

## **UNAPPROVED**

There was a regular meeting of the Cumberland School Department held on Thursday, August 22, 2013 at the Cumberland High School Auditorium, 2600 Mendon Road, Cumberland, Rhode Island.

**Members Present:** Lisa Beaulieu, Jeff Mutter, Craig Duffy, Mark Fiorillo, Raymond Salvatore – Linda Teel and Paul DiModica were absent tonight.

**Administration Present:** Dr. Phil Thornton, Superintendent, Robert Mitchell, Assistant Superintendent

**Agenda Item #1:** Chairperson Convenes Meeting  
Chairwoman Beaulieu convened the meeting to order at 7:39 p.m.

**Agenda Item #2:** Pledge of Allegiance

**Agenda Item #3:** Approval of Agenda  
Mrs. Beaulieu asked that the agenda be amended so that item 5A would read 8/8/13 instead of 8/11/13. Mr. Mutter made a motion to amend the agenda to change item 5A from Report of Executive Session Meeting on 8/11/2013 to Report of Executive Session Meeting on 8/8/2013, 2<sup>nd</sup> Mr. Duffy, approved 5-0.

**Agenda Item #4:** Consent Agenda

- A. Approval of Minutes – 1) Technology Workshop: 8/8/2013 – Mr. Salvatore made a motion and wanted the minutes of this workshop amended to reflect that Mr. DiModica did not receive a charger for the Ipad, 2<sup>nd</sup> Mr. Mutter, approved 5-0. Mr. Mutter made a motion to approve technology workshop minutes of 8/8/13 as amended, 2<sup>nd</sup> Mr. Duffy, approved 5-0. 2) Regular Meeting 8/8/2013 and B. Approval of Minutes – 1) Executive Session: 8/8/2013 – Mr. Fiorillo made a motion to approve regular meeting of 8/8/13 and executive session of 8/8/13, 2<sup>nd</sup> Mr. Mutter, approved 5-0.

**Agenda Item #5:** Report Out of Executive Session Meetings

- A. Report of Executive Session Meeting on 8/8/2013 – 1) Report of Executive Session Vote – Mrs. Beaulieu noted that there were no votes taken. 2) Vote to Seal Minutes of Executive Session – Mr. Mutter made a motion to seal the minutes, 2<sup>nd</sup> Mr. Salvatore, approved 5-0.
- B. Report of Executive Session Meeting on 8/22/2013 – 1) Report of Executive Session Vote – Mrs. Beaulieu noted that there were no votes taken. 2) Votes on Recall Recommendations – Mr. Mutter made a motion to approve, 2<sup>nd</sup> Mr. Salvatore, approved 5-0 (5 recalls). 3) Vote to Seal Minutes of Executive Session – Mr. Duffy made a motion to seal the minutes, 2<sup>nd</sup> Mr. Fiorillo, approved 5-0.

**Agenda Item #6:** Superintendent's Report

- A. Enrollment Update – Dr. Thornton reviewed the spreadsheet that he had sent to the SC with the numbers for each school. He said there were a couple of grades with 24 but most of the counts were right where they should have been – no more classroom additions. There were 97 teachers last year and there are 97 teachers this year.
- B. Opening of School – Dr. Thornton noted that the cleaning of the schools is in the final stages, commented about the wonderful newsletter that was put out, first day of school 8/28 for grades PK-9 and 8/29 for grades 10-12, lunch menu is on the website, had about three more positions to fill due to resignations – approximately 30 new hires to date.

**Agenda Item #7:** Chairperson's Report

Mrs. Beaulieu noted that she had no report this evening, but wanted to thank the administration for a wonderful busy year!

**Agenda Item #8:** Public Hearing

- A. 1<sup>st</sup> Reading of the Following Policies: 1) JBAA – Teen Dating Violence & Sexual Violence Policy Involving Students – Mr. Mutter read some notes provided earlier by Mrs. Teel and he stated that this policy was approved with a 3-0 vote during the policy sub-committee meeting. Mrs. Beaulieu asked if anyone in the audience wanted to speak about the policy and no one did so she noted that the second hearing would be at the next meeting and with that she closed the hearing.

