

MINUTES

CHARTER REVIEW COMMITTEE MEETING

July 1, 2015

Station One

7 Union Street

A meeting of the Charter Review Committee was held on Wednesday, July 1, 2015 at the Westerly Fire Department, Station One, 7 Union Street, Westerly. Committee members in attendance were Chief John Mackay, Asst. Chief Kevin Morrone, Asst. Chief Louis Trebisacci, Atty. Michael Lynch, Steven Greene, Jamie Silvestri, Dr. Adam Kaufman and William Palmer. Absent was Asst. Chief Joseph F. Fusaro, Jr.

Committee Members Steve Greene and Dr. Kaufman asked and discussion was held on the general purpose of the meeting.

Review and discussion was held on job descriptions of District Officers.

Asst. Chief Trebisacci stated the Treasurer and Tax Collector positions should be separate and held by two different individuals. Discussion was held regarding language added to Charter to establish no one person should hold two positions at one time.

Steve Green questioned whether the committee should review other

charters in the area, to which Atty. Lynch stated our charter has been used as a model for area departments but can consider others too.

William Palmer questioned whether any changes need to be made within the charter due to the fact that Company charters have expired, to which Atty. Lynch stated no changes are needed as Charter states the Board of Engineers maintains authority over companies.

Discussion was held on installation of Department Officers to replace Company Officers if needed. The Board of Engineers can make these appointments.

The next meeting is scheduled for Wednesday, August 5, 2015, 7:30 pm at Westerly Fire Department, Station One.

Meeting adjourned at 8:00 pm.

Respectfully Submitted,

Chief John Mackay

Chairman