

# **Minority Business Enterprise Compliance Office**

## **Certification Review Committee (CRC)**

### **Minutes of the Meeting**

**June 16, 2015**

**A meeting of the Certification Review Committee (CRC) was held at the Rhode Island Department of Administration, One Capitol Hill, Providence, RI 02908 on Tuesday, June 16, 2015. The meeting was called to order at 1:08 p.m. with a quorum being declared present. Members in attendance: Charles Newton, Muraina Akinfolarin, Louise Sawtelle, Carmen Diaz-Jusino and Louis Francis. Also in attendance were Patsy Peterson and Dorinda Keene, staff to the CRC, as well as Jennifer Sternick, Esq. and intern Amanda Lynch.**

**The Minutes of the May 19, 2015 meeting were reviewed. After some discussion, a motion was made and properly seconded to approve the Minutes. Motion carried unanimously.**

**The CRC reviewed recommendations by the MBE Compliance Office regarding applications for certification submitted on behalf of the following firms:**

- a) KeeClean Management, Inc. MBE CT**
- b) Loriann Bose, d/b/a All Phase Lead Inspections WBE RI**
- c) Perfect Comfort, Inc., d/b/a Immaculate Linen MBE CT**

**After some discussion, a motion was made and properly seconded to approve the MBE certification for these firms, as applicable, for participation in the State of Rhode Island's MBE program. Motion carried unanimously.**

**Jennifer Sternick, Esq., Acting Chief Legal Services, Department of Administration, provided the members of the CRC with a brief presentation on the Administrative Procedures Act.**

**There being no further business to discuss, the meeting was adjourned at 1:59 p.m. Due to a lack of quorum, the meeting originally scheduled for July will be cancelled. The next meeting of the CRC is scheduled for Tuesday, August 18, 2015 at 1:00 p.m.**