**Agenda Item #9:** Comments from the Public

Sandra S. – district teacher – commented on the professional days on January 2<sup>nd</sup> and January 3<sup>rd</sup> and wondered why the children get the two weeks off during Christmas to be with their families, but the teachers have to cut their vacation short because they have to go to Professional Development on the 2<sup>nd</sup> and 3<sup>rd</sup>. She asked if this could be re-visited and possibly changed to another date. Mrs. Beaulieu noted that several discussions have taken place between administration and the superintendent regarding these days and then the districts attorney broke in and said that discussions like this are not allowed at this time – this is just for public comment and not discussions with the SC.

**Agenda Item #10:** Reports of Standing Committees

- A. Payment of Bills – Mr. Mutter noted that there were no payments tonight.
- B. Fiscal Management Sub-Committee Update – Mr. Mutter noted that FM met earlier in the evening and said they did discuss the FY 14 budget and the job descriptions, but both items were tabled to the next meeting.
- C. Achievement & Communications Sub-Committee Update – Mrs. Beaulieu noted that the committee has not met recently.
- D. Policy & Procedures Sub-Committee Update – Mr. Mutter noted that the committee met on 8/13 and discussed a few policies – two of which are on

the agenda tonight (the DLB policy passed in sub-committee 3-0 vote), next meeting is 9/10.

**Agenda Item #11:** Old Business

- A. Cumberland High School NEASC Visitation Final Report – Principal Tenreiro said the visit was a success. He sent the SC a list of the self-study groups – the self-study was one of the best for content and preparedness. Final results will be out in October – for accreditation – looking at the report, Principal Tenreiro feels like we are in good shape. He also sent the SC a listing of accommodations and recommendations – reviewed some accommodations. The team picked up on a lot of things that we have been working on. Some of the recommendations are already things that are being worked on – technology data, course offerings. He provided a two and five year targeted plan – but this will change based on results from the final results in October.
- B. Discussion and/or Vote to Approve the Following Job Description: 1) Clerk, Accounts Payable, 2) Clerk, Purchasing, 3) Clerk, Payroll, 4) Statistical Clerk, 5) Senior Accountant, 6) Building Secretary – Dr. Thornton recommended that this item gets tabled again and Mrs. Beaulieu stated that it will stay on the table.

**Agenda Item #12:** New Business

- A. Discussion of RIDE Wireless Classroom Initiative (WCI) – Dr. Thornton began by saying that RIDE announced an initiative to fund our WIFI and Mike Chandler did a lot of work and basically jumped through hoops for RIDE and put our district in the first place position to receive these funds. Mike Chandler spoke about how this was started about two years ago and how RIDE knew something had to be done for all of the districts. Cumberland needs between \$500,000 to \$600,000 – he said the district is at the top of the list because some of the work from the 2010 project helped us out a great deal. He said we should be at the top of the list when RIDE begins to allocate the funds. He said work could begin at the high school in September – CHS will be the first school and the other schools will follow. Mr. Duffy asked if it were possible to buy IPADS in bulk so that we could offer them to students for a discounted price – Dr. Thornton liked the idea and would discuss with the attorney to see if that is something that the district could do. Mike noted that the high school could be completed in a week’s time – once started. Dr. Thornton said that Mike has worked tirelessly on this project for the district. – Thank you Mike Chandler!
- B. Discussion and/or Vote to Approve Additional Classrooms – Elementary Level – Dr. Thornton noted that we are good right now and no action is necessary.
- C. 2012 – 13 Employee Attendance Report – Mrs. Fogell reviewed the report that was taken from Aesop – three categories –Certified Staff -3,416 sick days, 398 staff, 937 personal days, 652 unpaid leave days. Administration Staff – 72 sick days, 28 employees, 27 personal days, no unpaid requests. Non-certified Staff – 1,099 sick days, 125 staff, 305 personal days, 398 unpaid

