

APPROVED – March 10, 2011

CUMBERLAND SCHOOL COMMITTEE MEETING MINUTES

A regular meeting of the Cumberland School Committee was held on Thursday, February 10, 2011 at the Cumberland High School Auditorium, 2600 Mendon Road, Cumberland, Rhode Island.

Members Present: Jeff Mutter, Lisa Beaulieu, Linda Teel, Daniel Pedro, Erika Sanzi, Earl Wood. John Gibbons was absent.

Staff Present: Donna A. Morelle, Ed., Superintendent, Joseph A. Rotella, Esq., Director of Administration, Dr. Susan Carney, Assistant Superintendent.

Agenda Item #1: Chairman Convenes Meeting

Chairman Mutter convened the meeting at 7:35 p.m.

Agenda Item #2: Pledge of Allegiance

Agenda Item #3: Approval of Agenda

Mr. Wood made a motion to approve the agenda, 2nd by Mr. Pedro, approved 6-0.

Agenda Item #4: Consent Agenda

Approval of the following minutes: Orientation Workshop 12/2/10,

Special Programs 12/8/10, Workshop 12/9/10, Regular Meeting 12/9/10, Special Meeting – NESDEC 12/15/10, Workshop 1/20/11, Special Meeting 1/20/11, Executive Session 10/28/10.

Mrs. Sanzi made a motion to approve the minutes listed, 2nd by Mrs. Beaulieu, approved 6-0.

Agenda Item #5: Student Government Report

Two members of student government reported on the following items: Adopt – A – Family, families that were adopted by B.F. Norton and CHS were ecstatic by the amount of gifts that were donated to them. Teddy Bear Raffle, a total of \$200 was raised by this raffle and one dress down day – the donation was given to the Make a Wish foundation. Ginger Bread Class Competition, the winning class was the senior class and they received the spirit award for their efforts. Midterms took place between January 27th and February 1st – all freshman received a “Don’t stress, it’s just a test” care package for their exams. The Winter Ball was held on February 4, 2011 – big success! Blood drive on February 8, 2011 raised 90 pints of blood – the most ever collected at CHS!!! Upcoming events include: Eighth grade orientation – informative afternoon for incoming freshman and their families. Daffodil Days takes place during the month of February – please order daffodils and help raise money for the American Cancer Society, open to all students and faculty. Pennies for Patients – takes place during March, supports leukemia research. Advisory groups will be competing for an Olive Garden luncheon.

Agenda Item #6: Chairperson's Report

Mr. Mutter asked Dr. Morelle for an update on the roof conditions in the district. Dr. Morelle stated that the district is taking a two prong approach, they are following guidance from RIEMA – shoveling channels towards roof drains (this alleviates excess weight put on the roofs), and they also brought in some structural engineers to evaluate our roofs. The engineers looked at our roofs on Saturday 2/5 and Sunday 2/6 – they recommended continuing with the drains and removing some ice and snow from a couple of our schools immediately. They told us that we had no significant danger and that if we kept monitoring the situation and removing the snow and ice as we have been doing, that we would be okay. Our principals are being kept up to date on this situation.

Agenda Item #7: Student Achievement

Superintendents Report on Teaching and Learning

Presentation of District Assessments

Dr. Morelle asked Dr. Carney to review the District Assessment Presentation. This presentation was given to provide the School Committee and the public with an overview of the progress that Cumberland schools have been making in the areas of literacy, mathematics and PBIS. Dr. Carney compared Cumberland's results from 05-06 thru 10-11 and then compared them to the states results, and in most cases Cumberland's results increased each year in each grade level and surpassed the states results. Dr. Carney stated that these were great results and great profiles; she went on to say that

each of our schools should be proud of themselves. She did note that there is always more work to be done and there is much more work to be done in the mathematics area, but the results are positive and are increasing each and every year. Also, Dr. Carney wanted to point out that in the RIDE website there are specific tables that list progress results and she noted that in Table #29 it listed North Cumberland Middle School and Community School for being a school with greater than 75% of the students being proficient in both Mathematics and Reading in 2010. In Table #28 it listed B.F. Norton Elementary School and Cumberland High School for schools that made significant progress in both Mathematics and Reading from 2007 to 2010. In Table #22 it listed Cumberland Public Schools as one of the districts making significant progress from 2007 to 2010 in Mathematics and Reading. Over a four year period, Dr. Carney said that the district should be very proud and she said that the teachers and administrators should be praised as well, for a job well done! We do have areas that need attention and we are giving them attention, but again she said that we should be proud because we are moving on and moving up! Dr. Carney noted that by 2014 we will be using the PARCC (Partnership for the Assessment of Readiness for College and Careers) tests instead of NECAP testing – PARCC will be the common core and state standards assessment. Dr. Carney stated that in order to keep our upward trend going we need to continue with some of the changes that we have been working on in the literacy, math and PBIS areas. Some of our schools are in the first year of certain changes, some have been working on them for 2.5 years and

