

**Minority Business Enterprise Compliance Office**

**Certification Review Committee (CRC)**

**Minutes of the Meeting**

**April 16, 2008**

**A meeting of the Certification Review Committee (CRC) was held at the Rhode Island Department of Administration, One Capitol Hill, Providence, RI 02908 on Wednesday, April 16, 2008. The meeting was called to order at 2:22 p.m. with a quorum being declared present. Members in attendance were Charles Newton, Muraina Akinfolarin, and Olayinka Oredugba. Also in attendance was Dorinda Keene, staff to the CRC, and Hendrik M.K. Van Leesten, representing The Van Leesten Group, LLC.**

**The Minutes of the March 19, 2008 meeting were reviewed. After some discussion, a motion was made and properly seconded to approve the Minutes. Motion carried unanimously.**

**The Certification Review Committee reviewed recommendations of the MBE Compliance Office regarding application submitted on behalf of the following firms:**

**a) Coffey Consulting, LLC      MBE MD**

**b) Countermeasures      Assessment      &      Security      Experts,  
LLC MBE/DBE NJ**

**c) H & R Electric Contractor, Inc.      MBE/DBE RI**

- d) Harriott Contracting, LLC MBE/DBE MD**
- e) Jonathan Johnson, d/b/a Jon's Auto MBE/DBE RI**
- f) KB Environmental Sciences, Inc. WBE/DBE FL**
- g) Richmond So Engineers, Inc. MBE/DBE MA**
- h) The Van Leesten Group, LLC MBE/DBE RI**
- i) Xzito Creative Solutions, Inc. MBE/DBE RI**

**After some discussion, a motion was made and properly seconded to approve the certification of these firms for participation in the State of Rhode Island's MBE program, as well as the DBE program, as applicable, as administered by those transportation agencies governed by 49 CFR in the industry as detailed in the write up presented by the MBE Compliance Office. Motion carried unanimously.**

**The Certification Review Committee reviewed recommendations of the MBE Compliance Office regarding applications submitted on behalf of the following firms:**

- a) Patino Paints, Inc. MBE/DBE NY**
- b) TFE Resources, Ltd. WBE/DBE NJ**

**After some discussion, a motion was made and properly seconded to notify these firms of the need for a hearing based upon issues of control, dependency upon a non-minority individual, and affiliation with and/or dependency upon non-minority firms. Motion carried**

**unanimously.**

**Hearings:**

**Mount Hope Builders, Inc. – A hearing was continued from February 20, 2008 before the CRC regarding the recertification of Mount Hope Builders, Inc. and was attended by Antonio Matos, President of the firm, Jose Graterol, employee of Mount Hope Builders, Thomas McAndrew, Esq., legal counsel for the firm, and Edward J. Cox, CPA, accountant for the firm. After some discussion, a motion was made and properly seconded to deny the recertification of this firm, based upon issues of economic disadvantage criteria. Motion carried unanimously.**

**Old/New Business:**

**E.L. Waterman, Inc. - A hearing was conducted before the CRC on December 19, 2007 regarding the certification of E.L. Waterman, Inc. Said hearing was tabled, pending additional information. Per the directive of the CRC, representatives of the MBE Compliance Office and E.L. Waterman, Inc. met with representatives from RI DLT to discuss licensing issues. The CRC members were informed that a representative from E.L. Waterman, Inc. took the Master Pipefitter I license exam with DLT on March 27, 2008. However, per representatives of DLT, this individual did not pass said exam, and, as of this date had not made an appointment to re-take the exam.**

**After some discussion, a motion was made and properly seconded to notify the applicant that their hearing would be continued on May 21, 2008. Motion carried unanimously.**

**MacKenzie Painting Co., Inc. – A hearing was conducted before the CRC on March 19, 2008 regarding the certification application submitted on behalf of MacKenzie Painting Co., Inc. Said hearing was tabled, pending receipt of additional information. The CRC members were advised that, as of this date, the applicant had failed to submit said additional material. After some discussion, a motion was made and properly seconded to again notify the applicant of the request for information and to provide a deadline for submittal. Motion carried unanimously.**

**Montgomery Consulting Group – The CRC members were advised that U.S. DOT had reviewed the appeal filed by Montgomery Consulting Group regarding their denial of certification. Per their correspondence dated March 13, 2008, U.S. DOT upheld the denial decision.**

**J.C. Electric, Inc. – The CRC members were advised that J.C. Electric, Inc., a duly certified MBE/DBE firm, had received approval from the U.S. Small Business Administration of the mentor protégé agreement between J.C. Electric, Inc. and City Lights Electrical Company, Inc. After some discussion, a motion was made and properly seconded to recognize the U.S. SBA approved mentor protégé agreement as note**

**above. Motion carried unanimously.**

**There being no further business to discuss, the meeting was adjourned at 3:53 p.m. The next meeting of the Certification Review Committee shall be on Wednesday, May 21, 2008 at 2:00 p.m.**