- leaves. Mr. Salvatore asked about substitutes and Mrs. Fogell said that about 80% require subs and that we fulfill 76% of the absences.
- D. Discussion and/or Vote to Approve 1<sup>st</sup> Reading of the Following Policy: 1) JBAA – Teen Dating Violence & Sexual Violence Policy Involving Students – Mrs. Beaulieu said this was the first reading and no vote will be taken – asked if there were any questions and there were none.
  - E. Discussion and/or Vote to Approve the Following Amended Policy: 1) DLB – Salary Deductions/Tax Sheltered Annuities 403 (b) – Mr. Mutter stated that this policy was approved in sub-committee with a 3-0 vote. Mr. Mutter made a motion to approve the policy, 2<sup>nd</sup> Mr. Salvatore, approved 5-0.
  - F. Home School Instructions Requests 2013-14 School Year – Dr. Thornton said there were none.
  - G. Discussion and/or Vote to Approve Resolution SC-R-2013-15: Amended FY 14 School Budget – Mr. Mutter made a motion to table this until the next meeting, 2<sup>nd</sup> Mr. Fiorillo, approved 5-0.
  - H. Discussion and/or Vote to Approve Resolution SC-R-2013-16: Public Relations Stipend – Mr. Mutter asked that this remain in Fiscal Management and Mrs. Beaulieu said that would be okay.
  - I. Discussion and/or Vote to Approve Appointment of Middle School Assistant Principal – Dr. Thornton announced Chris Scott for the position and Mr. Mutter made a motion to approve, 2<sup>nd</sup> Mr. Duffy, approved 5-0.
  - J. Discussion and/or Vote to Approve Employee Contract for Middle School Assistant Principal – Mr. Mutter said that FM reviewed the contract and approved it with a 2-0 vote. Mr. Mutter made a motion to approve, 2<sup>nd</sup> Mr. Fiorillo, approved 5-0.

**Agenda Item #13:** Personnel Recommendations

Mrs. Fogell had the following recommendations:

**Resignations**

I request the advice and consent of the School Committee on the resignation of **Brian O’Neill**, Special Educator, North Cumberland Middle School, effective 8/20/2013.

I request the advice and consent of the School Committee on the resignation of **Maureen Girard**, Elementary Teacher, Community School, effective 8/20/2013.

I request the advice and consent of the School Committee on the resignation of **Dayna Cianci**, Kindergarten Teacher, BF Norton Elementary School, effective 8/20/2013.

Mr. Fiorillo made a motion to approve, 2<sup>nd</sup> Mr. Salvatore, approved 5-0.

## **Leaves of Absence**

I request the advice and consent of the School Committee on the Unpaid Leave of **Leah Hogan**, PE/APE/Health Teacher, System-wide for the 2013-2014 school year.

Mr. Fiorillo made a motion to approve, 2<sup>nd</sup> Mr. Duffy, approved 5-0.