others are in their fourth and fifth years – significant changes have been made, we are doing good so far and making progress – we can see that in our NECAP results and so we need to have patience and continue our progress! Some teachers and administrators were on hand to explain some of the changes that the district is currently going through and explained how Cumberland teachers met with Lincoln and Woonsocket teachers to understand the state curriculum standards and the grade level expectations and grade span expectations. They also learned at these workshops, what was to be expected from the students and what was expected from the teachers. They discussed the mathematics scope and sequence, how it is developed and how they came up with what they presented – all students will have one and they will work with the scope and sequences that are now completed, but will tweak them as they go along if need be. In the PBIS area the professional development of all the teachers is being broadened because of specific training. They are learning how to better handle children with behavioral problems, big or small. They will be able to detect a problem in the very early stages. It was also pointed out that there are two teams in each building – universal team and target team – so now when situations arise the teams that are situated in that building will be able to take care of the situation – instead of having one or two people for the entire district. Some of the next steps to be taken are to interview the students, staff and parents, some family meetings are also taking place at the family home – this will help the staff to even know better what is working and what is not working. Lots of progress is being

made, but getting there takes time and patience.

Agenda Item #8: Comments from the Public

There were no comments at this time.

Agenda Item #9: Reports of Standing Committees

A. Payment of Bills – Mr. Wood stated that the finance sub-committee met earlier in the evening and with a 3-0 vote brought the following motion to the full committee: Mr. Wood made a motion to pay invoices totaling \$900,107.88, 2nd by Mr. Pedro, approved 6-0.

B. Discussion and/or vote to approve resolution SC-PR-2-2011-001: Contract to Award for Kettle & Steamer at Cumberland High School –from the sub-committee, Mr. Wood made a motion to approve this contract to Kettle Edge of Agawam, Massachusetts(lowest of three bids) not to exceed \$25,489.81, 2nd Mr. Pedro and Mrs. Beaulieu, approved 6-0. Mrs. Beaulieu stated that this amount was noted in the restricted food service account.

C. Discussion and/or vote to approve resolution SC-PR-2-2011-002: Contract award for sprinkler inspections for all school buildings – from the sub-committee Mr. Wood made a motion to approve this contract to Allstate of Lincoln, Rhode Island, over a three year period not to exceed \$18,480 – year one \$5,760 and years two and three would total \$12,720 – this is included in the fiscal 2012-2013 budgets, 2nd Mr. Pedro and Mrs. Beaulieu, approved 6-0. Per Mr. Rotella, due to a clarification on Line 24 to read 2013– amount \$6,560 – Mr. Mutter needs to get a motion to reconsider. Mr. Pedro made the motion to

reconsider, 2nd Mrs. Sanzi, approved 6-0. Mrs. Beaulieu then made the motion to amend line 24, to read 2013 same amount \$6,560, 2nd Mr. Wood, approved 6-0. Mr. Wood made a motion to approve SC-PR-2-2011-002 as amended, 2nd Mrs. Beaulieu, approved 6-0.

D. Discussion and/or vote to approve resolution SC-PR-2-2011-003: Contract to award for flooring in the computer room at North Cumberland Middle School – from the sub-committee Mr. Wood made a motion to approve this contract to O’Sullivan’s of Quincy, Massachusetts, not to exceed \$2,429, 2nd Mrs. Sanzi, approved 6-0.

E. Discussion and/or vote to approve resolution SC-PR-2-2011-004: Contract award for electric and communication wiring in computer room at North Cumberland Middle School – from the sub-committee Mr. Wood made a motion to approve this contract to LMD Electricity of Cumberland, Rhode Island, not to exceed \$5,350, 2nd Mrs. Beaulieu, approved 6-0.

F. Discussion and/or vote to approve resolution SC-PR-2-2011-005: Contract award for mold mitigation at B.F. Norton School – from the sub-committee Mr. Wood made a motion to approve this contract to Clean Cares of New England, not to exceed \$3,346.39, 2nd Mrs. Sanzi, approved 6-0.

