

# **Mental Health Advocate Search Committee**

## **Meeting Minutes**

**March 5, 2012**

**2:35 – 3:40**

**Department of Administration**

**Conference Room A, Second Floor**

### **Members present:**

**Antonelli, Richard**

**Bandusky, Raymond**

**Curran, James**

**Feldman, Charles**

**Friedman, Fredric**

**McNulty, Jim**

**Pierre, Claude-Anthony**

**Rollins, Bruce**

**Sullivan, James**

**Turano, John**

### **Member absent:**

**Chaz Gross**

**The Open Session of the Mental Health Advocate Search Committee was called to order at 2:35 pm, by Chairman Richard Antonelli, pursuant to the applicable provisions of the Open Meeting Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended. A quorum was established.**

**Chairman Antonelli called the committee to review the minutes from January 30, 2012 and called for the committee to approve. The Committee unanimously approved the minutes.**

**Chairman Antonelli asked for Vice Chairman McNulty to give the subcommittee report. Vice Chairman McNulty reported that a guideline was created with questions to think about when reviewing the candidate's resumes. The guideline was e-mailed to the committee prior to the meeting.**

**Chairman Antonelli called the committee to adjourn to Executive Session to review the list of candidates to determine which candidates will be elevated for an interview. The committee adjourned to Executive Session. The Open Session adjourned at 2:50 pm. The committee adjourned from Executive Session and returned to Open Session at 3:20 pm.**

**Of the 19 applicants for the position of Mental Health Advocate, it was**

determined that 9 candidates would move forward to the interview process. The Committee agreed that the interviews would be held on Monday, April 9th beginning at 1:00 pm and Tuesday, April 10th beginning at 1:00 pm and that each interview would last 40 minutes.

Chairman Antonelli asked the committee to review the interview questions that would be asked of the candidates. The Committee reviewed and discussed the nature of the questions and suggested that a few questions be added. John Turano stated that he would address those changes and e-mail them back to Christine to distribute to the Committee for approval. Mr. Bandusky inquired as to whether the committee was limited to the questions and asked if a member of the committee could ask a follow up question of a candidate during the interview.

Dr. Sullivan and James McNulty stated that they did not see any reason why a committee member couldn't ask a follow up question. The Committee agreed to keep all the questions the same for each candidate to keep consistency regarding their answers and for the committee to be able to compare the candidate's answers, however, if a member felt that they needed additional information, they could ask a follow up question.

Chairman Antonelli asked the Committee if there were any further questions or discussion. The Committee did not have anything further to state. Having no further business, on motion of

**Chairman Antonelli, the Committee unanimously voted to adjourn.**

**The meeting adjourned at 3:40 p.m.**