

Minority Business Enterprise Commission

Certification Review Committee (CRC)

Minutes of the Meeting

October 18, 2005

A meeting of the Certification Review Committee (CRC) was held at the RI Department of Administration, One Capitol Hill, Providence, RI on Tuesday, October 18, 2005. The meeting was called to order at 3:06 p.m. with a quorum being declared present. Members in attendance: Charles Newton, Jim Choquette, Mauriana Akinfolarin, and Denise Correy. Also in attendance was Dorinda Keene, staff to the committee.

The Minutes of the September 20, 2005 meeting were reviewed. After some discussion, a motion was made and properly seconded to approve the Minutes as reported. The motion carried unanimously.

The Certification Review Committee reviewed the following applications and the recommendation of the MBE Compliance Office:

- a) Genell Rose, Inc. MBE/WBE CT**
- b) Gonzalez Home Improvement, Inc. MBE/DBE RI**
- c) Jill H. Davis, dba Henrietta Glass WBE/DBE RI**
- d) NetCablesPlus, Inc. MBE/DBE RI**

After some discussion, a motion was made and properly seconded to

approve the certification of these firms for participation in the State of Rhode Island's MBE program as well as the DBE program as administered by those transportation agencies governed by 49 CFR in the industry categories as detailed in the write up presented by the MBE Compliance Office. Motion carried unanimously.

The Certification Review Committee reviewed the following applications and the recommendation of the MBE Compliance Office:

a) Rayco Electric Corporation WBE/DBE RI

b) Saugus Construction Corporation WBE/DBE MA

After some discussion, a motion was made and properly seconded to notify these companies of the need for a hearing based upon issues of ownership, control, dependency upon non-minority individual(s) and/or non-minority firm(s), and/or economic disadvantage status. Motion carried unanimously.

Hearings:

American Surfacing Company, Inc. – A hearing was conducted before the CRC pursuant to the Administrative Procedures Act and was attended by the majority owner of the applicant firm, Ms. Charlotte Mazarella. After questioning by the members of the CRC concerning issues of control, dependency upon a non-minority individual, and concern that the firm had been established for the purposes of

competing for MBE/WBE/DBE programs, a motion was made and properly seconded to approve the certification of this company as a WBE/DBE. Motion carried unanimously.

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Rhode Island Rebar, Inc. – The CRC were notified that the hearing originally scheduled for this applicant had been postponed until November 2, 2005 at 1:00 p.m., due to the lack of a quorum.

Old/New Business:

LJ Site Development, Inc. – This item was carried forward from a prior CRC meeting. Per the request of the CRC, the MBE Compliance Office requested additional information in order to complete the review of the application for certification as a WBE/DBE in the State of Rhode Island. As of this date, the applicant has failed to submit information as requested. A motion was made and properly

seconded to notify this applicant that their application for certification would be tabled, pending receipt of all requested information. Motion carried unanimously.

Roy McQueen & Associates, Ltd. – This item was carried forward from a prior CRC meeting. The MBE Compliance Office, per the directive of the CRC, has sought assistance from the VA Department of Transportation on the following issues: compensation to owners over the past three (3) years, with an emphasis on employment agreements and stock agreements. Additional information was received from the VA Department of Transportation on September 21, 2005. After some discussion, a motion was made and properly seconded to notify this company of the need for a hearing based upon issues of compensation to officers, employment agreements, restrictions and dissolution of stock, and investment in firm by the minority applicant. Motion carried unanimously.

The CRC Members were advised by the MBE Compliance Office that, pursuant to recent amendments to 49 CFR 26, the use of the new Uniform Certification Application has been mandated. The MBE Compliance Office shall notify the CRC of any discrepancies between the existing application currently in use and the new Uniform Certification Application.

There being no further business to discuss, the meeting was adjourned at 4:43 p.m. The next scheduled meeting of the

Certification Review Committee shall be on Wednesday, November 2, 2005.