G. Discussion and/or vote to approve resolution SC-PR-2-2011-006: Contract award for automated cataloging system in school libraries – from the sub-committee Mr. Wood made a motion to amend SC-PR-2-2011-006 to read \$42,822 on Line 12 and \$42,822 on Line 24 – 2nd Mrs. Sanzi, approved 6-0. Mrs. Beaulieu made a motion to approve as amended SC-PR-2-2011-006, award contract to Rhode

Island Library Information Network for Kids of Warren, Rhode Island, amount not to exceed \$42,822 (\$10,891 from a bond and \$31,931 from the general fund), 2nd Mrs. Sanzi, approved 6-0. This excludes Cumberland Hill School, they already have an electronic cataloging system.

Agenda Item #10: New Business

A. Home school instruction requests for 2010-2011 school year – Dr. Carney had four requests and recommended that the school committee approve them. She stated that she had reviewed documentation and that all was in compliance. Mr. Wood made a motion to approve these requests, 2nd by Mrs. Beaulieu, approved 6-0.

B. Discussion and/or vote to approve resolution SC-R-2011-01: urging the Governor and members of the General Assembly to approve a plan to accelerate the allocation of the proposed phase-in of the state school funding funds – Mrs. Sanzi made a motion to amend line #9 and replace the word “funds” with “formula”, 2nd Mr. Wood, approved 6-0. Mr. Rotella noted that when the Town Council passed their resolution, it stated funds, so he suggested that whoever made the motion to amend, needed to remove that motion and so Mrs. Sanzi removed her motion to amend and Mr. Wood removed his 2nd. Mr. Mutter then asked the committee to approve SC-R-2011-01 back to its original language and it was approved 6-0. Mr. Pedro then made a motion to approve SC-R-2011-01, 2nd Mr. Wood, approved 6-0.

C. Discussion of FY 2012 Budget Timeline – Dr. Morelle has met with the leadership team and has developed a timeline for the budget. March 7th is the proposed date for the submission of the proposed budget to the School Committee. This will allow the month of March for discussion. Dr. Morelle thought maybe the SC may be ready to approve the budget at their March 24th meeting, if this happens the budget could be submitted to the town on the first Monday of April(4/4). Dr. Morelle noted that any workshops or meetings that Mr. Mutter wanted to have regarding the budget and prior to the SC approving it, is no problem and she is open to any discussion, she just needs the dates from Mr. Mutter.

D. Discussion and/or vote on CPS Administrator salary schedule approved

October 14, 2010 – Mrs. Beaulieu made a motion to codify the Administrators Salary Schedule that was approved October 14, 2010 as SCR10-2010-001 and inside that document an implementation date of 7-1-2011, 2nd Mr. Pedro, approved 6-0.

E. Discussion and/or vote on Administrator Base Salary Schedule approved July 10,

2008 – Mr. Mutter had some concerns as to where the money is coming from to support the new salary schedule so he did not feel comfortable asking the SC to vote on this, so Mr. Wood made a motion to table this discussion (item"E") until the next SC meeting (2/17) and would like it accompanied by a budget amendment of where the funds will come from, 2nd Mr. Pedro, approved 6-0.

F. Discussion and/or vote on employment contracts for the following

positions:

- a) Cumberland Preschool Center Director/Child Outreach Coordinator**
- b) Elementary Principal**
- c) Middle School Administrator**
- d) Network Manager**

Dr. Morelle noted that these contracts should have been brought forward after June

30, 2010. It was also noted that all effected individuals mirror what they are

currently working under. The motions were as follows:

a)Cumberland Preschool

Director/Child Outreach Coordinator, Mrs. Beaulieu made a motion to approve,

2nd Mrs. Sanzi, approved 6-0, b)Elementary Principal, Mr. Pedro made a motion

to approve, 2nd Mrs. Beaulieu, approved 6-0, c)Middle School Administrator,

Mr. Pedro made a motion to approve, 2nd Mr. Wood, approved 6-0,

d)Network

Manager, Mr. Pedro made a motion to approve, 2nd Mrs. Beaulieu, approved 6-0.

G. Appointment of Coordinated School Health and Wellness Sub-Committee –

Mr. Mutter stated that he was still collecting background information regarding

this appointment and will put this on next week's agenda. As of this

meeting he is

appointing Rosemary Riley-Chamant, Karen Berard-Reid, Cynthia Ouelette and

himself with many other appointments at next Thursday's meeting.

H. Discussion and/or vote to approve RFP for Superintendent's Search Firm - Mr.

Mutter noted that the document that he received on 2/7/11 was reviewed by Mr.

Rotella and that the process was just beginning-this is just going out for bids.

Mr. Wood made a motion to approve the timeline/RFP for Superintendent's

Search Firm, 2nd Mr. Pedro, approved 6-0.

