APPROVED-8/22/2013

There was a regular meeting of the Cumberland School Committee held on Thursday, August 8, 2013 at the Cumberland High School Auditorium, 2600 Mendon Road, Cumberland, Rhode Island.

Members Present: Lisa Beaulieu, Jeff Mutter, Linda Teel, Paul DiModica, Craig Duffy, Mark Fiorillo, Ray Salvatore

Administration Present: Dr. Phil Thornton, Superintendent, Atty. Stephen Adams

Agenda Item #1: Chairperson Convenes Meeting
Chairwoman Beaulieu convened the meeting to order at 7:38 p.m.

Agenda Item #2: Pledge of Allegiance

Agenda Item #3: Approval of Agenda
Mr. Mutter made a motion to approve the agenda, 2nd Mrs. Teel, approved 7-0.

Agenda Item #4: Consent Agenda

A. Approval of Minutes – Regular Meeting 7/11/13
B. Approval of Minutes – Executive Session 7/11/13
C. Enrollment Report – 8/1/13
D. School Police Report – 7/1/13
E. Truancy Report – 7/1/13

Mr. DiModica made a motion to approve the consent agenda, 2nd Mr. Fiorillo, Mr. Duffy, approved 7-0.

Agenda Item #5: Report Out of Executive Session Meetings

A. 1) Report of Executive Session Vote – Mrs. Beaulieu said they approved a resolution regarding Administrators A and B with 7-0 vote. 2) Vote to Seal Minutes of Executive Session – Mr. Mutter made a motion to seal the minutes, 2nd Mr. DiModica and Mrs. Teel, approved 7-0.

Agenda Item #6: Superintendent's Report

A. Enrollment Update – Dr. Thornton noted that the SC had some spreadsheets in front of them regarding the number of classrooms five years ago, for their review and they showed that in 2008 we had 93.8 classrooms and this year we will more than likely have 98 classrooms. He went on to say that some schools have gained enrollment and some will lose. Lots of movement in K-5 – have three positions that they are looking for – on 7/28 we had 2008 students enrolled, 8/8 we had 2040 and we still have a month to go. He would like to add a kindergarten at BFN (currently have 2 but need 3), also would like to add a Grade 4 classroom at BFN. At Community they did some shifting and now have 5 first grades but need an additional Grade 4. Cumberland Hill is being watched because it is growing, Garvin is watching

Grades 1 and 3. McCourt Middle has 450 enrolled, North Cumberland has 613 enrolled and CHS has 1,355 – this is to date enrollment.

Agenda Item #7: Chairperson's Report

A. Town Council/School Committee Workshops – Introduction – Mrs. Beaulieu met with Dr. Langton and Councilman Dwyer and talked about the desire for discussions on finances – they thought it would be good for the Town Council and SC to discuss and to figure out where to prioritize for next years budget and also to see what their obligations are going to be. There will be more news to come regarding these workshops.

Agenda Item #8: Comments from the Public

Paige F. commented on being a member of the CHS Band and how she has seen the band come a long ways in three years and how important it was for her and how much she as an individual has grown in the three years and also noted what a wonderful instructor Mrs. KK was.

Ms. L commented on the Band Director that is being removed – she wanted to know why – noting that Mrs. KK is such a helpful teacher and has helped improve the band and has helped all the band members over the years. She said she realizes there are budget concerns, but noted that CHS is a good band and Mrs. KK is responsible for it and has gone above and beyond.

Agenda Item #9: Reports of Standing Committees

A. Payment of Bills – Mr. Mutter noted that Fiscal Management met earlier and approved the payment of invoices totaling $682,275.66, so with that he made a motion to approve invoices totaling $682,275.66, 2nd Mr. Fiorillo, approved 7-0.
B. Fiscal Management Sub-Committee Update – Mr. Mutter noted that Fiscal Management met earlier and discussed SC-R-2013-14, SC-PR-7-2013-01, 02 and 03 and tabled the job descriptions.
C. Achievement & Communications Sub-Committee Update – Mrs. Beaulieu noted that the next meeting would be on Tuesday, August 13th.
D. Policy & Procedures Sub-Committee Update – Mrs. Teel noted that the next meeting would be on Tuesday, August 13th.