## **Appointments**

I request the advice and consent of the School Committee on the appointment of **Stefanie Amaral**, Classroom Teacher Assistant, at Cumberland Preschool, effective **8/26/2013. (FTE: 1.0; Step n/a; Lane: n/a; Co-pay: 11.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Shayla Cabral**, Grade 1 Elementary Teacher (1 year position), at BF Norton Elementary School, effective **8/26/2013. (FTE: 1.0; Step 4; Lane: n/a; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Victoria Carruba**, Social Studies Teacher, at Joseph L. McCourt Middle School, effective **8/26/2013. (FTE: 0.5; Step 1; Lane: n/a; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Heather Cournoyer**, Mathematics Teacher, at Cumberland High School, effective **8/26/2013. (FTE: 1.0; Step 1; Lane: n/a; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Katherine Dobbins**, Grade 1 Elementary Teacher (1 year position), at Community School, effective **8/26/2013. (FTE: 1.0; Step 4; Lane: n/a; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Stephanie Goyette**, Grade 6/7 Science Teacher, at Joseph L. McCourt Middle School, effective **8/26/2013. (FTE: 1.0; Step 4; Lane: n/a; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Kristin Grimm**, School Psychologist, at Cumberland High School, effective **8/26/2013. (FTE: 1.0; Step 1; Lane: n/a; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Nicole Lanni**, English Teacher, at Cumberland School Department, effective **8/26/2013. (FTE: 1.0; Step 1; Lane: n/a; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of [Michelle Lamothe](#), School Nurse Teacher/Supervisor of Nursing Services, at Community School, effective **8/26/2013. (FTE: 1.0; Step 2; Lane: Masters; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of [Heidi Lefort](#), One on One Teacher Assistant, at Cumberland High School, effective **8/26/2013. (FTE: 1.0; Step n/a; Lane: n/a; Co-pay: 11.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of [Heidi Loiselle](#), Special Educator, at North Cumberland Middle School, effective **8/26/2013. (FTE:0.5; Step 1; Lane: n/a; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of [Megan Longo](#), Grade 7 Science Teacher, at North Cumberland Middle School, effective **8/26/2013. (FTE: 1.0; Step 1; Lane: Masters; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of [Lauren Paolino](#), ELL Kindergarten Teacher, at BF Norton Elementary School, effective **8/26/2013. (FTE: 1.0; Step 4; Lane: n/a; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of [Melanie Santos](#), One on One Teacher Assistant, at Community School, effective **8/26/2013. (FTE: 1.0; Step n/a; Lane: n/a; Co-pay: 11.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of [Jessica Wong](#), Science Teacher, at Cumberland High School, effective **8/26/2013. (FTE: 1.0; Step 1; Lane: n/a; Co-pay: 21.0%; budgeted)**

Mr. Mutter made a motion to approve, 2<sup>nd</sup> Mr. Salvatore, approved 5-0.

I request the advice and consent of the School Committee on the appointment of [Jennifer Salvatore](#), English Teacher, at Joseph L. McCourt Middle School, effective **8/26/2013. (FTE: 0.5; Step 1; Lane: n/a; Co-pay: 21.0%; budgeted)**

Mr. Fiorillo made a motion to approve, 2<sup>nd</sup> Mr. Duffy, approved 4-0. Mr. Salvatore abstained from this vote.

**ADDENDUM #1 – FALL COACHES 2013-2014**

I request the advice and consent of the School Committee on the appointment of the following coaching positions for the 2013-2014 school year:

Joyce Bonner	Girls' Cross Country Head Coach	CHS
Tom Kenwood	Boys' Cross Country Head Coach	CHS
Stephani Capone-Bello	Girls' Field Hockey Head Coach	CHS
Chris Skurka	Football Head Coach	CHS
Paul Murphy	Football Asst. Coach	CHS
Collin Smith	Football Asst. Coach	CHS
Frank Salisbury	Football Asst. Coach	CHS
Anthony Silva	Girls' Soccer Head Coach	CHS
John Lopes	Boys' Soccer Head Coach	CHS
Sergio DaCosta	Boys' Soccer Asst. Coach	CHS
John Jasionowski	Girls' Tennis Head Coach	CHS
Linda Deacon	Girls' Tennis Asst. Coach	CHS
Ruth Plant	Girls' Volleyball Head Coach	CHS
Jessica Sheil	Girls' Asst. Volleyball Coach	CHS
Alysha Castonguay	Football Cheerleading Coach	CHS

**ADDENDUM #2 – WINTER COACHES 2013-2014**

I request the advice and consent of the School Committee on the appointment of the following coaching positions for the 2013-2014 school year:

Debra Engels	Girls' Basketball Head Coach	CHS
Sherri Heard	Girls' Basketball Asst. Coach	CHS

Gary Reedy	Boys' Basketball Head Coach	CHS
Collin Geiselman	Boys' Basketball Asst. Coach	CHS
Joyce Bonner	Girls' Indoor Track Head Coach	CHS
Chris Fernandes	Girls' Indoor Track Asst. Coach	CHS
Mark Andreozzi	Boys' Hockey Head Coach	CHS
Jon Paquin	Boys' Hockey Asst. Coach	CHS
Heidi Josephson	Boys' & Girls' Swim Coach	CHS
Tom Kenwood	Boys' Indoor Track Head Coach	CHS
Chris Skurka	Boys' Indoor Track Asst. Coach	CHS
Steve Gordon	Boys' Wrestling Head Coach	CHS
Jerred Dean	Boys' Wrestling Asst. Coach	CHS
Alysha Castonguay	Basketball Cheerleading & Competition Cheerleading	CHS

Mr. Mutter made a motion to approve Addendum #1 and #2, 2<sup>nd</sup> Mr. Salvatore, approved 5-0.