I. Discussion of snow days and the 2010-2011 School Calendar – Dr. Morelle noted that to date we have had six snow days – seniors need to complete 171 days,

original graduation date was 6/13, this is now being reviewed, 6/17 was originally

the last day of school, but now it may be 6/27. There have been discussions be-

tween the superintendents offices and the commissioners office about the

possibility of extending the school day but that is now off the table.

Dr. Morelle

said that she needs to wait to hear from the commissioners office as to when we

will be making up the time. Dr. Morelle said we have to follow the RIDE guide-lines, we will have to wait to see when Commissioner Gist wants us to make up the days. Mrs. Beaulieu asked if we could build in snow days for next years calendar and Dr. Morelle thought that would be possible.

J. Discussion of Cancellation of School Committee Meetings – currently there is no policy. Mr. Mutter would like to see the SC follow some sort of guidelines. Mr. Rotella said that there is no law, etc., regarding the cancellation of SC meetings. He went on to say that the factors that go into the cancellation of school and after school activities are the same that goes into cancelling the SC meetings. Mr. Mutter would like to see more collaboration prior to a meeting being cancelled, he feels if he needs to sign off on the scheduling of a meeting then there should be the collaboration when cancelling the meeting.

Agenda Item # 11: Personnel Recommendations

Dr. Morelle requested the following personnel recommendations:

Resignations

I request the advice and consent of the School Committee on the resignation of Lalanya Way, Reading Specialist, at Cumberland High School, effective 2/4/2011.

I request the advice and consent of the School Committee on the

resignation of Terri Hebert, Girls Softball Head Coach, at Joseph L. McCourt Middle School, effective 1/24/2011.

I request the advice and consent of the School Committee on the resignation of Terri Hebert, Assistant Field Hockey Coach, at Cumberland High School, effective 1/24/2011.

Mr. Wood made a motion to approve the resignations, 2nd Mrs. Beaulieu, approved 6-0.

Leaves of Absence

I request the advice and consent of the School Committee on the Medical Leave of Angie Carpentier, English Teacher, at Cumberland High School, effective 1/1/2011 to the end of the 2010-2011 school year. (Budgeted)

I request the advice and consent of the School Committee on the FMLA Medical Leave of Sandra Cocca, Special Education Teacher, at Cumberland High School, effective 12/14/2010 with a return date of 5/2/2011. (Budgeted)

I request the advice and consent of the School Committee on the FMLA Maternity Leave of Kara-Beth Houle, Reading Teacher, at Ashton School, effective 5/9/2011 to the end of the 2010-2011 school year. (Budgeted)

I request the advice and consent of the School Committee on the FMLA Maternity Leave of Jodi Magill, Special Education Teacher, at Joseph L. McCourt Middle School, effective 3/14/2011 to the end of the 2010-2011 school year. (Budgeted)

I request the advice and consent of the School Committee on the FMLA Maternity Leave of Allissa Monaghan, Grade 4, at Community School, effective 4/25/2011 to the end of the 2010-2011 school year. (Budgeted)

I request the advice and consent of the School Committee on the FMLA Maternity Leave of Bethany Silva, Grade 2, at Ashton School, effective 3/20/2011 to the end of the 2010-2011 school year. (Budgeted)

Mr. Wood made a motion to approve the leaves of absence, 2nd Mrs. Beaulieu, approved 6-0.

Agenda Item 12: Comments from the Public

Representative McLaughlin noted that we should be waiting for the supplementary budget to come out before making too many decisions and he also noted that there are currently 17 districts that have all day kindergarten and he realizes it is being discussed in Cumberland and hopefully we might be able to get some state funding. He also noted that Dunkin Donuts is going to be giving away \$100,000 in scholarships and he said he would be corresponding with the appropriate individuals so that our children can be considered for these scholarships. Rep. McLaughlin said that he would keep us apprised of what was happening in the General Assembly.

Agenda Item #13: School Committee Comments (School Liaison Reports)

There were no reports at this time.

Agenda Item #14: Vote to go into Executive Session for Discussion on Items Referred to in R.I.G.L. 42-46-5: A. Personnel Matters – Exception (1)

(1) CTA/ICSE

B. Negotiations/Litigation – Exception (2)

(1) CTA/ICSE

(2) Potential Litigation

Mr. Mutter noted that there was no executive session tonight.

Agenda Item #15: Adjournment

Motion made by Mrs. Beaulieu to adjourn, 2nd Mr. Pedro, approved 6-0

The meeting was adjourned at 10:35 p.m.

Meeting minutes respectfully submitted by Linda A. Jackvony