

Minority Business Enterprise Compliance Office

Certification Review Committee (CRC)

Minutes of the Meeting

May 20, 2014

A meeting of the Certification Review Committee (CRC) was held at the Rhode Island Department of Administration, One Capitol Hill, 2nd floor, Providence, RI 02908 on Tuesday, April 29, 2014. The meeting was called to order at 1:11 p.m. with a quorum being declared present. Members in attendance: Charles Newton, Louise Anderson-Sawtelle, Carmen Diaz-Jusino, and Muraina Akinfolarin. Members absent: Denise Correy. Also in attendance was Patsy Peterson, staff to the CRC.

The Minutes of the April 29, 2014 meeting were reviewed. After some discussion, a motion was made and properly seconded to approve the Minutes. Motion carried unanimously.

The CRC reviewed recommendations by the MBE Compliance Office regarding applications for certification submitted on behalf of the following firms:

a) Touisset Custom Concrete, LLC MBE/DBE RI

b) York Resource Group, LLC DBE CT

After some discussion, a motion was made and properly seconded to approve the DBE certification for these firms. Motion carried unanimously. A second motion was then made and properly seconded to approve the Touisset Custom Concrete, LLC for the State of Rhode Island's MBE program. Motion carried unanimously.

The CRC reviewed the recommendation by the MBE Compliance Office regarding an application for certification submitted on behalf of the following firm:

a) Kyran Research Associates, Inc. DBE RI

After some discussion, a motion was made and properly seconded to approve the DBE Certification for this firm. Motion carried with three votes for the motion (Newton, Akinfolarin, Diaz-Jusino) and one vote against the motion (Anderson-Sawtelle).

Hearings:

Martinez Couch & Associates, LLC - A hearing was scheduled before the CRC regarding the application for certification as a DBE submitted on behalf of Martinez Couch & Associates, LLC. Said hearing was postponed per the request of the applicant. This hearing will now be conducted on July 15, 2014 at 1:15 p.m.

Copley Wolff Design Group, Inc. – A hearing before the CRC

regarding the application for certification as a WBE and DBE submitted on behalf of Copley Wolff Design Group, Inc. was held, and was attended via telephone conference call by Ms. Lynn Wolff on behalf of the firm. After questioning by the members of the CRC regarding issues of economic disadvantage, control, and licensing, a motion was made a properly seconded to table the hearing until August 19, 2014 pending receipt of information from the application. Motion carried unanimously.

There being no further business to discuss, the meeting was adjourned at 2:15 p.m. The next meeting of the CRC is scheduled for Thursday, May 29, 2014 at 1:00 p.m.