**ADDENDUM #3 – SPRING COACHES 2013-2014**

I request the advice and consent of the School Committee on the appointment of the following coaching positions for the 2013-2014 school year:

Martin Crowley	Girls' Softball Head Coach	CHS
Malinda DeWaele	Girls' Softball Asst. Coach	CHS
Paul Murphy	Boys' Baseball Head Coach	CHS
Joaquim Dias	Boys' Baseball Assistant Coach	CHS
Vanessa Malloy	Girls' Outdoor Track Head Coach	CHS
Chris Fernandes	Girls' Outdoor Track Asst. Coach	CHS

Tom Kenwood	Boys' Outdoor Track Head Coach	CHS
Chris Skurka	Boys' Outdoor Track Asst. Coach	CHS
John Jasionowski	Girls' Tennis Head Coach	CHS
Linda Deacon	Girls' Tennis Asst. Coach	CHS
Scott Carpenter	Girls' Lacrosse Head Coach	CHS
Hilary Switzer	Girls' Lacrosse Asst. Coach	CHS
Peter Capalbo	Boys Lacrosse Head Coach	CHS
Matthew Smalley	Boys Lacrosse Assistant Coach	CHS
James Dickinson	Golf Head Coach	CHS

**ADDENDUM #4 – MIDDLE SCHOOL COACHES 2013-2014**

I request the advice and consent of the School Committee on the appointment of the following coaching positions for the 2013-2014 school year:

Kerri Carpenter	Boys/Girls Cross Country Coach	NCMS
Chris Fernandes	Boys/Girls Cross Country Coach	MMS
Robert Crozier	Girls' Basketball Coach	MMS
Jack Madden	Boys' Basketball Coach	NCMS
Laura Marcolini	Boys' Basketball Coach	MMS
Steve Gorman	Wrestling Coach	NCMS
Andrew Gibbons	Wrestling Coach	MMS
Steve Cardoso	Baseball Coach	NCMS
William Hogan	Baseball Coach	MMS
John MacDonald	Girls' Softball Coach	NCMS
Robert Crozier	Girls' Softball Coach	MMS

Rachel Emery	Girls' Soccer Head Coach	NCMS
Jonathan Pais	Boys' Soccer Head Coach	NCMS
Kevin Seixas	Boys' Soccer Head Coach	MMS

Mr. Mutter made a motion to approve Addendum #3 and #4, 2<sup>nd</sup> Mr. Fiorillo and Mr. Salvatore, approved 5-0.

**Agenda Item #14:** Comments from the Public

Robert N. asked the SC and Administration to consider letting his two daughters remain in the district this year – one in the third grade and one senior at the high school – for personal reasons they had to move out of the district but the children were hoping to remain in the district.

**Agenda Item #15:** School Committee Comments (School Liaison Reports)

Mr. Salvatore wanted to thank the PTO president at Cumberland Hill – Bob Shaw – for organizing a group and painting lines for additional parking and repainted the handicap signatures also – thank you very much – very appreciated.

**Agenda Item #16:** Vote to go into Executive Session for Discussion on Items Referred to in R.I.G.L. 42-46-5

Dr. Thornton stated that there would be no executive session tonight.

**Agenda Item #17:** Adjournment

Mr. Fiorillo made a motion to adjourn, 2<sup>nd</sup> Mr. Duffy, approved 5-0.

Meeting was adjourned at 8:58 p.m.

Meeting minutes respectfully submitted by Linda A. Jackvony

