

Minority Business Enterprise Compliance Office

Certification Review Committee (CRC)

Minutes of the Meeting

April 16, 2013

A meeting of the Certification Review Committee (CRC) was held at the Rhode Island Department of Administration, One Capitol Hill, 2nd Floor, Providence, RI 02908 on Tuesday, April 16, 2013. The meeting was called to order at 1:10 p.m. with a quorum being declared present. Members in attendance: Charles Newton, Carmen Diaz-Jusino and Muraina Akinfolarin. Members absent: Louise Anderson and Denise Correy. Also in attendance were Patsy Peterson and Dorinda Keene, staff to the CRC.

The Minutes of the March 19, 2013 meeting were reviewed. After some discussion, a motion was made and properly seconded to approve the Minutes. Motion carried unanimously.

The CRC reviewed the recommendations of the MBE Compliance Office regarding the applications for certification submitted on behalf of the following firms:

a) Marathon Industries, Inc. WBE/DBE RI

b) Melisa Dourado, d/b/a Dourado Contractors WBE RI

After some discussion, a motion was made and properly seconded to notify these firms of the need for a hearing based upon issues of control, dependency, affiliation, and the appearance that the firms may have been structured in order to take advantage of the MBE and DBE programs. Motion carried unanimously.

Old/New Business:

The CRC members were provided copies of a memo and follow-up email communication from US DOT regarding state business licenses and registration requirements. Per Charles Newton, the MBE Compliance Office will continue to require applicants to adhere to all the state's business licensing and registration requirements.

The members of the CRC were reminded that all members were required to participate in the mandatory DBE / ACDBE training as prepared by U.S. DOT. As of the date of the meeting, it was confirmed that the following individuals had completed the training and had received their certificate: Charles Newton, Louise Anderson, Carmen Diaz-Jusino, Muraina Akinfolarin, Patsy Peterson and Dorinda Keene. As of the date of the meeting, the MBE Compliance Office had not yet received confirmation whether or not Denise Correy had completed the training.

A continued discussion ensued regarding recent changes to 49 CFR 26 regarding Inter-State DBE Certification. A meeting is scheduled

for Friday, April 26, 2013 in Worcester, MA for the New England Region UCPs to discuss finalization of a regional agreement. Charles Newton will be attending this meeting representing Rhode Island and will advise the CRC members of the outcome. As previously discussed, the Inter-State Certification Agreement will impact only the DBE program. Out of state firms seeking MBE certification will still need to submit a full application for review.

A continued discussion ensued regarding potential changes to the current MBE certification regulations. The MBE Compliance Office is currently drafting new proposed regulations for review and approval.

There being no further business to discuss, the meeting was adjourned at 1:22 p.m. The next meeting of the CRC is scheduled for Tuesday, May 21, 2013 at 1:00 p.m.