Agenda Item #10: New Business

A. Cumberland High School NEASC Visitation Final Report – Mrs. Beaulieu said they would wait until Mr. Tenreiro (CHS Principal) could be at the meeting so that he could report out. Mr. Mutter made a motion to table this item until Principal Tenreiro can be at the meeting (next meeting), 2nd Mr. Salvatore and Mr. DiModica, approved 7-0.
B. AlphaBEST Before and After School Program Update – Jenny from AlphaBEST stated that she had been here for about a month touring all the schools, meeting with principals, hiring staff, meeting with the staff and developing the curriculum. Enrollment is around 70 and it varies from school to school. She has had meetings with the licensing folks and is having more this coming

week – they were taking some measurements and she noted that they will be using the same spaces as the previous vendor, with the exception of Community School because the space is in the cafeteria which is considered underground and with new regulations, cannot be utilized. They will be offering sign language, acting classes and plan on having Net Books in all the facilities. Mr. Salvatore asked how they were getting the word out to parents and she said that they had sent home flyers on the last day of school, information is on the website and they will be putting something in the Valley Breeze. Mr. Duffy asked if they would have back-up staffing in case of illness, etc., and she said they would have substitutes that they could call. She also noted that they will have Lego Robotics for the children and gave a demonstration as to how it will work for them.

C. Sodexo Facilities Update – May/June – Mr. Alexander from Sodexo gave a brief update of what they have been doing in the district. Installed a hot water tank at NCMS, repaired a sprinkler system at MMS that no one had even realized was outside until Principal Masterson located it, cleaned and replaced filters in classrooms at BFN, Community and CHS - other schools to follow, ground maintenance.

D. Capital Improvement Update – Mr. Alexander noted that they had installed hot water tanks at both middle schools, installed new curtain dividers in the gym at NCMS, installed some new lights at BFN, reviewing the drainage issues at Garvin and have requested a quote from a potential vendor – they are able to re-direct some water with adjusting the gutters, Ashton had its septic tank pumped and treated, replaced relays on a circulator at BFN, requested a quote for some new curbing at Cumberland Hill, completed some tree work at CHS and requested a quote for some electrical work to be done for some lights along the driveway, they will be requesting some rebates and getting free financing for parking lot lights at the both middle schools, will be getting some quotes for roof repairs for all schools and will be installing a new kitchen hood system next week.

E. Discussion and/or Vote to Approve Additional Classrooms – Elementary Level – Dr. Thornton noted that he is recommending the addition of K at BFN, Grade 4 at BFN, Grade 4 at Community and noted that he will present a requisition to the SC to balance out the budget – he will do this at the next SC meeting. Mr. Fiorillo made a motion to approve the three additional classrooms, 2nd Mr. DiModica and Mrs. Teel, approved 7-0.

F. 2013-2014 School Calendar Update – Dr. Thornton stated that 2013-14 professional day on 8/26, orientation 8/27, first day of school up to grade 9 is 8/28 and 8/29 is the first day for the balance of students. Vacation is at the end of April, trimester grading for K-8 and quarterly grading for 9-12. Mr. Duffy wanted to make sure that parents know about the April vacation and Dr. Thornton said he would be putting something on School Messenger. Dr. Thornton had also noted that RIDE has not given a date for the PARCC Assessments yet.

