

**Minority Business Enterprise Compliance Office**

**Certification Review Committee (CRC)**

**Minutes of the Meeting**

**September 15, 2010**

**A meeting of the Certification Review Committee (CRC) was held at the Rhode Island Department of Administration, One Capitol Hill, Providence, RI 02908, on Wednesday, September 15, 2010. The meeting was called to order at 2:04 p.m. with a quorum being declared present. Members in attendance: Charles Newton, Louise Anderson, Denise Correy and Muraina Akinfolarin. Members absent: Olayinka Oredugba. Also in attendance were Patsy Peterson and Dorinda Keene, staff to the CRC.**

**The Minutes of the August 18, 2010 meeting were reviewed. After some discussion, a motion was made and properly seconded to approve the Minutes. Motion carried unanimously.**

**The Certification Review Committee reviewed recommendations of the MBE Compliance office regarding the applications submitted on behalf of the following firms:**

**a) Perri S. Leviss WBE/DBE RI**

**b) Real Estate Solutions Team, LLC M/W/DBE RI**

**After some discussion, a motion was made and properly seconded to**

**approve the certification of these firms in the DBE program as administered by those transportation agencies governed by 49 CFR. Motion carried unanimously. A second motion was made and properly seconded to approve these DBE certified companies in the State of Rhode Island's MBE program. Motion carried unanimously.**

**The Certification Review Committee reviewed recommendations of the MBE Compliance regarding the applications submitted on behalf of the following firms:**

**a) Diving Services, Inc. WBE/DBE RI**

**b) Phoenix Flooring & Installation, Inc. WBE/DBE RI**

**After some discussion, a motion was made and properly seconded to notify these firms of the need for a hearing based upon issues of control, dependency, capital contributions, compensation, and the appearance that the firms were structured in order to take advantage of the MBE and DBE programs. Motion carried unanimously.**

**Hearings:**

**Smith Marine, Inc. – This applicant firm had originally been scheduled for hearing due to issues of control, dependency, compensation, and the appearance that the firm was structured in order to take advantage of the MBE and DBE programs. One previous postponement of the scheduled hearing had been granted per the**

request of the applicant. The CRC members were advised that the applicant firm contacted the MBE Compliance Office on September 14, 2010, indicating that they would not be attending the hearing as scheduled. The applicant also requested that, either their application for certification be withdrawn, or that the CRC make a determination without their attendance and testimony at the hearing. After some discussion, a motion was made and properly seconded to deny the applicant's request to withdraw, but rather to consider the application for certification based solely upon the written record to date, without the benefit of the testimony of the applicant. Motion carried unanimously. After additional discussion, a motion was made and properly seconded to deny certification based on the issues and concerns as previously outlined in the hearing notification letter dated June 17, 2010. Motion carried unanimously.

Fillion's Landscaping, Inc. – A hearing was conducted before the CRC regarding the application for certification submitted on behalf of Fillion's Landscaping, Inc., and was attended by Ms. Angela Fillion, President of the applicant firm. After questioning by the members of the CRC regarding issues of control, dependency, capital contributions, compensation, and the appearance that the firm was structured in order to take advantage of the MBE and DBE programs, a motion was made and properly seconded to deny certification. Motion carried unanimously.

**Old/New Business:**

**A general discussion ensued regarding general procedures and Robert's Rule of Orders, particularly with respect to procedural issues with respect to making and seconding motions, debate regarding motions on the table, and vote on said motions.**

**There being no further business to discuss, the meeting was adjourned at 3:29 p.m. The next meeting of the CRC is scheduled for Wednesday, October 20, 2010 at 2:00 p.m.**