

**Southern Rhode Island Conservation District**

**Board of Directors Meeting**

**Master Gardner's Field House, East Farm, Kingston, RI**

**April 23, 2012**

**Chair Clarkson Collins called meeting to order at 4:07 pm.**

**Present: Chair: Clarkson Collins; Directors: Harriet Powell, Rudi Hempe, Carl Sawyer; J. Eric Scherer: SRICD; Ramona LeBlanc, Jill Osgood, SCC.**

**I. Minutes: A motion was made to accept the minutes of the 3/26/12 meeting:**

**Harriet/Carl; unanimous.**

**II. Reports**

**A. Treasurer's Report:**

**• A motion was made to accept the financial reports as presented: Harriet/Carl; unanimous.**

**• The Savings Account at Washington Trust was closed by an unknown person. Clark will investigate.**

**B. Chair: Clarkson Collins:**

- Clark reported that the Southern District is working on a tentative contract with the Town of Narragansett. A Master Plan has been started for Canonchet Farm that will include a bike path.
- The Conservation Stewardship Consortium (Collaborative?) requested assistance in developing a common template for trail signage. Research will include production costs, manufacturing options, etc.

**C. District Manager: J. Eric Scherer: a written report was distributed.**

- The MOU between SRICD and URI for Bldg. #50 usage has been signed.
- Jessica Blackledge is working on the Geese Abatement project.
- Eric is working on a staffing plan draft that will include a list of services of the district, resumes, plans, etc. He also distributed a hierarchical illustration of district personnel.

**III. NRCS: No Report; John Richard was not present.**

**IV. SCC: Ramona: The SCC board meeting is scheduled for May 9th at 9:15 am at NRCS.**

**V. Old Business:**

**A. NRLT: Ramona has billed NRLT for GIS mapping completed by Doug.**

**B. Staffing Plan: Eric is working on a staffing plan for the district as**

**mandated by the strategic plan which will include job descriptions for the District Manager, Associate Board Directors and part-time Associate Directors, if needed. The plan will outline pay, voting status, elections, etc.**

**VI. New Business: Plans to construct a new 1500-2000 ft<sup>2</sup> building is in process. It is projected to cost around \$80/ft<sup>2</sup>. Eric is investigating green methods of construction and funding from the Champlin Foundation.**

**Motion to adjourn @ 5:30: Harriet/Carl; unanimous.**

**Next Meeting: 5/21 @ 3:30.**