G. Discussion of 2014-2015 School Calendar – Dr. Thornton noted that this calendar is still in limbo because RIDE has not given a date for the PARCC Assessments yet.
H. Discussion and/or Vote to Approve Resolution SC-R-2013-14: Employee Salary Compensation Sheet – Mr. Mutter noted that Fiscal Management met earlier and with a 3-0 vote recommended the passage of SC-R-2013-14, 2nd Mr. DiModica and Mrs. Teel, (updated version for 2014) Mr. Duffy would like to see this years salary and last years salary on the sheet, motion was approved 7-0.
I. Discussion and/or Vote to Approve Resolution SC-PR-7-2013-01: Medical Supplies Purchase – Mr. Mutter noted that Fiscal Management met earlier and with a 3-0 vote recommended passage of SC-PR-7-2013-01, 2nd Mr. DiModica and Mrs. Teel, approved 7-0.
J. Discussion and/or Vote to Approve Resolution SC-PR-7-2013-02: CHS Electronic Message Sign – Mr. Mutter noted that this item had been discussed in Fiscal Management earlier but because of concerns with the current zoning ordinances he made a motion to table this until the September meeting, 2nd Mr. Fiorillo, approved 7-0.
K. Discussion and/or Vote to Approve Resolution SC-PR-7-2013-03: Athletic Supplies Purchase – Mr. Mutter noted that Fiscal Management met earlier and with a 3-0 vote recommended passage of SC-PR-7-2013-03, 2nd Mrs. Teel, approved 7-0.
L. Discussion and/or Vote to Approve Appointment of Deputy Director of Information Technology – Mrs. Beaulieu had missed this item but when it was noted Mrs. Fogell stated that she had no candidate for this position.
M. Discussion and/or Vote to Approve Employee Contract for Deputy Director of Information Technology – Mrs. Fogell noted that she has no candidate for this position.
N. Discussion and/or Vote to Approve the Following Job Descriptions: 1) Clerk, Accounts Payable, 2) Clerk, Purchasing, 3) Clerk, Payroll, 4) Statistical Clerk, 5) Senior Accountant, 6) Building Secretary – tabled at the request of the Superintendent, withdrawn in Fiscal Management – no action taken. Dr. Thornton will address at next meeting. Mr. Mutter made a motion to table this item, 2nd Mrs. Teel, approved 7-0.

Agenda Item #11: Personnel Recommendations
Mrs. Fogell had the following recommendations:
Resignations

I request the advice and consent of the School Committee on the resignation of **Nicole Delanos**, Art Teacher, Systemwide, effective 6/30/2013.

I request the advice and consent of the School Committee on the resignation of **Kaitlin Kenneally**, English Teacher, at Cumberland High School, effective 6/30/2013.

I request the advice and consent of the School Committee on the resignation of **Luann Mesick**, English Teacher at Cumberland High School, effective 6/30/2013**.**

I request the advice and consent of the School Committee on the resignation of **Justine Rivet**, Classroom Teacher Assistant at Cumberland Preschool, effective 6/30/2013**.**

I request the advice and consent of the School Committee on the resignation of **Stephanie York**, School Psychologist, at Cumberland High School, effective 6/30/2013**.**

Mr. DiModica made a motion to approve, 2nd Mr. Salvatore, approved 7-0.

Leaves of Absence

I request the advice and consent of the School Committee on the FMLA Leave of **Audrey Berthiaume**, English Teacher, at Cumberland High School**, with an anticipated leave date of 09/16/2013 and an expected return date of 12/9/2013.**

I request the advice and consent of the School Committee on the FMLA Leave of **Jillian Smith**, School Counselor, at BF Norton Elementary School, **with an anticipated leave date of 06/24/2013 and an expected return date of 09/19/2013.**

Mr. Mutter made a motion to approve, 2nd Mr. Salvatore and Mr. Fiorillo, approved 7-0.

Appointments

I request the advice and consent of the School Committee on the appointment of **Julie Alfano**, Special Educator, at Joseph L. McCourt Middle School, effective **8/26/2013. (FTE: 1.0; Step 1; Lane: n/a; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Joel Brown**, Special Educator, Significant Disabilities at Cumberland High School, effective **8/26/2013. (FTE: 1.0; Step 2; Lane: Masters; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Abigail Candon**, Special Educator, at Joseph L. McCourt Middle School, effective **8/26/2013. (FTE: 1.0; Step 1; Lane: Masters; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Kerri DeMiranda**, Special Educator, at Joseph L. McCourt Middle School,

