

FINAL

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| Present: | Lee Hoyer, Mark Rapp, Ginny Eagan, Kathy Ryan, Eileen Browning, Ann Grealish-Rust, Dick Bixby, Barbara Donnelly, Kerry Kennedy |
| Absent: | Don Wilbur, Bill Anderson, Leroy Kendricks |
| Guest: | Doug Kallfelz, Ed Parr, Chris O'Toole |

May Minutes

- Meeting minutes of 12 May 2010 were presented and amended. Motion to approve by Dick Bixby, second by Lee Hoyer; committee voted to accept.

DPA Presentation

- Doug Kallfelz of DPA made a presentation to the Building Committee summarizing the building revisions and reductions.
 - ⇒ The changes have been sent to the engineers for their revisions, when completed the package will be sent to the estimator for revised construction budget
 - ⇒ The energy modeling will not be redone because the building has reduced in size.
 - ⇒ DPA will work with a local CM to get a second estimate for the work. This will be at no charge to the TLSBC.
 - ⇒ The summary of changes and options presented by DPA was reviewed and approved.
- DPA Invoices of \$2,400 for the balance of Phase One revisions and the \$2,800 for partial payment of Phase Two revisions was presented by Dick. Mark made a motion to recommend payment for both, second by Ginny, committee voted to approve and send to the Trustees for payment

Marketing and Communications

- Ed Parr of O'Toole and Parr gave a summary and outline of the Marketing and Design Plan
 - ⇒ All committee members explained their involvement with the building project and the library
 - ⇒ Ed said that the goal was to gain support in a grassroots manner

- ⇒ There is and will be coordination and cross fertilization with Dan Barry
- ⇒ Gave a brief overview of the general marketing approach
- ⇒ Goal is to present the project for a bond vote in 2011
- ⇒ Asked all members to communicate ideas via e-mail to O'Toole and Parr

Treasurer's Report

- Motion to accept treasurer's reports of June 1, 2010, unchanged since last month. Motion to accept by Dick, second by Kathy. Committee approve unanimously
- It was decided to close both TLSBC accounts and transfer the funds to the Trustees. Ginny will get this complete.

Grant writing

- Eileen stated that we had received a \$9,400 grant from the Newport County Grant for Marketing.
- RI Foundation – will know the status of this \$10,000 grant shortly.
- Met with the Van Buren foundation and was told to get the application in 2010 so that approval is in place before the bond referendum.

Metrics

- Lee presented a Gant Chart for the committee. Discussion on metrics and budget was tabled at this time.

Library Reports

- Trustees & Foundation/Fiscal – Ongoing work with Dan Barry on the silent phase of the fundraising.
- Friends – Kathy stated that the street fair raised over \$2,100 which brings the flood relief total to between \$7,000 & \$8,000 Ann said that money from insurance will not be determined until all of the costs are in.

Meeting

- The next meeting of the TLSBC shall be on Wednesday, 14 July 2010, 7 PM at Essex.
- Motion to adjourn by Ginny, second by Kerry. Committee approve unanimously.

END OF MINUTES