seconded by Courtney Lacerda.
- Motion Passed.

4) New Business- *Jennifer Wall*

a) Advocate of the Month- This is a new program that we will be doing monthly. A board member who has stepped up and done something above and beyond will be recognized at our meetings. It may be a verbal recognition or a presentation of a small token of appreciation. This month's recipient is a man that has ignited the room with energy and encouraged people to start something/go somewhere. The recipient is Paul White and we will be giving him matches. If members have an idea about who should be recognized next they should let Jen or Catherine know.

b) Id Scanners—Chris spoke about his recent purchase of four id scanners. He stated that they can scan 9,000 licenses and they are then saved into the computer. The cost is about \$900. If members are interested in how they work he can arrange for a demonstration. Chris also mentioned that he works with the Cops and Shops program in Massachusetts. Catherine stated that Chris has given us some money to invest in a similar program in East Providence.

5) Old Business- *Paul White and Officers*

a) Eppc Membership-Recruitment- Paul asked members to think about who we need to reach out to. Paul asked members to get creative in inviting people to the meetings.

b) Brief History of the EPPC- Catherine explained the move from task force to coalition. The EPPC has worked with the East Providence Police Department to implement the alcohol purchase survey by sending in youth decoys and doing compliance checks. If establishments served minors they were cited by the police department. East Providence is ranked third in selling to minors. Recently, we have been working on doing education with retail establishments. In the past, a server would get fined if they served someone alcohol that was underage. The

EPPC worked on the policy that holds owners responsible for their employees serving alcohol to minors. The new policy also states that the owner can be fined up to \$1,000 and their license could be pulled if a minor is served more than four times a year. We have provided the responsible beverage service training (RBS) to businesses that serve alcohol in East Providence. The RBS training is for restaurants and bars only right now, but we are working on involving liquor stores. We are currently working on fundraising, grants and strategic planning. Bramley Bill and municipality funding is what we have always ran off of. Due to the economy, funding is being cut; so we have to begin fundraising. We are currently using SPF funding to work on youth access to alcohol and as of May we will no longer have that funding. We want to try to meet prevention needs of the city of East Providence, even if it isn't what the hot button issue is. Catherine explained where we are in the process of 501-c3. A question was brought up as to whether or not we need to be chartered within the state or not. Catherine will look into it.

- c) Social Host Law- A brief explanation of the social host law was provided for new members. If someone is hosting a party for people that are underage and knowingly serving them they will be held accountable. The EPPC is trying to get information out to community about what it means and what the penalties are. Law enforcement will be utilizing party patrols at high risk times. The law has been mentioned in the East Providence Post, The Reporter, on Facebook, leaf bags and other media outlets. The EPPC has also been working with the youth group (DICE) to educate the community about what we do through a newsletter, theater performances , PTSA meetings and post prom events.
- b) Removal of Paul Rodrigues- Officer Rodrigues is no longer the School Resource Officer at East Providence High School. He sent us an email and wishes us the best. Joe Tavara is at Martin Middle School. Doug Borden will be at the high school. He broke his thumb though and will be out a month.
 - Motion to remove Paul Rodrigues from the board membership made by Sergeant John Andrews.
 - Seconded by Patrice Cavanaugh.
 - Motion Passed.
- c) Addition of Chris Gasbarro- Several members spoke to why Chris should be on the board. Chris has attended three consecutive meetings. He has been a great asset to us in helping us to understand what we need to do for a liquor store perspective.
 - Motion to elect Chris Gasbarro to the board made by Patrice Cavanaugh.
 - Seconded by Steven Dilorenzo.
 - Motion Passed.
- d) Family Day Meeting Rescheduling- We had planned a great family day at Larisa Park. There was going to be a band, lots of people, games and our mobile adz. The goal of the day was to introduce our efforts to the community. The day was

rained out. The rain date was not utilized, because we wouldn't have had enough volunteers on that day. A member asked what Mobile Ads are. New England mobile adz is a traveling billboard. There are screens on each side and they rotate. They travel or parked at events. We used it for retail and social access outreach at Heritage days, neighborhood days, fireworks and it will be at the thanksgiving football game. We will have the mobile adz in till the end of may. There will be an email about upcoming meetings dates to discuss family day.

- e) Update on 501C3 Application & Submission- The process was approved by board. After the approval, we had to get an EIN number. The document is now on Jen's desk for her review. It should go out in the next week or two.

- f) Revised Bylaws/Mission Statement- The new mission and vision statements have been added to the bylaws.
 - Motion to accept bylaws with new mission and vision statements made by Patrice Cavanaugh.
 - Seconded by Elmer Pina.
 - Motion Passed.

- 6) Closing Remarks- Paul White
 - Next Meeting is Monday December 7th at 6 pm
 - Motion to adjourn made by Patrice Cavanaugh.
 - Seconded by Steve Dilorenzo.
 - Motion Passed.