effective **8/26/2013. (FTE: 1.0; Step 8; Lane: n/a; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Margaret Gallagher-Elmer**, School Psychologist, at Community Elementary School, effective **8/26/2013. (FTE: 0.5; Step 10; Lane: Masters; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of **John Hoxsie** , Secondary Special Educator, at Cumberland High School, effective **8/26/2013. (FTE: 1.0; Step 2; Lane: Masters; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Nicole Scotti**, Special Educator, ASD, at Cumberland High School, effective **8/26/2013. (FTE: 1.0; Step 3; Lane: n/a; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Andrew Tuetken**, Special Educator, ALP, at Cumberland High School, effective **8/26/2013. (FTE: 1.0; Step 1; Lane: Masters; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Katie Vespia**, Special Educator, at Joseph L. McCourt Middle School, effective **8/26/2013. (FTE: 1.0; Step 4; Lane: n/a; Co-pay: 21.0%; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Amanda Zifcak**, Elementary Special Educator, at BF Norton Elementary School and Garvin Elementary School, effective **8/26/2013. (FTE: 1.0; Step 2; Lane: n/a; Co-pay: 21.0%; budgeted)**

Mr. Mutter made a motion to approve, 2nd Mr. Salvatore, approved 7-0.

Coordinators

I request the advice and consent of the School Committee on the appointment of **Carolyn Dooley**, Interdisciplinary Coordinator for Unified Arts at Cumberland High School, effective **8/19/2013. (FTE: 1.0; Step 6; Lane: Masters; Co-pay: 21.0%; Stipend: $7,000.00; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Amanda Letoile**, Interdisciplinary Coordinator for Humanities at Cumberland High School, effective **8/19/2013. (FTE: 1.0; Step 7; Lane: n/a; Co-pay: 21.0%; Stipend: $7,000.00; budgeted)**

I request the advice and consent of the School Committee on the appointment of **David Rosen**, Interdisciplinary Coordinator for Special Education at Cumberland High School, effective **8/19/2013. (FTE: 1.0; Step 10; Lane: Masters; Co-pay: 21.0%; Stipend: $7,000.00; budgeted)**

I request the advice and consent of the School Committee on the appointment of **Christopher Scott**, Interdisciplinary Coordinator for STEM at Cumberland High School, effective **8/19/2013. (FTE: 1.0; Step 10; Lane: Masters; Co-pay: 21.0%; Stipend: $7,000.00; budgeted)**

Mr. Mutter made a motion to approve, 2nd Mrs. Teel, approved 7-0.

Agenda Item #12: Comments from the Public
No comments at this time.

Mrs. Beaulieu went back to items L and M under New Business because she had overlooked them. Mr. Duffy then made a motion to table items L and M under New Business, 2nd Mr. Fiorillo, approved 7-0.

Agenda Item #13: School Committee Comments (School Liaison Reports) Vote to go into Executive Session for Discussion on Items Referred to in R.I.G.L. 42-46-5: Before going into executive session, the school committee shall state for the record that any persons to be discussed pursuant to subsection (1) have been notified and this statement shall be noted in the minutes of the meeting. A. Personnel Matters – Exception (1) – 1) CTA/ICSE B. Negotiations/Litigation – Exception (2) – 1) CTA/ICSE 2) Litigation Update/Potential Litigation C. Reconvene into Open Session D. Report Out of Executive Session Vote(s) E. Vote to Seal Minutes of Executive Session – Mr. Duffy asked when classroom and teacher announcements would be going out and Dr. Thornton said next week (possibly Tuesday). Mrs. Beaulieu asked Dr. Thornton if there was going to be an Executive Session tonight and he said there would be. With that Mr. DiModica made a motion to go into Executive Session, 2nd Mrs. Teel, approved 7-0.
The SC went into Executive Session at 8:50 p.m.
The SC reconvended into Open Session at 9:17 p.m.

Agenda Item #14: Adjournment
Mr. Duffy made a motion to adjourn, 2nd Mr. DiModica, approved 7-0.

Meeting was adjourned at 9:18 p.m.

Meeting minutes respectfully submitted by Linda A. Jackvony