



## Board Minutes for December 15, 2014 meeting URI Master Gardner's House

Present: Clark Collins, Chair; Harvey Buford, Treasurer; Carl Sawyer, Board Member; Eric Scherer, Associate Director; Kate Bousquet, District Manager (serving as Secretary Pro-tem in the absence of Harriet Powell).

### I. Clark convened the December 15 meeting at 4:33 pm.

### II. Minutes of the Previous Meeting

A motion was made to defer approval of the minutes of the November 3, 2014 meeting minutes. Carl, Harvey, unanimous.

### III. Reports

**A. Treasurer's Report:** Harvey Buford presented the Financial Statement for discussion & approval. Motion was made & seconded to accept the financial report: Carl/Harvey/Unanimous.

**Discussion:**

- Continued financial statement will reflect a comparison of 3-4 months.
- Board needs to see a comparison report of % budget versus previous year.
- "Reserve" will be name given to State Allocation line item on budget.
- Due to the nature of projects taken on throughout the year, the SRICD budget will be amended if the change is over 10%.
- For larger project in which SRICD is a pass-through/fiscal manager, full funds should be noted, but only SRICD % placed as "income".

**B. District Manager's Report** (*a copy of KB's District Manager Report is available.*) DM Report included update on all SRICD projects, project developments, administrative items and partnerships. Project updates from Kathryn Zuromski (SRICD employee) was also presented at this time.

**Discussion:**

- Kate needs to confirm that SRICD is receiving 10% on the Outreach 2015 Agreement
- Board wants to review FFOS plans regularly.
- Kate was asked to find out about extension on the Geese Agreement from Kat and/or Jessie.
- Kate was asked to follow-up on the re-flagging hours expected for the North Kingstown Wetlands Project so as to better determine next steps, if any, in project cost alterations.

**C. NRCS Report:** No report provided. District Conservationist, J. Richard, is out on medical leave at this time.

**D. RI State Conservation Committee Report:** No report provided.

### IV. Old Business

**A. Office Space:** Kate presented the letter from Richard Rhodes, URI Associate Dean, to Board. Letter confirms that URI is re-negotiating the term of lease with SRICD.

**B. RI Association of Conservation Districts Report:** No report provided.

**V. New Business**

- A. Envirothon Donation:** \$250 is already in SRICD budget. Kate is to send donation.
- B. RWU Internships:** SRICD is willing to participate. Ideas were presented. Kate will give ideas more thought and present to RWU professor as options.
- C. America the Beautiful Grant:** SRICD voted to apply for a project: Harvey/Carl/Unanimous.

***Discussion:***

- Eric Scherer is writing the project proposal. It will include up to six (6) sites for Rain Gardens.
  - The maximum amount available is \$4000.
  - Eric will provide update of project proposal submission at next meeting.
- D. Demonstration Workshop:** Agenda item was tabled because Max Hence was not present and did not send a workshop description.
  - E. Other: HOPKINTON** Harvey stated that the Town of Hopkinton may be contracting out for GIS work and would like to see SRICD bid on the workload. He asked SRICD to stay tuned. Baseline surveys may also be necessary. Additionally, Harvey expects new, direct contracts to be developed between HCC, HLT and SRICD.

**Motion to adjourn at 6:25 pm**

**Note: Next Board Meeting will be held from 4:00-6:00pm on January 26, 2015, MG Conference Room.**

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Respectfully submitted, Kate Bousquet, Secretary Pro-tem, SRICD